

May 18, 2006

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 ENCINITAS BLVD., ENCINITAS, CA 92024
BOARD OF TRUSTEES MEETING
BOARD AGENDA COVER SHEET

Welcome to the Board of Trustees Meeting . . .

COMMENTS ON AGENDA ITEMS

If you wish to speak regarding an item on the agenda, please complete a blue speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, state your name, address, and organization before making your presentation.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

PUBLIC COMMENTS

Persons wishing to address the Board on any school related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. In the interest of time and order, presentations from the public are limited to three (3) minutes per person and the total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, complete a blue speaker's slip and follow the directions for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meetings of the district's governing board, please contact the office of the district superintendent by sending a written request to the district office at 710 Encinitas Boulevard, Encinitas, California, 92024, or by faxing the request to (760) 943-3501. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangement to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**AGENDA FOR
REGULAR MEETING
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

May 18, 2006

District Office/Board Conference Room 101

4:30 p.m. - Regular Meeting

710 Encinitas Blvd., Encinitas, CA

1. Call to Order – 4:00 p.m.
2. Public Comments Regarding Closed Session Items
3. **Closed Session – 4:05 p.m.**
 - a. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
 - c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.
- 4:30 p.m. - REGULAR MEETING**
4. Pledge of Allegiance
5. Report Out of Action Taken in Closed Session
6. Approval of Minutes
 - 6a. Moved by _____, second by _____, that the minutes of the Regular Meeting of May 4, 2006, be approved as written.

NON-ACTION ITEMS

- 7A. Correspondence - Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board member and the superintendent along with the agenda.
- 7B. Report/Student Board Members
- 7C. Trustee Reports
- 7D. Superintendent's Report and Legislative Update
- 7E. School Update – Amy Carlin/La Costa Canyon
- 7F. School Update – Don Rizzi/Sunset High School
- 7G. Update – Steve Levy/Career Technical Education

ACTION AGENDA - CONSENT ITEMS (See supplements)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, address and the Consent Item number.

HUMAN RESOURCES

8. PERSONNEL
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services as listed in the attached supplement.

SUPERINTENDENT

9. ACCEPTANCE OF GIFTS
Accept gifts, as shown in the attached supplement.
10. APPROVAL OF FIELD TRIPS
Approve field trips, as shown in the attached supplement.

INSTRUCTION

11. APPROVAL OF NOT VALID PASSING CAHSEE SCORES FOR CLASS OF 2006
Approve and validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify that, for these students, the CAHSEE requirement has been satisfied.
12. APPROVAL OF CARL D. PERKINS VOCATIONAL EDUCATION APPLICATION/
PLAN FOR FUNDING
Approve the Carl D. Perkins 2006-2007 Vocational Education Application/Plan for Funding, as shown in the attached supplement.
13. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Simonetta March to execute the agreement:
 - a) Zulmara Cline, Ph.D. to provide EL Authorization (AB 2913) training to District certified staff, during the period July 10, 2006 through July 21, 2006, for an amount not to exceed \$5,000.00, to be expended from General Fund/Restricted 06-00.

BUSINESS

14. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreements and authorize Simonetta March or Eric Hall to execute the agreements:
 - a) San Diego County Superintendent of Schools/San Diego County Office of Education to provide credential services for Adult Education teachers, during the period July 1, 2006 through June 30, 2007, for an amount not to exceed \$346.00, to be expended from the Adult Ed Fund 11-00.
 - b) Decorative Plant Service, Inc. to provide plant maintenance at the District Office, during the period July 1, 2006 through June 30, 2007, for an amount not to exceed \$1,020.00, to be expended from the General Fund 03-00.
 - c) Brown Bag Sandwich Company to provide cooked sushi packs, during the period July 1, 2006 through June 30, 2007, at the rate of \$1.60 per pack, to be expended from Cafeteria Fund 13-00.
 - d) Circle Food Products, Inc. to provide 12" flour tortillas, during the period July 1, 2006 through June 30, 2007, at the rate of \$1.31 per dozen, to be expended from Cafeteria Fund 13-00.
 - e) DataLogic International, Inc. for Web Sense maintenance renewal, during the period May 3, 2006 through May 2, 2007, for an amount not to exceed \$16,250.00, to be expended from the General Fund 03-00.

15. APPROVAL OF AGREEMENT/LCCHS FOUNDATION
Approve entering into an agreement with the La Costa Canyon High School Foundation for donating the design and construction of a new all-weather synthetic field and track at La Costa Canyon High School, pending finalization of the terms and conditions, and authorize Eric J. Hall to execute all pertinent documents.
16. APPROVAL OF AMENDMENT TO AGREEMENTS
Approve amending the following agreements and authorize Simonetta March to execute the agreements:
- a) Pizza Hut, Inc. for personal pan pizza supply – north district, extending the contract period from July 1, 2006 through June 30, 2007, with no increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.
 - b) Pizza Industries, dba Domino's Pizza for 8 cut pizza and personal pan pizza supply – south district, extending the contract period from July 1, 2006 through June 30, 2007, with no increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.
 - c) P & R Paper Supply, Inc. for paper supplies, extending the contract period from July 1, 2006 through June 30, 2007, with a 3.5% average increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.
 - d) John Burnham and Company to extend Builders Risk coverage for Canyon Crest Academy project, increasing the contract amount by \$7,133.00, to be expended from Mello Roos funds and Other Building Fund 21-09.
17. APPROVAL OF CHANGE ORDER
Approve change orders to the following projects and authorize Simonetta March to execute the change orders:
- a) Telliard Construction for Replacement of Stadium Lighting at San Dieguito Academy project B2006-13, change order 1, increasing the contract time by 52 calendar days and decreasing the contract amount by \$16,606.00.
18. ACCEPTANCE OF CONSTRUCTION PROJECTS
Accept the following projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:
- a) Replacement of Stadium Lighting at San Dieguito Academy B2006-13 project, contract entered into with Telliard Construction.
19. APPROVAL OF CHANGE ORDERS/SDA Media Center
Approve Change Order Number 1 to the following bid packages for the San Dieguito Academy Media Center project, to be expended from Mello Roos funds, State School Building Fund 35-00, and authorize Simonetta March to execute the change orders:
- a) Bid Package #1 (Site Demolition, Grading, Paving, Reinforced Concrete, Masonry, Structural Steel, Fencing) – Echo Pacific Construction Co, Inc., increasing the contract amount by \$22,429.00.
 - b) Combinations Bid Packages 2, 7, & 10 (Site Utilities, Plumbing, Interior and Exterior Finishes, Insulation, Doors, Frames, Hardware and Windows, Ceramic Tile and Paint, Electrical) – The Augustine Company, increasing the contract amount by \$24,159.00.

- 20. AUTHORIZATION TO ENTER INTO CONTRACT(S)
 - a) Authorize the Superintendent of Schools or Designee to enter into contract(s) for physics equipment and supplies for Canyon Crest Academy and that the contract(s) be presented to the Board of Trustees for ratification at the next regularly scheduled meeting, to be expended from the General Fund 03-00 and Other Building Fund 21-09.
 - b) Authorize the Superintendent of Schools or Designee to enter into a contract with Ohno Construction Company, Inc., for the La Costa Canyon High School field and track renovation project B2006-18 for an amount of \$1,166,915.00 (Base Bid \$1,158,515.00 and Alternate #1 \$8,400.00) provided that the La Costa Canyon High School Foundation has submitted proper documentation to the District that money is available to fund the project, and that the contract be presented to the Board of Trustees for ratification at the next regularly scheduled meeting, to be expended from the General Fund 03-00 and reimbursed by the La Costa Canyon High School Foundation.

- 21. APPROVAL OF BUSINESS REPORTS
 - a) Purchase Orders
 - b) Instant Money
 - c) Membership Listing
 - d) 2004 Bond Release

Moved by _____, second by _____, that the above Consent Agenda items be approved.

A roll call vote is necessary.

-----END OF CONSENT AGENDA ITEMS-----

DISCUSSION AGENDA/ACTION ITEMS

ADOPTION OF RESOLUTION/ EXCHANGING PROPERTY TAX REVENUE 22.	Motion by _____, second by _____, that the Board adopt the Resolution Exchanging Property Tax Revenue for Territory Transfer from San Marcos Unified School District to San Dieguito Union High School District, as shown in the attached supplement.
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ADOPTION OF 2005-06 SPRING REVISION DISTRICT BUDGET 23.	Moved by _____, second by _____, that the Board adopt the 2005-06 Spring Revision District Budget, as shown in the attached supplement.
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- 24. CLOSED SESSION
 - a. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
 - b. Conference with Labor Negotiators, pursuant to Government Code Sections 3549.1 and 54957.6.

- Agency negotiators: Superintendent
Assistant Superintendent/Instruction and
Assistant Superintendent/Human Resources
Assistant Superintendent/Business Services
- Employee organizations: San Dieguito Faculty Association/
Classified School Employees Association
- c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.

INFORMATION ITEMS (see supplements)

- 25. Business Services Update
- 26. Curriculum and Instruction Update
- 27. Human Resources Update
- 28. Social Sciences Textbook Adoption
- 29. Board Policy 3260.1, "Student Parking Fees"
- 30. Transportation Board Policies:
 - a. 3250/AR-1, "Transportation Fees/Home-to-School"
 - b. 3541, "Transportation Routes and Schedules"
 - c. 3541.6, "Payment to Parents in Lieu of Providing Transportation"
 - d. 3543.1, "School Bus Conduct/Student Safety"
- 31. Classified Personnel Board Policies:
 - a. 4216.3-37.6, "Speech/Language Pathology Assistant"
 - b. 4216.3-37.7, "Lead School Bus Driver"
 - c. 4216.3-37.8, "Transportation Router/Scheduler"
- 32. Site Instructional Bell Schedules
- 33. **PUBLIC COMMENTS**
(See *Board Agenda Cover Sheet*)
- 34. Future Agenda Items
- 35. Adjournment

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Eric Hall, Associate Superintendent/Business Services
Terry King, Associate Superintendent/Human Resources
David Bevilaqua, Executive Director/Financial Services
Sue Koehnen, Director of Human Resources
Barbara Gauthier, Principal, San Dieguito Academy
Rick Schmitt, Principal, Torrey Pines High School
David Jaffe, Principal, Canyon Crest Academy
Susan D. Gleiforst, Recording Secretary

Student Board Members Present

Maggie Roberts, San Dieguito High School Academy
Melissa Sweet, Torrey Pines High School
Katie Bendix, La Costa Canyon High School
Kelly Kean, Canyon Crest Academy

Student Board Members Absent

David Uhlmeyer, Sunset High School
Adelle Uhlmeyer, Sunset High School

Guests

Maureen Shull	Robert Beeson
Monica McDonnough	V. Bersaunh
Clark Paxton	Christina Sanchez
Carlos Magaiira	Richard Sleeper
Roy Gogue	Karen Randloos
Sandra Woodruff	Robert Diaz
Kelvin Tanaka	Eric Crain
Bud Willey	Tim Snedeker
Connie Caldwell	Ron Tackett
Dale Umphrey	Rob Webb
Alex Querrcho	Rick Adams
Flor Diaz	Ambrose Quibedeaux
Antonio Paolaton	Joanne MacKirdy
Donna Hughes	Charles F. Smith
David Greet	Tony M. Arias
Sarah Close	Stue Orr
Sharon Talmadge	Kay Boxko
Vera Slipper	Karen Olson
Maggie Vizoe	Marty Palmer
Marty Hulshof	Gail Tolleson
Debbie Bergman	Angelica Corona
Scott Hendries	Ellen Trester

June Anders
Ana Maria Ochoa
Tanine Dupree
Augustin Lopez Clemente
Sheila Graciano
Sherrie Bender
Carol Kean
Carrie Turner
Jim Dickson
Sarah Moret
Adam Howrd
Jakki Schloss
Chris Schaller

Judy Partain
Judy S. Davis
Hector Gutierrez
D.J. Webber
David Graciano
Peter Kratz
Roman Koenig
Alissa Kolier
Kristin Holbrook
Jewely Hoxie
Ashley Prikosovits
Allie Howard
Phyllis Rosenbaum

REPORT OF ACTION TAKEN
IN CLOSED SESSION

5.

President Friedman reported that the Board took action to approved a stipulated expulsion as follows:

Moved and seconded that the Board approve the stipulated expulsion for Student # 512841 from Diegueno Middle School on the grounds of violation of 48900 (c) and (k), and Education Code 48915, sections (c)(3) and (a)(3) from May 4, 2006 through May 4, 2007 and find that, due to the nature of the act, the pupil's presence causes a continuing danger to the physical safety of the pupil or others. During the period of the expulsion, Student # 512841 must complete the following conditions of the rehabilitation plan prior to consideration for readmission to any school in the San Dieguito Union High School District:

1. During the expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 is prohibited from entering any school campus of the San Dieguito Union High School District for the duration of the expulsion period.
2. During the expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 will attend and complete a Decision Making Program and a Drug Diversion Program.
3. During the expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 shall participate in twelve session of counseling to deal with substance abuse issues.

4. During the stipulated expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 shall enroll and regularly attend the Summit School/Juvenile Court School or an equivalent school program, with verified grades of "C" average or better in all class work including successful program completion and provide documentation to the district.
5. During the expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 shall attend six meetings of a 12-step program, such as NA, AA, with a letter of recommendation from a sponsor.
6. During the expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 shall write a ten page report on (some suggestions are):
 - a) The dangers of drug use
 - b) How can I prevent this from happening again
 - c) My actions and how it effects my family and friends
7. During the expulsion period of May 4, 2006 through May 4, 2007 Student # 512841 shall complete 125 hours of community service providing written verification of completion to the district.
8. Upon application for readmission to the district, Student # 512841 will provide evidence of a "clean" drug test (obtained within 14 days of submission of the application.)
9. The Governing Board directs the superintendent to immediately send this decision to the student and the student's parents or guardian and to advise the student and the student's parents or guardian of the procedures for appeal.

AYES: Dalessandro, Groth, Hergesheimer, Rich, Friedman

NOES: None

ABSENT: None

Motion unanimously carried.

APPROVAL OF MINUTES
6A.

Dr. Lynch reported that there was a correction made to the minutes.

Moved by Mrs. Groth, seconded by Mrs. Hergesheimer, that the minutes of the Regular Meeting of April 4, 2006, be approved as amended.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

Dr. Lynch reported there was also a slight modification made to these minutes, also.

Moved by Mrs. Groth, seconded by Mrs. Rich, that the minutes of the Board Facilities Workshop of April 4, 2006, be approved as written.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

Moved by Mrs. Rich, seconded by Mrs. Hergesheimer, that the minutes of the Board Meeting/Closed Session of April 21, 2006, be approved as written.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

NON-ACTION ITEMS

REPORT/STUDENT
BOARD MEMBERS
7B.

Maggie Roberts, San Dieguito High School Academy, reported on:

- Recent ASB events - Spring Assembly April 28 and she will bring to the next meeting the "Teacher of the Year" video.
- ASB held a Prom Fashion Show to promote the prom.
- Academy Film Festival will be held on May 23.
- The prom is Saturday, May 20. Tickets are on sale.
- They held a blood drive on May 23.
- "Teacher of the Year" was Rob Ross.

Melissa Sweet, Torrey Pines High School, reported on:

- April 3-7 was Staff Appreciation Week – students wrote thank you notes for teachers and staff.
- April 24-28 was Sophomore Week.
- April 29 was the Rummage Sale.
- They are going through A.P. testing now, STAR testing is coming up next.
- The play “Pirates of Penzance” opens May 3rd through 5th and the 10th through the 13th.
- May 27th is the Junior/Senior Prom at the Marriott, San Diego.

Katie Bendix arrived at 6:34 p.m.

Katie Bendix, La Costa Canyon High School, reported on:

- MORP was held last Saturday, it was a huge success.
- LCC is putting on a production of “Urinetown.”
- A.P. testing is going on. STAR testing follows the A.P. tests.
- May 9-19 will be Art Week and several events will be going on.
- AVID Banquet will be held on May 18th.
- The prom will be held on June 3rd at Sea World.

Kelly Kean arrived at 6:35 p.m.

Kelly Kean, Canyon Crest Academy, reported on:

- Campaigning is going on for executive president, vice president, junior class president, junior vice president and sophomore positions. Voting will occur tomorrow.
- A.P. Calculus and World History testing was done yesterday.
- Last night was movie night, showing “Mr. and Mrs. Smith.”
- V.I.P. Spirit Party will be held on May 11 for “Spirit Friday.”
- They will hold a car wash at Earl Warren on May 21st.
- Lacrosse game will be held Friday on the new field At CCA.
- “Cabaret” will be opening next week.

TRUSTEE REPORTS
7C.

Mrs. Groth reported on:

- Attending the LAN Legislator’s Breakfast on April 28.

- Attending the Parent Rep./Site Council meeting on April 24th.
- Attending San Diego County School Board Association Meetings that culminated in the dinner that the Trustees attended last night and Mrs. Rich was named "School Board Member of the Year."

Mrs. Rich reported on:

- Attending the LAN breakfast on April 24.
- Attending the North City West JPA meeting
- Attending the "Honoring Our Own" dinner and Mrs. Groth was voted President of the San Diego County School Boards Association.

Mrs. Dalessandro reported on:

- Attending the planning session for the LAN breakfast and the LAN breakfast.
- Attending the Parent Rep./Site Council meeting.
- Attending the Torrey Pines High School Rummage Sale.

Mrs. Hergesheimer reported on:

- Attending La Costa Canyon musical, "Urinetown."
- On April 24th, went to the Encinitas City/School Liaison meeting.
- Attending several track meets, both LCC and TPHS.
- Attending the LAN Breakfast with Legislators
- Attending the "Honoring our Own" dinner

Mrs. Friedman reported on:

- Attending the ceremony for 88 graduates to English proficiency.
- Attending the meeting with the City of Encinitas
- Attending a Encinitas District School Board meeting at which they were compelled to approve a new charter school.

SUPERINTENDENT'S REPORT
AND LEGISLATIVE UPDATE
7D.

Dr. Lynch provided the Trustees with a draft letter regarding information on the Performing Arts Center at San Dieguito Academy.

Also provided to the Trustees is an item regarding PTA hosting a meeting on May 15th at 10:00 a.m. at Canyon Crest Academy with Dede Alpert.

The district received a notice today from Mira Costa College. They were awarded another grant that we had been part of. The district will have some money available in the biotech area to support our Career Technical efforts.

Regarding the Bond Facilities item, we will probably start the May 18th meeting early to provide the Trustees with an update on the Bond.

Dr. Lynch reported on the following upcoming activities:

- May 17th at 3:15 p.m. a follow-up LAN meeting
- Two Board meeting date changes – June 29th meeting will be moved to June 27th (Tuesday), and the September 21st meeting will be moved to September 19th (Tuesday).
- Saturday night (May 6th) is the Foundation fundraiser events for LCC and CCA.
- Monday, May 8th at 3:30 p.m., CCA has an arts presentation.
- On May 12th (Friday) at 3:00 p.m., Torrey Pines will be having the dedication for the baseball field.

SCHOOL REPORT/
SAN DIEGUITO ACADEMY
7E.

Dr. Barbara Gauthier, Principal of San Dieguito Academy, reported on programs, clubs, activities, and student support groups that are available to help students reach their fullest potential and to also help them feel connected to their school and the community. The programs are based on the six strategies of the Strategic Plan.

SCHOOL REPORT/
CANYON CREST ACADEMY
7F.

Mr. David Jaffe, Principal of Canyon Crest Academy, reviewed areas with the Trustees that the Canyon Crest staff has been working on to assist students based on the six strategies of the Strategic Plan priorities: curriculum, staff development, technology, student connectedness and well being, citizenship and communication.

The Trustees thanked Dr. Gauthier and Mr. Jaffe for their reports.

**ACTION AGENDA/
CONSENT ITEMS**

Moved by Mrs. Hergesheimer, seconded by Mrs. Dalessandro, that items #8-20 be approved as written.

AYES: Dalessandro, Groth, Hergesheimer, Rich, Friedman

ADVISORY VOTE: Bendix, Kean, Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

PUBLIC COMMENTS

Mr. Scott Hendries spoke to the Board regarding Item # 13, the consent for representation and Item # 19, the approval to revise the instructional calendar for 2006-07.

HUMAN RESOURCES

CERTIFICATED PERSONNEL

8A.

Employment

Kimberly Adler, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Elizabeth Engelberg, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Alison Garfinkel, 20% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Nikki Gelso, 100% Temporary Teacher for the remainder of the 2005-06 school year, effective 5/01/06 through 6/16/06 and also the 2006-07 school year, effective 8/21/06 through 6/15/07; Masayo Isogai, 66.67% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Ronald Knopp, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Kasey Lane, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Denise Litt, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Mark Mitchell, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Carolyn Saft, 20% Retired Counselor for the 2006-07 school year, effective 8/21/06 through 6/15/07; Stephanie Simmons, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; John Sink, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Damon Smith, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Timothy J. Stiven, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Bao-Chi Tran,

100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Christine Uhry, 100% Temporary Teacher for the remainder of the 2005-06 school year, effective 4/17/06 through 6/16/06 and for the 2006-07 school year, effective 8/21/06 through 6/15/07; Paul Washburn, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Megan Whittemore, 40% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Carolyn Wong, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.

Contract Reduction

David Troyer, Temporary Teacher, Reduction in contract from 100% to 33.33% for the remainder of the 2005-06 school year, effective 5/02/06 through 6/16/06.

Change in Assignment

Marc Trocchio, Change in Assignment from Counselor to High School Assistant Principal beginning in the 2006-07 school year, effective 7/01/06.

Leave of Absence

Stuart Blumer, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2006-07 school year, effective 8/21/06 through 6/15/07; Anne Briscoe, Teacher, 100% Unpaid Leave of Absence for Semester II/2006-07 school year, effective 1/25/07 through 6/15/07; YenYen Chiu, Teacher, 60% Unpaid Leave of Absence (40% assignment) for the 2006-07 school year, effective 8/21/06 through 6/15/07; Lisa Caston, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2006-07 school year, effective 8/21/06 through 6/15/07; Kari DiGiulio, Teacher, 40% Unpaid Leave of Absence for the 2006-07 school year, effective 8/21/06 through 6/15/07; Nestor Elias, Teacher, return to 100% assignment (from unpaid leave of absence) effective 4/17/06; John Farrell, Teacher, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload agreement (Year #1), for the 2006-07 school year, effective 8/21/06 through 6/15/07; Kellee Kolkey, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2006-07 school year, effective 8/21/06 through 6/15/07; Tracy McCabe, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2006-07 school year, effective 8/21/06

through 6/15/07; Jill Seidenverg, Teacher, 100% Unpaid Leave of Absence for the remainder of the 2005-06 school year, effective 4/17/06 through 6/16/06; Kimeri "Shea" Wilson, Teacher, 100% Unpaid Leave of Absence for the remainder of the 2005-06 school year, effective 4/06/06 through 6/16/06; Cheryl Yoshida, Teacher, 100% Unpaid Leave of Absence for the 2006-07 school year, effective 8/21/06 through 6/15/07.

Resignation

Zakia Faroug, Probationary Teacher, resignation from employment, effective 4/30/06; Roz Light, Teacher currently on Unpaid Leave of Absence, resignation from employment, effective 4/18/06.

CLASSIFIED PERSONNEL 8B.

Employment

Casteron, Nayeli, Student Worker, Nutrition Services, effective 10/5/05 through 6/16/06; Johnson, Rebecca, Theater Technician, effective 3/31/06

Change in Assignment

Barragan, Luis, from Grounds Maintenance Worker I, to Grounds Maintenance Worker II, effective 3/27/06 through 4/28/06; Bonner, Alicia, from Accounting Assistant to Accounting Technician, effective 4/10/06; Golden, Lina, from Instructional Assistant SpEd (SH) to Instructional Assistant SpEd, effective 4/17/06; McDonnough, Monica, from Financial Services Assistant to Accounting Assistant, effective 3/29/06 through 5/31/06; Shoecraft, Katherine, from 48.75% Job Placement Assistant to 97.5%, effective 4/26/06 through 6/16/06.

ADOPTION OF RESOLUTION/ DESIGNATING MAY 8-12, 2006 AS NATIONAL TEACHER APPRECIATION WEEK 9.

The Board adopted a resolution designating May 8-12, 2006, as "National Teacher Appreciation Week" and Wednesday, May 10, 2006, as "Day of the Teacher."

ADOPTION OF RESOLUTION/ DESIGNATING MAY 21-27, 2006 AS CLASSIFIED SCHOOL EMPLOYEE' WEEK 10.

The Board adopted a resolution designating May 21-27, 2006, as "Classified School Employees' Week."

SUPERINTENDENT

ACCEPTANCE OF GIFTS

The Board accepted the following gifts:

11.

<u>Gift/Donation</u>	<u>Purpose of Gift</u>	<u>Department/ Staff Member</u>	<u>School Site</u>
Gas Range	To be used in the Special Ed. Severely Handicapped classroom – Room 16.	Special Education	EWMS
Flat Screen Monitor and HP Photo Smart Printer			TPHS
\$148.72	For the Drama Club	Drama Club	EWMS
\$1,540.00	To cover duplicating costs for teachers	Admin.	EWMS
\$200.00	For printer for Mr. Salehi		DNO
\$500.00	Reimburse for geometry software program training for EW teachers	Admin.	EWMS
\$10,000.00	To fund tutors for tutoring center	Admin.	CCA
\$30.00	Part of United Way giving campaign	Admin.	SDA
\$1,570.00	For the purchase of microscopes	Science Dept.	SDA
\$993.79	For classroom supplies and materials	Art Dept.	SDA
\$646.50	To be used to purchase tests for SH students	Special Ed.	TPHS
\$315.00	To purchase a digital camera for photos for newsletter and other publicity announcements	Admin.	TPHS
\$10,000.00	Computers for Publication Lab	Journalism Dept.	TPHS
\$1,248.00	For athletics pool usage at Frogs Club	P.E. Dept.	CCA
\$816.00	For athletics pool usage at Frogs Club	P.E. Dept.	CCA
\$6,100.00	For swim team pool rental and key deposit	P.E. Dept.	LCCHS
\$472.76	School supplies	Admin.	EWMS
\$16.36	School supplies	Admin.	EWMS
\$5,487.00	Pool rental for boys' water polo	P.E. Dept.	LCCHS

\$438.70	Classroom supplies	Admin.	EWMS
\$20,800.00	Eight laptops, projectors and carts, one for each department	Various	EWMS
\$1,000.00	For purchase of sheet music	Jeremy Wuertz Music Dept.	SDA
2,000 slides of Art History, craft and architecture	For use in AP Art History classes	Visual and Performing Arts	LCC

APPROVAL OF FIELD TRIPS
12.

The Board approved/ratified the following field trips:

<u>Date of Field Trip</u>	<u>School</u>	<u>Name of Sponsor and Team/Club, etc.</u>	<u>Name and Purpose of Conference/Competition</u>	<u>Location</u>
9/14-9/16/06	TPHS	Jim Harrah Girls Volleyball Program	Durango Fall Classic Volleyball Tournament	Durango H.S., Las Vegas, NV
10/26-10/28/06	TPHS	Jim Harrah Girls Volleyball Program	Santa Barbara Tournament of Champions	Santa Barbara, CA
4/19-4/22/06	LCC	Dan Salas Journalism	Journalism Education Association Conf. Students will attend workshops on ethics, design and publishing and the law.	San Francisco, CA
5/26 – 5/28/06	TPHS	Thomas Hedgepeth Computer Science	American Computer Science League All-Star Contest	Liberty Township, Ohio
6/1 – 6/4/06	TPHS	Gregory Ptaszynski Academic Team	Museum Tours and Academic Team Competitions	Chicago, Illinois
6/10-6/14/06	TPHS	Nona Killmar Academic Team	To represent the state of California at the National Panasonic Academic Challenge	Orlando, Florida

APPROVAL OF CONSENT TO REPRESENTATION
13.

The Board authorized the Consent to Representation of the Personnel Commission by Ellen Michaels, Senior Deputy County Counsel and the Office of County Counsel and authorized/ratified the superintendent, Peggy Lynch, to execute the Consent of Representation on its behalf.

APPROVAL OF SCHOOLS' ATHLETIC LEAGUE REPRESENTATION (CIF)
14.

The Board approved the appointment of the following managers as the schools' representatives to the appropriate athletic league for the for the 2006-2007 school year:

<u>School</u>	<u>League Representative</u>	<u>Alternate</u>
La Costa Canyon H.S.	Amy Carlin	Marc Trocchio
Torrey Pines H.S.	New Principal	Rick Ayala
San Dieguito Academy	Barbara Gauthier	Jeanne Jones

PUPIL SERVICES

APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS
15.

The Board approved entering into Interdistrict Attendance Agreements with Carlsbad Unified School District, Escondido Union School District, Oceanside Unified School District, San Diego Unified School District and Sweetwater Union High School District and authorized Peggy Lynch to execute the agreements.

APPROVAL/RATIFICATION OF AGREEMENTS
16.

The Board approved/ratified entering into the following agreement and authorized Simonetta March to execute the agreement:

- a) Fusion Learning Center to provide master contract private school educational services, during the period February 14, 2006 through June 30, 2006, for an amount not to exceed \$7,875.00, to be expended from the General Fund/Restricted 06-00.

BUSINESS

APPROVAL/RATIFICATION OF AGREEMENTS
17.

The Board approved/ratified entering into the following agreements and authorized Simonetta March or Eric J. Hall to execute the agreements:

- a) Consulting & Inspection Services, Inc. to provide DSA inspection services for the San Dieguito High School Academy Stadium Lighting Replacement project, during the period March 29, 2006 through June 30, 2006, for an amount not to exceed \$3,600.00, to be expended from Mello Roos funds.
- b) MTGL, Inc. to provide DSA testing and specialty inspection services for the San Dieguito High School Academy Stadium Lighting Replacement project, during March 31, 2006 through June 30, 2006, for an amount not to exceed \$1,000.00, to be expended from the Mello Roos funds.
- c) Project Lead The Way, Inc. (PLTW) for leasing software to support the pre-engineering curriculum, during the period July 1, 2006 through June 30, 2007, for an amount of \$4,645.00, to be funded by the Canyon Crest Academy Foundation.
- d) The Epler Company to perform an actuarial valuation study, during the period May 5, 2006 through September 30, 2006, for an amount not to exceed \$6,500.00 to be expended from the General Fund 03-00.
- e) John Calvin Jarboe to conduct a classified employee appeal hearing, during the period April 24, 2006 through June 15, 2006, for an amount not to exceed \$7,500.00, to be expended from the General Fund 06-00/Restricted.
- f) Oz Court Reporting to provide court reporting services for a classified employee appeal hearing on April 24, 2006, for an amount not to exceed \$1,800.00, to be expended from the General Fund 06-00/Restricted.
- g) YMCA of San Diego County for Magdalena Ecke Family YMCA for vehicle inspection and maintenance on the YMCA transportation buses to be serviced at the San Dieguito Union High School District Transportation yard, during the period May 1, 2006 through April 30, 2007, amount billed by each individual job performed and to be reimbursed by the YMCA.
- h) San Diego County School Districts to provide student transportation between public and non-public schools and field trip locations located within County boundaries and locations mutually agreed to by both Districts, as requested, during the period July 1, 2006

through June 30, 2008, at the current SELPA daily rate for students with disabilities transportation and at the District's published field trip rate for field trip transportation.

- i) AT&T/SBC Communications for Smart Net maintenance renewal, during the period April 24, 2006 through April 23, 2007, for an amount not to exceed \$35,164.65, to be expended from the General Fund 03-00.
- j) En Pointe Enterprises for Novell license agreement renewal, during the period May 1, 2006, through April 30, 2007, for an amount not to exceed \$24,490.00, to be expended from the General Fund 03-00.
- k) Companion Corporation for Alexandria site licenses to be utilized in the libraries district-wide, during the period June 1, 2006 through May 31, 2007, for an amount not to exceed \$34,700.25, to be expended from the General Fund/Restricted 06-00.

APPROVAL OF AMENDMENT
TO AGREEMENTS
18.

The Board approved amending the following agreements and authorized Simonetta March to execute the agreements:

- a) Collins & Aikman Floorcoverings, Inc. for district-wide carpeting and flooring services, extending the contract period from June 1, 2006 through May 31, 2007, with a 5% increase in the unit pricing, as allowed in the contract.
- b) D.A.D. Asphalt, Inc. for district-wide asphalt paving services, extending the contract period from June 1, 2006 through May 31, 2007, with no increase in the unit pricing.
- c) Otis Spunkmeyer, Inc. for frozen cookie dough supply, extending the contract period from July 1, 2006 through June 30, 2007, with a 4% increase in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
- d) U.S. Foodservice dba Joseph Webb for grocery supplies, extending the contract period from July 1, 2006 through June 30, 2007, with a 5% increase in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
- e) R and M Young, Inc. dba Round Table Pizza for breadstick supply – north district, extending the contract period from July 1, 2006 through June 30,

- 2007, with no increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.
- f) Tri Family, Inc. dba Round Table Pizza for breadstick supply – south district, extending the contract period from July 1, 2006 through June 30, 2007, with no increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.
 - g) Mrs. Pizza, Inc. dba Domino's Pizza for 8 cut pizza supply – north district, extending the contract period from July 1, 2006 through June 30, 2007, with no increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.
 - h) Pizza Industries, dba Domino's Pizza for 8 cut pizza supply – south district, amending the contract to include personal pan pizza, at the bid unit price of \$1.34 per pan pizza, to be expended from the Cafeteria Fund 13-00.
 - i) Hollandia Dairy, Inc. for dairy supplies, extending the contract period from July 1, 2006 through June 30, 2007, with no increase in the unit pricing, to be expended from the Cafeteria Fund 13-00.

ADOPTION OF REVISED 2006-07
DISTRICT CALENDARS
19.

The Board adopted the 2006-2007 AND 2007-2008 District Calendars.

APPROVAL OF BUSINESS
REPORTS
20.

The Board approved the following business reports:

- a) Purchase Orders – 263788-760138
- b) Instant Money – 10140-10148
- c) Membership Listing – 3/26/06-4/25/06
- d) 2004 Bond Release – 4/25/06
- e) Funding Change of Project – Change of contract paid by Capital Facilities Fund 25-19 and Mello Roos funds instead of entirely Mello Roos.

DISCUSSION AGENDA/ACTION ITEMS

President Friedman requested that Item # 25 be heard next since there were members in the audience to address this issue.

Ms. Katie Bendix and Ms. Maggie Roberts left at 7:00 p.m.

ADOPTION OF RESOLUTION/
LAYOFF OF CLASSIFIED
POSITIONS FOR FISCAL YEAR
2006-2007
25.

Dr Lynch reported that the ongoing state budget crisis and the declining student enrollment at some school sites is adversely affecting the district's ability to maintain current levels of support for all programs. The district has lost \$12 million in income over the last couple of years. The staff contracted with a FCMAT team to do a management study of various departments in an effort to see where reductions in expenditures could be made. The staff has reduced expenditures significantly with conservative staffing, reductions of positions through attrition, and a number of layoffs at the end of fiscal year 2005-06, but will again need to make reductions in order to weather the crisis.

Mrs. Terry King reported that the administration has evaluated all areas of operation. The identified lack of work for positions after changes are made and/or lack of funds in these areas caused by shifting revenue priorities will result in a reduction in the number of positions in several program areas and in changes of hours for others.

Mrs. King stated that it is important to note that although certain positions will be eliminated, there are other needed positions that will be filled from within the district's classified employees. The reduction in staff amounts to 22 FTE positions and there are 28 FTE other positions available in the district. The administration is recommending that the Board adopt the resolution for the proposed plan relating to layoff, and reductions and modifications in hours, as reflected in the back-up material in the agenda.

Antonio Paolantoni, Scott Hendries, Debbie Bergman, Bud Willey, Vera Slipper, David Gear, and Bob Beeson spoke to the board regarding the reduction in classified positions.

A clarification was made that no custodial positions were going to be reduced or eliminated.

Motion by Mrs. Groth, second by Mrs. Hergesheimer, to adopt the Resolution Re: Layoff of Classified Positions for the Fiscal Year 2006-2007, effective June 30, 2006.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ABSTAIN/ADVISORY VOTE: Kean
NOES: None
ABSENT: None
Motion unanimously carried.

ADOPTION OF RESOLUTION /
STORM WATER MANAGEMENT
PLAN
21.

Motion by Mrs. Dalessandro, second by Mrs. Hergesheimer, to adopt a resolution to implement and enforce the SWMP as it may be amended from time to time, as well as any other documents necessary to facilitate the implementation of the SWMP consistent with the Small MS4 Permit.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Kean, Sweet
NOES: None
ABSENT: None

Motion unanimously carried.

REVIEW OF 2006-07 TENTATIVE
BUDGETS / SPECIAL FUNDS
22.

Dr. Lynch reported that the special funds include Adult Education, Cafeteria, Deferred Maintenance, Special Reserve, and Building Funds, Capital Facilities, State School Funds, Self Insurance and Deductible Insurance Funds. This item will return to the Board at a later date.

ADOPTION OF RESOLUTIONS /
AUTHORIZED
RESPRESENTATIVES / SAN
DIEGO COUNTY FRINGE
BENEFITS CONSORTIUM & SAN
DIEGO COUNTY SCHOOLS RISK
MANAGEMENT JOINT POWERS
AUTHORITY
23.

Motion by Mrs. Groth, second by Mrs. Rich, to adopt the resolutions designating Stephen G. Ma, Associate Superintendent of Business, as the authorized representative and Eric R. Dill, Director of Risk Management, as the alternate representative for both the San Diego County Fringe Benefits Consortium and the San Diego County Risk Management Joint Powers Authority, effective May 5, 2006.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Kean, Sweet
NOES: None
ABSENT: None

Motion unanimously carried.

COMMUNITY FACILITIES
DISTRICT NO. 95-2 / Annexation
No. 12/ ADOPTION OF
RESOLUTION OF ANNEXATION
(Nantucket / A 16-Lot Single Family

Dr. Lynch reported that this is the second step in the process of the annexation of this property. The Board needs to hold a public hearing and then it is recommended that the Board adopt the resolution of annexation.

Home Subdivision / Barratt
American - Leucadia) / (Quail
Meadows / A 34-Lot Single Family
Home Subdivision / Pacific Coast
Communities - Encinitas)
24.

A) PUBLIC HEARING

President Friedman opened the public hearing at 8:19 p.m. There being no speakers, the public hearing was closed at 8:20 9.m.

B) ADOPTION OF
RESOLUTION OF
ANNEXATION

Motion by Mrs. Rich, second by Mrs. Groth, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Kean, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

CLOSED SESSION
26.

There will be no closed session after the regular meeting.

INFORMATION ITEMS

BUSINESS SERVICES UPDATE
27.

Mr. Hall reported on the following items:

- Mr. Hall reported on enrollment on May 1. There were a number of activities that occurred around this county and the nation with respect to immigration. A typical percentage of absences for a Monday is 2.3% and on Monday, May 1, our absence rate was 7.24%. It was a significant number of students out of school.
- Passed out the bus pass application package to the Trustees. This has been distributed through the school sites. There has also been a Code of Conduct developed for students on buses. There will be some policy changes and it is expected that those will return to the Board for first reading on May 18.
- Mr. Hall provided the trustees with a sample for signage for Canyon Crest Academy. It was decided that no titles would be put by the board members' names, and that Mr. Stine's name would be added as he was on the Board at the conception of this project.

- Mr. Hall reported on the La Costa Canyon Field of Dreams project.

CURRICULUM AND INSTRUCTION UPDATE
28.

Dr. Lynch reported on the following items:

- Provided the Board with a revised calendar which included the quarters for the 4x4 schedules.
- She also shared information on the CAHSEE pass rates for La Costa Canyon, San Dieguito Academy, and Torrey Pines High School.

HUMAN RESOURCES UPDATE
29.

Mrs. King reported on the following items:

- Interviews for the Torrey Pines principal position, Screening interviews tomorrow and the full team interviews on Monday.
- Reported on the presentation that was made by Wayne Sakomoto to the BTSA teachers.
- Reported that the Human Resources staff would meet with the instructional assistants to help straighten out the misconceptions.

SDUHSD 2006 GRADUATION/
PROMOTION CEREMONIES
30.

The Board members discussed the graduation ceremonies and decided as follows:

La Costa Canyon H.S.-	Linda Friedman and Barbara Groth
San Dieguito Academy –	Beth Hergesheimer Barbara Groth and Linda Friedman
Torrey Pines H.S. –	Joyce Dalessandro and Deanna Rich
Sunset H.S. -	Linda Friedman

PUBLIC COMMENTS
31.

There were no public comments.

FUTURE AGENDA ITEMS
32.

There were no future agenda items.

CLOSED SESSION
26.

There was no closed session.

ADJOURNMENT
33.

There being no further business to come before the Board,
the meeting was adjourned at 7:48 p.m.

Beth Hergesheimer, Clerk

Peggy Lynch, Ed.D., Superintendent

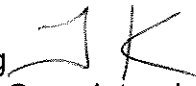
San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 11, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Terry King 
Associate Superintendent/Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Certificated Personnel Actions.

FUNDING SOURCE:

General Fund

AGENDA ITEM# 8 A-B

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Patricia Brown**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
2. **Kim Bullock**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
3. **Thea Chadwick**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
4. **Rachel Edwards**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
5. **Deborah Elliott**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
6. **Masayo Isogai**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
7. **Amy Johnson**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
8. **Brett Killeen**, 100% Probationary High School Principal beginning in the 2006-07 school year, effective 7/01/06.
9. **Emily Lawrence**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
10. **Susan Lesan**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
11. **Dianna Little**, 100% Probationary Student Services Specialist beginning in the 2006-07 school year, effective 7/01/06.
12. **Mirandah McNeill**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
13. **William Miller**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
14. **Jason Moldovan**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
15. **Suzanne Newman**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
16. **Jacquelyn Powers**, 100% Permanent Teacher beginning in the 2006-07 school year, effective 8/21/06.
17. **Julie Rais**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
18. **Julie Rogers**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
19. **Kelly Shafer**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
20. **Jamie Swope**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.

21. **Rosanne Valenzuela**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
22. **Sergio Villegas**, 66.67% Temporary Teacher for Semester I/2006-07 school year, effective 8/21/06 through 1/24/07; 33.33% Temporary Teacher for Semester II/2006-07 school year, effective 1/25/07 through 6/15/07.

Change in Assignment

1. **Juan Manuel Zapata**, Change in Assignment from Teacher on Special Assignment to Adult School Assistant Principal, effective 7/01/06.

Leave of Absence

1. **Guenevere Butler**, Teacher, 100% Unpaid Leave of Absence for the 2006-07 school year, effective 8/21/06 through 6/15/07.
2. **Maura Leonard**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2006-07 school year, effective 8/21/06 through 6/15/07.

CLASSIFIED PERSONNEL

Employment

1. Hall, Anastacia, Student Worker, Nutrition Services, effective 5/1/06 through 6/06

Change in Assignment

1. Mendez, Mary, from 31.25% Nutrition Services Assistant to 48.75%
2. VanHooser, Sarah, from Office Assistant to Registrar, effective 4/7/06 through 5/31/06

Resignation


1. DeVal, Nicole, Health Technician, effective 6/20/06
2. McKinzie, Kimberly, Instructional Assistant SpEd SH, effective 6/16/06
3. Zeller, Shaylee, Instructional Assistant SpEd SH, effective 5/31/06

San Dieguito Union High School District
INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 4, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED AND SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: ACCEPTANCE OF GIFTS/DONATIONS

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts/donations to the district, as shown on the attached report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts/donations to the district, as shown on the attached list.

FUNDING SOURCE:

Not applicable

PL/sg
Attachment

AGENDA ITEM: 9

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

GIFTS/DONATIONS REPORT

Date: **May 18, 2006**

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$56,546.98	TPHS Foundation	Campus-wide wireless computer access system	Technology Dept.	TPHS
\$507.00	TPHS Foundation	To purchase tests that will be administered to SH Autistic students	Special Education	TPHS
\$979.50	LCCHS Canyon Arts Council	Donation to Visual and Performing Arts Dept.	Visual and Perf. Arts Dept.	LCCHS
\$200.00	Pfizer Foundation Matching Gift Program	For the Art Dept.	Art Dept.	EWMS
\$313.00	CVMS PTSA	Awarded to Dalia D'Rozario for project "Biliterate" from the Coastal Community Foundation, to assist in purchasing books/supplies for the program	Dalia D'Rozario World Language Dept.	CVMS
\$900.00	The San Diego Foundation	For the Music Program	Music Dept.	CCA
\$855.00	OCMS Foundation	For the purchase of density kits and dissecting materials.	Science Dept.	OCMS
\$1,200.00	SDA Foundation	For the purchase of gel electrophoresis setups.	Science Dept.	SDA
\$2,315.00	SDA Foundation	For the purchase of gel electrophoresis setups	Science Dept.	SDA
\$975.00	SDA Foundation	For payroll expenses specific to Luis Del Valle, Theater Tech.	Admin.	SDA

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$1,200.00	SDA Foundation	For the purchase of an anodizing kit	Science Dept.	SDA
\$20,000.00	CVMS PTSA	For the purchase and installation of a Thin Client server and 30 Thin Clients for two computer mini labs to assist students and teachers with curriculum/instruction	Admin.	CVMS
\$733.11	CVMS PTSA	To cover costs for PTSA copy usage from Sept. '05 through March '06	Admin.	CVMS
\$500.00	CVMS PTSA	1) \$300 for purchase of nutritional supplies for the Before School Enrichment Program, 2) \$200 for purchase of supplies for "Bobcat Connection"	Admin.	CVMS
Football software and license	LCCHS Athletic Boosters	For the football program (Darrin Brown)	Darrin Brown P.E. Dept.	LCCHS
Four personal computers and bluetooth capabilities	LCCHS Athletic Boosters	For the football program (Darrin Brown)	Darrin Brown P.E. Dept.	LCCHS


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2006

BOARD MEETING DATE: May 18, 2006

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: APPROVAL/RATIFICATION OF FIELD TRIPS

EXECUTIVE SUMMARY

The district administration is requesting approval/ratification of the out-of-state or overnight field trips, as shown on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve/ratify the out-of-state and overnight field trips, as shown on the attached report.

FUNDING SOURCE:

See attached report.

PL/sg
Attachment

AGENDA ITEM: 10


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 4, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Marguerite D. Bulkin 
Executive Director

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF NOT VALID PASSING
CAHSEE SCORES FOR CLASS OF 2006

EXECUTIVE SUMMARY

All students must pass the CAHSEE as a condition of receiving a high school diploma. If specified in the student's Individualized Educational Plan (IEP), students with disabilities may use modifications on one or both parts of the CAHSEE. If the student uses the modification and receives a passing score, the score is not valid.

However, at the request of a parent/guardian, a school principal may submit a request for a waiver to the District Board of Trustees for students with disabilities who took the CAHSEE with modifications **and** received the equivalent of a passing score on one or both parts of the CAHSEE.

Six students in the Class of 2006 took the CAHSEE with an allowable modification and received a **passing 'NOT VALID' score**.

RECOMMENDATION:

It is recommended that the Board validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify, that for these eligible students, the CAHSEE requirement has been satisfied.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 4, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Peggy Lynch, Superintendent

SUBMITTED BY: Margie Bulkin
Executive Director, Curriculum & Assessment

SUBJECT: **Approval of Carl D. Perkins Vocational Education
Application/Plan for Funding**

EXECUTIVE SUMMARY

Attached is the 2006-07 Vocational Education Application/Plan for Funding. The San Dieguito Union High School District will use the allocated funds from the Carl D. Perkins Vocational and Applied Technology Act of 1998, section 132, to employ instructional assistants for the Regional Occupational Program VESL Courses: Automotive Technology, Computer Applications, and Welding and Metal Fabrication.

RECOMMENDATION:

Recommend approval for submission of the Vocational Educational Application/Plan for Funding

FUNDING SOURCE:

Not applicable.

Perkins 132, San Diego County ROP for 2006-07

6Application Perkins 132 for 2006-07
Return all documents to Ofelia Dominguez
San Diego County ROP, Room 409

**DUE DATE: JUNE 1, 2006
To San Diego County ROP**

**VOCATIONAL EDUCATION APPLICATION FOR FUNDING
Carl D. Perkins Vocational and Technical Education Act of 1998**

LOCAL EDUCATIONAL AGENCY: (LEA) San Dieguito Union High School District		COUNTY-DISTRICT (CD) CODE: 37-74526	PROGRAM YEAR 2006-2007
ADDRESS OF LEA: 710 Encinitas Blvd. Encinitas, California 92024		Return Original To: San Diego County/ROP 6401 Linda Vista Road, #409 San Diego, CA 92111 Ph: (858) 292-3764 Fax: (858) 268-9726 Email: ofelia@sdcoe.net Attention: Ofelia Dominguez	
ALLOCATION AMOUNT: \$ 13,000.00	CHECK APPROPRIATE BOX: <input type="checkbox"/> Sec. 112 - State Institutions <input type="checkbox"/> Sec. 131 – Secondary <input checked="" type="checkbox"/> Sec. 132 – Adult/ROCP	BOARD APPROVAL DATE: May 18, 2006	
PERKINS COORDINATOR: Roger D. Taylor	Telephone Number: (760) 753-1121 Ext. 5114 FAX Number: (760) 753-2561 Email Address: roger.taylor@sduhsd.net		
TITLE: ROP/VEA Coordinator			
PERKINS COORDINATOR'S ADDRESS: (If different from LEA address above)			
NAME OF LEA SUPERINTENDENT OR ADMINISTRATOR: Peggy Lynch, Ed.D.			
CERTIFICATION: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the assurances contained in the LEA's application are accepted as the basic conditions in the operations of this program for local participation and assistance.			
PRINTED NAME OF AUTHORIZED AGENT: Peggy Lynch, Ed.D.		TITLE: Superintendent	
SIGNATURE OF AUTHORIZED AGENT: 		DATE: 5/1/06	
CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY			
REVIEWED AND RECOMMENDED FOR APPROVAL BY:		DATE:	

SECTION I: Statements of Assurances and Certifications

**CARL D. PERKINS VOCATIONAL & TECHNICAL EDUCATION ACT OF 1998
SPECIAL ASSURANCES**

1. The eligible recipient will provide a career technical education (CTE) program that is of such size, scope, and quality to bring about improvement in the quality of CTE programs. **[Perkins III, Section 134(b)(5)]**
2. In compliance with Office of Vocational and Adult Education (OVAE) Program Memorandum 99-11, local agencies receiving Perkins III funds for CTE programs for adults will be represented on the Local Workforce Investment Board (WIB); enter into a Memorandum of Understanding with the local WIB relating to the operation of the One-Stop system, including a description of services, how the cost of the identified services and operating costs of the system will be funded, and the methods for referral; make available the core services that are applicable to Vocational and Technical Education Act (VTEA) through the One-Stop delivery system, either in lieu of or in addition to making these services available at the site of the particular program; and use a portion of the VTEA funds (or provide services with such funds) to create and maintain the One-Stop delivery system and to provide applicable core services through the One-Stop delivery system.
3. The eligible recipient that uses funds under this Perkins Act for inservice and preservice CTE professional development programs for CTE teachers, administrators, and other personnel may, upon request, permit the participation in such programs of CTE teachers, administrators, and other personnel in nonprofit private schools offering CTE programs located in the geographical area served by such recipient. **[Perkins III, Section 318]**

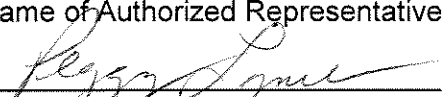
SPECIAL POPULATIONS

1. Nothing in the Act shall be construed to be inconsistent with applicable Federal law prohibiting discrimination on the basis of race, color, sex, national origin, age, or disability in the provision of Federal programs or services. **[Perkins III, Section 316]**
2. The eligible recipient will ensure that students who are economically disadvantaged, students of limited English proficiency, and students with special needs are assisted to succeed with support services such as counseling, English-language instruction, child care, and special aids. **[CFR 403.190(A)(2)(II)(b)]**
3. Curriculum, instruction, and assessment are designed to serve all students, including students who are members of special populations.

USE OF FUNDS

1. Funds made available under the Perkins Act for CTE activities shall supplement, and shall not supplant, non-federal funds expended to carry out CTE activities and technical preparation activities. **[Perkins III, Section 311]**
2. None of the funds made available under the Perkins Act shall be used to provide funding under the School-to-Work Opportunities Act of 1994, or to carry out, through programs funded under the Perkins Act, activities that were funded under the School-to-Work Opportunities Act of 1994, unless the programs funded under this (Perkins) act serve only those participants eligible to participate in the programs under this Act. **[Perkins III, Section 6]**
3. No funds made available under the Perkins Act shall be used to require any secondary school student to choose or pursue a specific career path or major; and to mandate that any individual will be required to participate in a CTE program, including a CTE program that requires the attainment of a federally funded skill level, standard, or certificate of mastery. **[Perkins III, Section 314]**
4. No funds made available under the Perkins Act may be used to provide CTE programs for students prior to the 7th grade except that equipment and facilities purchased with funds under the Perkins Act may be used for such students. **[Perkins III, Section 315]**
5. No funds will be used to acquire equipment or software in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity, the employees of the purchasing entity, or any affiliate of such an organization. **[Perkins III, Section 122(c)(11)]**
6. The funding for development and implementation of the Integrated and Career-Related Education Continuum as described in the California State Plan for Carl D. Perkins CTE will be limited to programs as described in the local plan that (a) begin no earlier than grade seven; (b) include a clearly defined sequence of courses that prepare students for career entry and postsecondary education; (c) are part of a sequence that may include a capstone course at the high school, ROCP or community college; (d) are taught by a qualified CTE teacher, and (e) integrates CTE and academic instruction.
7. The eligible recipient will comply with the requirements of this Perkins Act, Title I, and the provisions of the State plan, including the provision of a financial audit of funds received under this title which may be included as part of an audit of other Federal or State programs. **[Perkins III, Section 122(c)(10)]**

The undersigned certifies that the requirements of the Perkins Act and the State quality indicators as stated above will be performed for the 2006-2007 program year in coordination with the local plan and that written documentation or specified data will be on file, provided to the State as requested, and available for future monitoring and compliance reviews.

Peggy Lynch, Ed.D.
Printed Name of Authorized Representative

Signature of Authorized Representative

Superintendent
Title of Authorized Representative
5/1/06
Date

**General Assurances
California Department of Education**

Discrimination

As the duly authorized representative of the applicant, I certify that the applicant will comply with all federal statutes relating to nondiscrimination, including (a) Title VI of the Civil Rights Act of 1964 (45 *United States Code [USC]* sections 2000d through 2000d-4) prohibiting discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972 (20 *USC* sections 1681-1683) prohibiting discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973 (20 *USC* Section 794) prohibiting discrimination on the basis of handicap; and The Age Discrimination Act (42 *USC* Section 6101, *et seq.*) prohibiting discrimination on the basis of age.

Costs

As the duly authorized representative of the applicant, I certify that the applicant will comply with the general cost principles set forth in federal regulations, 34 *Code of Federal Regulations (CFR)* Section 74.27 and 34 *CFR* Section 80.22, and the Office of Management and Budget circulars applicable to my entity.

I further certify that the applicant will comply with the expenditure requirements set forth in the federal Education Department Guidelines Administrative Regulations (EDGAR) contained in Title 34 of the *CFR*.

Records

As the duly authorized representative of the applicant, I certify that the applicant will make reports to the state or federal agency designated in the application as may reasonably be necessary to enable those agencies to perform their duties. The applicant will maintain and provide access to all records used in the preparation of such reports for a period of five years. Such records shall include, but not be limited to, records which fully disclose the amount and disposition by the recipient of funds, the total cost of the activity for which the funds are used, the share of the cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used.

Applicable Law

As the duly authorized representative of the applicant, I certify that the applicant will comply with all state and federal statutes, regulations, program plans, and eligibility requirements applicable to each program under which federal and state funds are made available through the application.

Perkins 132, San Diego County ROP for 2006-07

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

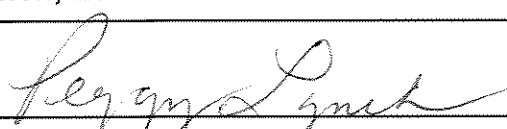
This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 Code of Federal Regulations Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT San Dieguito Union High School District	PR/AWARD NUMBER AND/OR PROJECT NAME Carl D. Perkins
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Peggy Lynch, Ed.D.	Superintendent
SIGNATURE 	DATE 5/1/06

Perkins 132, San Diego County ROP for 2006-07

Certification Regarding State and Federal Drug-Free Workplace Requirements

Grantees Other Than Individuals

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *Code of Federal Regulations (CFR)* Part 85, Subpart F, for grantees, as defined at 34 *CFR* Part 85, Sections 85.605 and 85.610

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition

(b) Establishing an on-going drug-free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace
- (2) The grantee's policy of maintaining a drug-free workplace
- (3) Any available drug counseling, rehabilitation, and employee assistance programs
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a)

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction

(e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f)

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, county, state, zip code)

Perkins 132, San Diego County ROP for 2006-07

Check [] if there are workplaces on file that are not identified here.

Grantees Who Are Individuals

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *CFR* Part 85, Subpart F, for grantees, as defined at 34 *CFR* Part 85, Sections 85.605 and 85.610

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction to every grant officer or designee, in writing, within 10 calendar days of the conviction. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

San Dieguito Union High School District

NAME OF APPLICANT

Carl D. Perkins

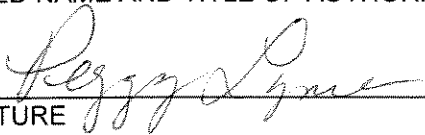
NAME OF PROJECT

Peggy Lynch, Ed.D.

Superintendent

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE



DATE

5/1/06

CERTIFICATION REGARDING LOBBYING

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 *Code of Federal Regulations (CFR)* Part 82, "New Restrictions on Lobbying." This certification is a material representation of fact upon which reliance was placed when this transaction was entered into.

As required by Section 1352, Title 31 of the *U.S. Code*, and implemented at 34 *CFR* Part 82, for persons entering into Federal contract, grant or cooperative agreement over \$100,000, as defined at 34 *CFR* Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts under grants and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.

San Dieguito Union High School District

NAME OF APPLICANT

Peggy Lynch, Ed.D.

Superintendent

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE 

DATE 5/1/06

Carl D. Perkins

PROJECT NAME

SECTION II: Requirements of Programs Receiving Funds

CARL D. PERKINS VOCATIONAL & TECHNICAL EDUCATION ACT OF 1998

The eligible recipient will ensure that each of the following eight requirements are being met in each program in which Perkins III funds are used and all of these program elements are included in the local district vocational education plan. **[Perkins III, Section 135(b)]**

1. Provide activities that strengthen students' academic and vocational & technical skills through the integration of academic, vocational & technical education programs in a **coherent sequence of courses** that ensure students' learning.
2. Provide students with experience in and understanding of all aspects of an industry.
3. Develop, improve or expand the use of technology in vocational and technical education, which *may* include;
 - training of vocational and technical education personnel, to use state-of-the-art technology, which may include distance learning
 - providing vocational and technical education students with the academic, and vocational and technical skills that lead to entry into the high technology and telecommunications field; or
 - encouraging schools to work with high technology industries to offer voluntary internships and mentoring programs
4. Provide professional development programs to teachers, counselors, and administrators that:
 - offer research-based training in state-of-the-art vocational and technical education programs, teaching techniques and effective parental and community involvement practices;
 - ensure that teachers and other personnel who are directly involved with students, stay current with all aspects of an industry;
 - internship programs that provide business experience to teachers; and
 - programs designed to train teachers specifically in the use and application of technology.
5. Develop and implement evaluations of the vocational & technical programs carried out with these funds including an assessment of how the needs of special populations are being met.
6. Initiate, improve, expand, and modernize quality vocational and technical education programs.
7. Provide services and activities that are of sufficient size, scope, and quality to be effective.
8. Link secondary and postsecondary vocational and technical education programs, including implementing tech prep programs.

**STATE ESTABLISHED CAREER TECHNICAL EDUCATION
QUALITY CRITERIA AND INDICATOR REQUIREMENTS**

Perkins III Section 135(b)(7) requires each CTE program assisted with the funds to provide services and activities that are of sufficient size, scope, and quality to be effective. This section provides a comprehensive set of quality criteria and indicators that reflect the education community's consensus of the elements that should be present in all CTE programs. Perkins funds should be used to ensure that quality programs include the following criteria;

Curriculum, Instruction and Assessment

- Curriculum and assessment are aligned with the State CTE model curriculum standards developed for (a) the program area or industry sector, (b) Secretary's Commission on Achieving Necessary Skills (SCANS) and employability competencies, and (c) core academic content standards.
- Instruction is standards-based, sufficient in duration, current and relevant, and develops the knowledge, attitudes, and skills currently required for entry into careers in the program area.
- A comprehensive assessment system is used to measure student competence in the application of CTE and academic knowledge and skills required in the program area.

Leadership and Citizenship Development

- Each program includes a career technical student organization or alternative leadership activity that is integral to instruction and is supported by the administration of the local education agency. Alternative leadership activities must be designed to provide students with (a) effective leadership skills; (b) increased confidence in themselves and their work; (c) enhanced character, citizenship, volunteerism, and patriotism; (d) an understanding of the importance of a healthy lifestyle; (e) an understanding of the need to strive for excellence in scholarship; and (f) an awareness of the importance and relevance of the career cluster addressed by the CTE program.
- Leadership, citizenship, and interpersonal skills instruction in teamwork, communications, human relations, and social interaction is provided through the program.

Practical Application of Occupation Skills

- Program includes paid or unpaid work-based experiences or classroom simulations that are representative of work-based experiences.

Qualified and Competent Personnel

- Each teacher uses a variety of instructional strategies/materials and effective teaching techniques to enhance student learning.
- Each teacher participates in annual professional development activities.

Facilities, Equipment, and Materials

- Facilities, equipment, and materials are comparable to those currently used by business and industry.
- Facilities and equipment are purchased or modified, as needed, to accommodate the needs of special population students.

**Perkins 132, San Diego County ROP for 2006-07
Community, Business, and Industry Involvement**

- Program has an advisory committee composed of business and industry representatives that provide regular and relevant advice and support on current and changing labor markets, current industry standards and practices, emerging technical skills, curriculum content and student outcomes, and job placement.

Career Guidance

- Career guidance activities are ongoing and include the dissemination of career opportunity and career path information to students, parents, and counselors.
- CTE instruction includes career planning, employability skills, and articulation options, and provides students with information relevant to their career path goals.
- Career guidance activities provide students, parents, and counselors with information on nontraditional careers in program area.

Program Promotion

- Planned program promotion and recruitment activities are conducted to encourage the enrollment of all students, including students who are members of special populations.
- Activities are conducted to improve the articulation of the program with instruction provided by feeder school and advanced education and training opportunities.

Student Support Services

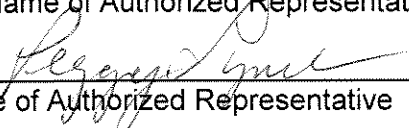
- Program provides for full participation of special population student, meaning that special population students are provided with the additional services needed to succeed in the program.

Program Accountability and Planning

- Program improvements are developed and implemented based on an analysis of prior-year program accountability data, including the (a) number of students enrolled in the program (including the enrollment of special population students), (b) number and percent of program completers, (c) number and percent of secondary program completers who receive diplomas, (d) number of completers placed in the military, further education/training, or employment, and (e) number of nontraditional program concentrators and completers.

The undersigned certifies that the State quality indicators as stated above will be met during the 2006-2007 program year in coordination with the local plan. Written documentation or specified data will be on file, provided to the State as requested, and available for future monitoring and compliance reviews.

Peggy Lynch, Ed.D.

Printed Name of Authorized Representative


Signature of Authorized Representative

Superintendent

Title of Authorized Representative
5/1/06

Date

SECTION III: Request to extend or revise the local plan for the 2006-2007 Perkins funds

Your agencies 2000-2004 local plan for the use of Perkins funds was approved for the time period beginning on July 1, 2000 and ending on June 30, 2004. Because the 1998 Act has been extended for another year, local plans must either be extended or revised to meet the local plan requirement for receiving the 2006-2007 funds. This form is intended to identify which of these two actions is requested by the local agency. State approval of the local agency's request will be provided in the application approval letter.

Instructions:

Check the option below that identifies the action selected by your agency to meet the local plan requirement for the 2006-2007 funds. It is important to review your local plan to ensure that all programs in which you intend to use Perkins III funds are contained in the plan and approved by the State. If the "request to revise" option is selected, provide the revision information in the space provided below or provide the revision information as an attachment to this 2006-2007 application for funds.

LOCAL PLAN OPTION SELECTED TO MEET THE REQUIREMENTS FOR THE 2006-2007 PERKINS FUNDS

- X Request to extend the 2000-2004 local plan through June 30, 2007.
- Request to revise the 2000-2004 local plan. *(Use the space below to describe your revision plan or attach a separate sheet with your 2006-2007 Revision to the Local Plan.)*

SECTION IV (SECONDARY): Assessment of Career Technical Education programs.

Section 123(b) of the Perkins Act requires states to conduct an annual evaluation of the progress and efforts recipients are making toward achieving the core indicator performance levels established for the State's CTE programs. This section of the application is used to collect the required information and evidence on the efforts being taken or planned by the LEAs to achieve the State-established performance levels. (Core indicator data can be found on the Perkins website at <http://www.cde.ca.gov/ci/ct/pk/forms.asp>)

Instructions: For each Core Indicator:

- Review the definition, and State-established level of performance for 2004-2005.
- Provide your agency's performance level for each core indicator in each year in the chart below. Check "yes" if your agency met/exceeded the State-established level of performance for each indicator and "no" for those indicators not met.
- Use the improvement plan worksheet (next page) to describe the actions being taken and/or planned by your agency to improve the performance level in that core indicator.

Core Indicator	Definition	State Level 2004/05	LEA Level 2003/04	LEA Level 2004/05	Difference 2003/04 2004/05	Met or exceeded State level
1S1 Academic Attainment	Numerator: Number of 12 th Grade Career Technical Education (CTE) Program Completers earning a high school diploma by June 30 Denominator: Number of 12 th Grade CTE Program Completers	85.00%	_____ %	_____ %	_____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No
1S2 Skill Attainment	Numerator: Number of Secondary CTE Program Completers Denominator: Number of Secondary CTE Concentrators	49.00%	_____ %	_____ %	_____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No
2S1 High School Completion	Numerator: Number of 12 th Grade CTE Program Completers earning a high school diploma by June 30 Denominator: Number of 12 th Grade CTE Program Completers	85.00%	_____ %	_____ %	_____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No
3S1 Total Placement	Numerator: Number of 12 th Grade CTE Program Completers placed in Military, Advanced Education/Training, or Employment Denominator: Number of 12 th Grade CTE Program Completers	71.64%	_____ %	_____ %	_____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No
4S1 Nontrad Participation	Numerator: Sum of Secondary Males and Females enrolled in nontraditional industry sector programs Denominator: Sum of Secondary Males and Females enrolled in all sector programs	18.63%	_____ %	_____ %	_____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No
4S2 Nontrad Completion	Numerator: Sum of Secondary Males and Females that complete nontraditional industry-sector CTE programs Denominator: Sum of Secondary Males and Females enrolled in nontraditional industry-sector CTE programs	49.00%	_____ %	_____ %	_____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No

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SECTION IV (ADULT):

Section 123(b) of the Perkins Act requires states to conduct an annual evaluation of the progress and efforts recipients are making toward achieving the core indicator performance levels established for the State's CTE programs. This section of the application is used to collect the required information and evidence on the efforts being taken or planned by the LEAs to achieve the State-established performance levels. (Core indicator data can be found on the Perkins website at <http://www.cde.ca.gov/ci/ct/pk/forms.asp>)

Instructions: For each Core Indicator:

- Review the definition, and State-established level of performance for 2004-2005.
- Provide your agency's performance level for each core indicator in each year in the chart below. Check "yes" if your agency met/exceeded the State-established level of performance for each indicator and "no" for those indicators not met.
- Use the improvement plan worksheet (next page) to describe the actions being taken and/or planned by your agency to improve the performance level in that core indicator.

Core Indicator	Definition	State Level 2004/05	LEA Level 2003/04	LEA Level 2004/05	Difference 2003/04 2004/05	Met or exceeded State level
1A1 Academic Attainment	Numerator: Number of Adult Career Technical Education (CTE) Program Completers Denominator: Number of Adult CTE Program Concentrators	62.50%	66.19%	68.91%	2.72%	√ Yes <input type="checkbox"/> No
1A2 Skill Attainment	Numerator: Number of Adult CTE Program Completers Denominator: Number of Adult CTE Program Concentrators	62.50%	66.19%	68.91%	2.72%	√ Yes <input type="checkbox"/> No
2A1 High School Completion	Numerator: Number of Adult CTE Program Completers Denominator: Number of Adult CTE Program Concentrators	62.50%	66.19%	68.91%	2.72%	√ Yes <input type="checkbox"/> No
3A1 Total Placement	Numerator: Number of Adult CTE Program Completers placed in Military, Advanced Education/Training, or Employment Denominator: Number of Adult CTE Program Completers	60.00%	87.13%	87.57%	.44%	√ Yes <input type="checkbox"/> No
4A1 Nontrad Participation	Numerator: Sum of Adult Males and Females enrolled in nontraditional industry-sector CTE programs Denominator: Sum of Adult Males and Females enrolled in all industry-sector CTE programs	18.63%	73.86%	71.17%	-2.69%	√ Yes <input type="checkbox"/> No
4A2 Nontrad Completion	Numerator: Sum of Adult Males and Females that complete nontraditional industry sector CTE programs Denominator: Sum of Adult Males and Females enrolled in nontraditional CTE industry-sector programs	51.00%	64.76%	65.83%	1.07%	√ Yes <input type="checkbox"/> No

PLAN TO IMPROVE CORE INDICATOR PERFORMANCE LEVELS

Section 123(b) of the Perkins Act requires an improvement plan from each eligible recipient not making substantial progress in achieving the State adjusted levels of performance. If an eligible agency shows no improvement within one year after implementing an improvement plan or fails to meet the State adjusted levels of performance for two or more consecutive years, the State may withhold all or a portion of the agency's allocation.

Instructions: *If your agency did not meet the State established performance levels on the previous page(s), you must address each of the questions below.*

1. Describe the reasons for not meeting the State established levels of performance.

San Diego County ROP has exceeded state performance levels in all core indicators.

2. Describe the actions being taken and/or planned by your agency to increase the level of performance in each core indicator not meeting the State established level. How are these proposed actions likely to result in performance level improvement?

While we exceeded the established performance levels on all core indicators, SDCOE/ROP will focus special efforts on retaining adult students to completion, since our level exceeded the CDE standard by only 6 points.

The work of Vista Unified and Poway to retain students in their adult program has been exemplary. We will disseminate this best practice model to all of our districts. The model includes contacting adults after absences to assist them with possible barriers and also making special effort to recognize individual adults for their work in class.

SECTION V: Identification of CTE programs to be assisted with the 2006-2007 funds

NOTE: Section IV must be submitted for each approved CTE program to be assisted with Perkins III funds. Only those programs included in the LEA's approved 2000-2004 local plan are eligible for Perkins funding.

Identification of the sequence of courses

Course sequences must be complete. This means a sequence of at least two courses, one of which MUST be a completion (capstone) course.

Instructions: *Based on a review of the core performance indicators and local needs assessment, identify each program to be assisted with current year Perkins III funds.*

- *Identify the Program Name (occupation), and indicate the number of sites where this program is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration for each course.*
- *LEAs, whose sequence culminates in an ROCP course, should list the ROCP course name and indicate it as the capstone class.*

Please Note: ROCP multi-hour courses may qualify as a complete sequence only if the course meets all the requirements of the Perkins Act and provides students with the skills necessary to receive entry-level employment in the career area taught. Adult programs offering sequential units encompassed within a single training or retraining course can qualify as a complete sequence.

Program Name: **Information Technology**

Number of sites conducting this program **One**

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Duration (Total hours)
	Intro.	Concentration	Capstone	District/COE	ROCP	
VESL Computer Applications			x		x	162

\$ 4,212.00 Indicate the amount expected to be directly expended in this program.

Provide an explanation of how this expenditure of funds will improve this program to increase student levels of performance.

These funds will provide bilingual instructional assistants to assist students in the transition from the Adult Education ESL Program to the ROP VESL Program. These students need special assistance with technical terminology and remedial basic skills. The reinforcement of classroom computer skills through guided practice reinforces each instructional sequence and speeds up student competency attainment.

SECTION V: Identification of CTE programs to be assisted with the 2006-2007 funds

NOTE: Section IV must be submitted for each approved CTE program to be assisted with Perkins III funds. Only those programs included in the LEA's approved 2000-2004 local plan are eligible for Perkins funding.

Identification of the sequence of courses

Course sequences must be complete. This means a sequence of at least two courses, one of which MUST be a completion (capstone) course.

Instructions: Based on a review of the core performance indicators and local needs assessment, identify each program to be assisted with current year Perkins III funds.

- Identify the Program Name (occupation), and indicate the number of sites where this program is conducted.
- List all CTE courses in the sequence and check the appropriate course level, funding source, and duration for each course.
- LEAs, whose sequence culminates in an ROCP course, should list the ROCP course name and indicate it as the capstone class.

Please Note: ROCP multi-hour courses may qualify as a complete sequence only if the course meets all the requirements of the Perkins Act and provides students with the skills necessary to receive entry-level employment in the career area taught. Adult programs offering sequential units encompassed within a single training or retraining course can qualify as a complete sequence.

Program Name: **Manufacturing Technology**

Number of sites conducting this program **One**

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Duration (Total hours)
	Intro.	Concentration	Capstone	District/COE	ROCP	
Welding & Metal Fabrication			x		x	162

\$ 6,682.00 Indicate the amount expected to be directly expended in this program.

Provide an explanation of how this expenditure of funds will improve this program to increase student levels of performance.

These funds will provide bilingual instructional assistants to assist students in the transition from the Adult Education ESL Program to the ROP VESL Program. These students need special assistance with technical terminology and remedial basic skills. The reinforcement of classroom welding skills through guided practice reinforces each instructional sequence and speeds up student competency attainment.

SECTION V: Identification of CTE programs to be assisted with the 2006-2007 funds

NOTE: Section IV must be submitted for each approved CTE program to be assisted with Perkins III funds. Only those programs included in the LEA's approved 2000-2004 local plan are eligible for Perkins funding.

Identification of the sequence of courses

Course sequences must be complete. This means a sequence of at least two courses, one of which MUST be a completion (capstone) course.

Instructions: Based on a review of the core performance indicators and local needs assessment, identify each program to be assisted with current year Perkins III funds.

- Identify the Program Name (occupation), and indicate the number of sites where this program is conducted.
- List all CTE courses in the sequence and check the appropriate course level, funding source, and duration for each course.
- LEAs, whose sequence culminates in an ROCP course, should list the ROCP course name and indicate it as the capstone class.

Please Note: ROCP multi-hour courses may qualify as a complete sequence only if the course meets all the requirements of the Perkins Act and provides students with the skills necessary to receive entry-level employment in the career area taught. Adult programs offering sequential units encompassed within a single training or retraining course can qualify as a complete sequence.

Program Name: **Transportation Technology**

Number of sites conducting this program **One**

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Duration (Total hours)
	Intro.	Concentration	Capstone	District/COE	ROCP	
VESL Automotive Technology			x		x	162

\$ 2,106.00 Indicate the amount expected to be directly expended in this program.

Provide an explanation of how this expenditure of funds will improve this program to increase student levels of performance.

These funds will provide bilingual instructional assistants to assist students in the transition from the Adult Education ESL Program to the ROP VESL Program. These students need special assistance with technical terminology and remedial basic skills. The reinforcement of classroom automotive skills through guided practice reinforces each instructional sequence and speeds up student competency attainment.

SECTION VI: Identification of budget expenditures for the 2006-2007 funds

As stated in Section 135(a) of the Carl D. Perkins Vocational and Technical Education Act of 1998, "each eligible recipient that receives the funds shall use such funds to improve CTE programs." **This means all planned expenditures must be directly related to improving CTE programs.**

The following factors must be considered when expending Perkins funds:

- As stated on page 17, core indicators shall be addressed, and where there are deficiencies, funds shall be expended for program improvement to meet the State established level of performance.
- Funds shall be expended only in approved programs (those programs for which the LEA superintendent/director has signed assurances as meeting all of the established criteria and only those programs included in the LEA's approved 2000-2004 local plan are eligible for Perkins funding).
- Capital outlay expenditures (single items over \$5,000) must be approved by the State **prior** to purchase.

Instructions: *Provide a detailed description of any funds used for salaries or capital outlay. The description should include a thorough explanation of how these expenditures will improve the CTE program. (Use extra pages as needed.)*

- **Funding for salaries will pay for the following positions:**

One each instructional assistants position for the following programs: Information Technology/VESL Computer Applications; Transportation Technology/VESL Automotive Technology; and Manufacturing Technology/Welding and Metal Fabrication.

- **These positions will improve the CTE Program in the following ways:**

Provide additional student support for technical instruction and guided practice on class assignments. These staff members are bilingual and are able to translate technical terms and help with the transition to the workplace.

- **The capital outlay budget will pay for the following items:**

- **The purchase of these items will improve the CTE program in the following ways:**

SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Perkins Act requires equitable access and full participation of special population students in the career technical education program(s) assisted with these funds.

This form confirms that the LEA coordinator/administrator responsible for the administration of the programs associated with the special populations group(s) listed below has approved the 2006-2007 application for Perkins funds. Each Special Population category MUST be signed by the designated administrator or certificated representative of the LEA responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name Albert Martin Title Director, Instructional Support

Signature  Date 5/2/06


Limited English Proficient (LEP) (English Learner Coordinator/Administrator)

Printed Name Albert Martin Title Director, Instructional Support

Signature  Date 5/2/06


Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Denise Levine Title Executive Director, Pupil Personnel

Signature  Date 5/4/06

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name Stephen Levy Title Coordinator of Pupil Personnel

Signature  Date 5/3/06


Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name Stephen Levy Title Coordinator of Pupil Personnel

Signature  Date 5/3/06

Displaced Homemaker (Title IX Coordinator/Administrator)
(Adult or ROCP's only)

Printed Name Denise Stanley Title Principal, San Dieguito Adult School

Signature  Date 5/4/06

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
INSTRUCTION

EXECUTIVE SUMMARY

The attached Professional Services Report/Instruction summarizes one contract in an amount not to exceed \$5,000.00.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes five contracts totaling \$17,616.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 14 A-E

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 05-18-06

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/06 – 06/30/07	San Diego County Superintendent of Schools/SDCOE	Provide credential services for Adult Education teachers	Adult Education Fund 11-00	\$346.00
07/01/06 – 06/30/07	Decorative Plant Service, Inc.	Provide plant maintenance at the District Office	General Fund 03-00	\$1,020.00
07/01/06 – 06/30/07	Brown Bag Sandwich Company	Provide cooked sushi packs	Cafeteria Fund 13-00	\$1.60/pack
07/01/06 – 06/30/07	Circle Food Products, Inc.	Provide 12" flour tortillas	Cafeteria Fund 13-00	\$1.31/dozen
05/03/06 – 05/02/07	DataLogic International, Inc.	Provide Web Sense maintenance renewal	General Fund 03-00	\$16,250.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF AGREEMENT/LCCHS
FOUNDATION

EXECUTIVE SUMMARY

The Foundation was provided with the attached agreement for installing a new synthetic field and track renovation at La Costa Canyon High School. This document was based on the agreement entered into with the Torrey Pines High School Foundation and has been reviewed by our attorney for the appropriate application. It is presently being reviewed by the Foundation's attorney.

Since the Foundation plans to enter into a contract for purchasing and installing the synthetic field directly with Fieldturf, the enclosed agreement specifies language that needs to be included in their contract with Fieldturf. This agreement also stipulates that, prior to granting the right of entry to the site or the Foundation commencing construction, the Foundation will have financing for the entire project, acceptable to the District, in place.

RECOMMENDATION:

It is recommended that the Board approve entering into an agreement with the La Costa Canyon High School Foundation for donating the design and construction of a new all-weather synthetic field and track at La Costa Canyon High School, pending finalization of the terms and conditions, and authorize Eric J. Hall to execute all pertinent documents.

FUNDING SOURCE:

La Costa Canyon High School Foundation

AGREEMENT FOR DESIGN, CONSTRUCTION AND
MAINTENANCE OF NEW SYNTHETIC FIELD AND TRACK RENOVATION AT
FALCON STADIUM AT LA COSTA CANYON HIGH SCHOOL
A2006-181

This Agreement for the design and construction of a new all-weather, synthetic field and track at La Costa Canyon High School ("Agreement") is entered into this ____ day of _____, 2006 by and between the SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, a school district organized and existing under the laws of the State of California ("DISTRICT") and the LA COSTA CANYON HIGH SCHOOL FOUNDATION, INC. ("FOUNDATION"), a 501(c)(3) non-profit public benefit corporation. The District and Foundation may sometimes be collectively referred to herein as the "Parties."

RECITALS

- A. The District owns and operates La Costa Canyon High School, located at One Maverick Way, Carlsbad, CA 92009 ("LCCHS"), which conducts an athletic program for its students.
- B. The Foundation is a non-profit public benefit corporation that desires to support LCCHS by donating the design and construction of a new all-weather, synthetic field and rubberized track at LCCHS track and field facilities (collectively referred to herein as "Project"). But for the Foundation's contribution of the estimated cost of One Million Six Hundred Thousand and no/Dollars (\$1,600,000.00) of the Project, it would not be built.
- C. The District is authorized to accept the Foundation's design and construction of the Project pursuant to Education Code section 35160 et seq.
- D. The District will enter into a separate single prime contractor construction agreement to perform the "District work." "District work" is defined as all labor, materials, equipment and supervision of the removal of the existing natural grass field, fencing and dirt running track surface and construction of track and field event facilities consisting of a permeable field base for a synthetic turf field, fencing, concrete and asphalt paving, cost of which is estimated at One Million One Hundred Thousand and no/100 Dollars (\$1,100,000.00), and to be paid for by the Foundation.
- E. The Foundation will enter into a separate contract with FieldTurf USA, Inc. for furnishing and installation of synthetic turf "Foundation Work", cost of which is estimated at Five Hundred Thousand and no/100 Dollars (\$500,000.00), and to be paid for by the Foundation.
- F. The District and Foundation desire to enter into this Agreement for the design and construction of the Work at LCCHS.

NOW, THEREFORE the parties agree as follows:

1. CONDITION PRECEDENT.

1.1 As condition precedent, prior to the District commencing its work described under paragraph D and prior to the District approving the plans referenced in Section 2.1, granting the right of entry under Section 2.2 or the Foundation commencing construction, the Foundation shall have deposited One Million Six Hundred Thousand and no/100 Dollars (1,600,000.00), the estimated cost of the Project, in a District approved payment and account.

2. SCOPE OF WORK.

2.1 Plans and Specifications. Foundation shall perform all construction of the Foundation Work, consistent with the Approved Plans (as defined below).

(a) All proposed plans and specifications ("Plans") shall be completed by D.A. Hogan or other architect approved by the District ("Architect").

(b) All Plans shall be in conformance with requirements of the Division of the State Architect ("DSA") under the Field Act, Education Code sections 17280 et. seq. as may be necessary.

(c) The Foundation Work shall be performed by a Specialty Contractor selected by Foundation, and approved by the District ("Specialty Contractor").

The Foundation shall provide District with copies of all plans to be submitted to any government agency whose approval is required or reasonably deemed advisable by either party for construction of the Foundation Work ("Approvals"). Prior to such submittal, District shall have the right to amend or revise such Plans, subject to Foundation's agreement to such amendments or revisions. Upon receipt of all Approvals, the parties agree to execute a memorandum acknowledging the date of such receipt and amending this Agreement to include the Plans so approved as Exhibit "A" (the "Approved Plans").

2.2 Grant of Right of Entry. District hereby grants to Foundation and its agents, contractors and employees, the right to enter upon the portions of LCCHS identified on the Plans as the "Construction Access Route," the "Contractor Staging Area," and the "Job Site" (the "Work Site") and such other areas of the LCCHS site as is reasonably necessary to perform the Foundation Work including, without limitation, the right to install synthetic turf and otherwise alter and improve the Work Site in substantial conformance with the Approved Plans.

2.3 Work Requirements. Foundation shall furnish all equipment, tools, materials, labor and engineering services necessary to fully and adequately complete the Foundation Work set forth in this Agreement, and to pay all applicable fees and expenses associated with such Foundation Work, including but not limited to, the actual costs of design, review, engineering, construction and District inspection of the Work. Foundation and its contractors shall perform all Foundation Work under this Agreement in a skillful and workmanlike manner, and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. All

Foundation Work shall be performed, constructed and installed consistent with the Approved Plans and shall be subject to review and approval by the District's Representative (as defined in paragraph 2.11) and by the Architect.

2.3.1 District/Foundation Access to Work. District/Foundation and its representatives shall at all times have access to the Project Site to carry out their duties. District shall provide safe and proper facilities for such access. Foundation agrees to follow Project site safety rules established by District for any entry on the Project site. District and Foundation Representatives shall participate in all construction meetings and shall be provided agendas and minutes for construction meetings.

2.4 Supervision of Project. Robert Harding of D. A. Hogan & Associates, Inc. will be the Foundation's and District's Architect for all purposes in connection with the Project, and will be paid by Foundation ("Architect"). Architect shall be available at all times to the District and Foundation to receive notifications, complaints, etc. from the District and Foundation about any aspect of the Project. District shall supervise and direct the Project using District's best skill and attention. District shall be responsible for and have control over construction means, methods, techniques, sequences, and procedures as well as coordinating all portions of the Project under this Agreement, except where this Agreement gives other specific instructions concerning these matters. Foundation shall be responsible to the District for acts and omissions of Foundation's employees, contractors, subcontractors, material and equipment suppliers, and their agents, employees, invitees, and other persons performing portions of the Project under direct contract with Foundation. Foundation and each of Foundation's contractors and subcontractors shall furnish a competent and adequate staff as necessary for the proper administration, coordination, supervision, and superintendence of its portion of the Foundation Work; organize the procurement of all materials and equipment so that they will be available at the time they are needed for the Foundation Work; and keep an adequate force of skilled and fit workers on the job to complete the Foundation Work in accordance with this Agreement. The District may request the removal of any superintendent, staff member, agent, or employee of any contractor, subcontractor, material or equipment supplier, and their agents, employees, invitees, for cause. Foundation will exert its best efforts to accommodate any such request of District to the extent Foundation possesses the contractual or other legal authority to accommodate such request from District without liability, cost or expense to Foundation. Foundation shall enforce strict discipline and good order among Foundation's contractors, subcontractors, and other persons carrying out the Work in accordance with this Agreement.

2.4.1 Tobacco and Drug Free Workplace. Foundation acknowledges that the District is a tobacco and drug free workplace. Foundation shall be responsible to ensure that tobacco products, drugs, and alcohol will not be used by Foundation's employees, contractors, subcontractors, material and equipment suppliers, and their agents, employees, invitees, and other persons performing portions of the Foundation Work on or at the LCCHS site. District may request the removal of any superintendent, staff member, agent, or employee of any contractor, subcontractor, material or equipment supplier, and their

agents, employees, and invitees from the Foundation Work site for use of tobacco products, drugs or alcohol at the LCCHS site. Foundation will exert its best efforts to accommodate any such request of District to the extent Foundation possesses the contractual or other legal authority to accommodate such request from the District without liability, cost or expense to Foundation.

2.5 Foundation Work Schedule. Foundation acknowledges that students will be attending LCCHS during the course of Foundation's Work at the site. Foundation agrees to meet with the District's Executive Director of Operations and Site Administrator of LCCHS to develop a mutually acceptable construction schedule and phasing plan ("Work Schedule") so as to minimize any disruption to the existing operations at LCCHS. Prior to commencement of any Foundation Work under this Agreement, Foundation shall provide the District with a proposed construction schedule and phasing schedule for the Foundation Work required to be performed under this Agreement delineating the areas in which Foundation Work will be performed and the proposed time line for such Foundation Work, for the District's review and approval which approval will not be unreasonably withheld. Foundation shall notify the District in writing upon the completion of each phase set forth in the approved phasing schedule. District reserves the right to enforce compliance of any further Foundation work on the phasing schedule in accordance with the compliance provision set forth in Section 2.15 of this Agreement.

2.5.1 Hours of Work. The Foundation Work required under this Agreement may be performed any time between the hours of 7:00 a.m. and 7:00 p.m. on any day of the week subject to local ordinance. Prior to commencement of the Foundation Work, Foundation agrees to coordinate the Foundation Work schedule with the District. Whenever the type of Foundation Work being performed on or near the LCCHS site reasonably requires, Foundation shall provide flag men as necessary, as well as other safety mechanisms to minimize the risk to students going to and from school.

2.5.2 Commencement of Work. Prior to the commencement of any Foundation Work at LCCHS site Foundation shall (1) Provide District with a construction schedule and phasing schedule as required by Section 2.5 of this Agreement; (2) provide District with signed originals of the performance and payment bonds as required by Section 2.13 of this Agreement; (3) provide District with the appropriate certificates of insurance as required by Section 5 of this Agreement; and (4) a signed original of the Certification of Payment Capability and Obligation as required by Section 2.18 of this Agreement.

2.6 Prevailing Wage. It shall be the sole responsibility of Foundation to determine whether to pay prevailing wages for any or all Foundation Work required under this Agreement and to comply with such determination. As a material part of this Agreement, Foundation agrees to assume all risk of liability arising from any decision not to pay prevailing wages for the Foundation Work required by this Agreement.

2.7 Permits, Licenses and Approvals. District shall be responsible for obtaining all necessary permits, licenses and approvals from the State of California or any other entity with jurisdiction over the Project. Foundation shall pay for all permits and licenses

necessary to perform the Project required under this Agreement. District shall ensure that all work performed under this Agreement complies with all applicable federal, state, county and local government rules and regulations.

2.8 Protection of Students, District Employees, District Property and Foundation Work. Foundation shall be responsible for all damages to any persons or property that occur as a result of Foundation's fault or negligence in connection with the Foundation Work to be performed under this Agreement and shall be responsible for the proper care and protection of all materials delivered and Foundation Work performed until completion of the Foundation Work and final acceptance by the District. All Foundation Work shall be solely at the Foundation's risk. Foundation shall take all necessary precautions for safety of employees on the Foundation Work site and shall comply with all applicable safety laws and building codes to prevent accidents or injury to persons on, about or adjacent to premises where Foundation Work is being performed. Foundation shall erect and properly maintain at all times, as required by conditions and progress of Foundation Work, all necessary safeguards, signs, barriers, light, and watchman for protection of workers, District's students and employees, members of the public and shall post danger signs warning against hazards created by conditions in the course of construction. Foundation shall take adequate precautions to protect existing sidewalks, curbs, pavements, utilities, adjoining property, and structures, and to avoid damage thereof, and repair any damage thereto caused by construction operations.

2.8.1 Emergency Situation. In an emergency affecting safety of life or of Foundation Work or of adjoining property, Foundation, without special instruction or authorization from District, is hereby permitted to act, at its discretion, to prevent such threatened loss or injury and Foundation shall so act if so authorized or instructed by a duly authorized representative of the District. Furthermore, the District Representative shall have access to the Foundation Work Site at all times to ensure compliance with all of the Foundation's contract obligations hereunder, the Plans and District requirements and policies. The District Representative shall have the power to shut down the Foundation Work Site at any time as a result of the Foundation's failure to comply as specified herein.

2.8.2 Preventive Measures. To ensure the safety of the students at LCCHS and protection of the Project Site, Foundation shall do all the following at the Project site:

(a) For any working area outside the fenced stadium, enclose such working area, including trailers, temporary buildings, worker parking, materials, storage containers and lay down area, with a temporary chain link fence or other substantial barricade, arrange Foundation Work to cause minimum amount of inconvenience and danger to students and faculty in their regular school activities and perform Foundation Work which may interfere with school activities either before or after school hours.

(b) Coordinate with District to ensure supervision of the Project Work area one (1) hour before and one (1) hour after school, during class passing periods and at any other time

mutually determined by District and Foundation in order to ensure the safety of the students.

(c) Provide substantial barricades around any shrubs or trees indicated to be preserved.

(d) Transport materials and equipment to the Project site over a route acceptable to District and permitted by local ordinance. Any temporary road constructed for such purpose shall be removed and the area restored to its original condition at completion of the Project.

(e) When directed by District, Architect, or any other District representative, take preventive measures to reduce objectionable dust or noise.

(f) Confine any apparatus, the storage of materials, and the operations of workers to limits indicated by law, ordinances, permits, or directions of District and shall not unreasonably encumber premises with Foundation's materials, and enforce all instructions of District regarding signs, advertising, fire, danger signals, barricades, and require that all persons employed on Foundation Work comply with all regulations while on construction site.

2.8.3 Fingerprinting Requirements. In addition to the preventative measures indicated above, Foundation agrees to take any other necessary precautions to ensure that Foundation's contractors, subcontractors, or employees will have limited contact with District students during the course of the Agreement. Provided that Foundation 1) implements the preventative measures indicated above; 2) implements any other necessary steps to ensure the safety of the students at LCCHS; and 3) will have limited contact with students during the course of the Foundation Work to be performed under this Agreement, Foundation will be deemed exempt from the fingerprinting requirements pursuant to Education Code sections 45125.1 and 45125.2.

2.8.4 Criminal Background Investigation. In the event Foundation fails to take the preventative measures provided herein, or the District determines that Foundation's contractors, subcontractors or employees will not have limited contact with District students, then Foundation shall be required to complete a criminal background check of every contractor, subcontractor or employee of Foundation who will perform the Foundation Work in accordance with Education Code section 45125.1.

2.9 Completion of Project. Foundation shall complete all Foundation Work to be performed under this Agreement in accordance with the Foundation Work Schedule, or as otherwise mutually agreed by the Parties through formal amendment to this Agreement ("Completion Date"). The Foundation Work shall be deemed completed when the entire Project, as defined in Section 2 of this Agreement has been substantially completed to the reasonable satisfaction of the District's Representative and Architect, as evidenced by a Letter of Completion submitted by the District's Representative and Architect to District and Foundation.

2.9.1 Enforced Delay, Extension of Time of Performance. In addition to specific provisions of this Agreement, performance by Foundation hereunder shall not be deemed to be in default where delays or defaults are due to war, insurrection, strikes, walk-outs, riots, floods, earthquakes, inclement weather, fires, casualties, landslides, shortages of supplies or labor beyond the control of Foundation, acts of God, governmental restrictions imposed or mandated by governmental entities, enactment of conflicting state or federal laws or regulations, new or supplementary environmental regulations, litigation, delays caused by changes to the Plans by District, any other delays caused by District or District's representatives or agents or any similar basis for excused performance. If written notice of such delay is given to District within sixty (60) days of the commencement of such delay, an extension of time for such cause shall be granted in writing for the period of the enforced delay, or longer as may be mutually agreed upon. Such an extension shall commence to run from time of commencement of cause.

2.10 Clean Up. Foundation at all times shall keep premises reasonably free from debris such as waste, rubbish, and excess materials and equipment caused by Foundation Work. Foundation shall not leave debris under, in or about the LCCHS. Upon completion of Foundation Work, Foundation shall remove temporary fencing, barricades, planking and similar temporary facilities from LCCHS. Foundation shall also wash down the exterior of adjacent buildings, as well as any affected asphalt and concrete areas. In the event the District determines that Foundation failed to clean-up as required by this Section 2.10, District shall provide a list of items that need to be completed to Foundation. In the event Foundation has not cleaned up such listed items within fifteen (15) calendar days of receipt of District's list of items, the District may perform the cleanup and pursue all available remedies provided by law. Foundation shall provide its own trash and debris receptacles and arrange for emptying of such receptacles.

2.11 Inspection Requirements. Foundation agrees that Robert Harding of D. A. Hogan shall inspect the Project on behalf of the Foundation (at the Foundation's expense) to ensure compliance with the Plans. Mr. Russell L. Thornton, the Executive Director of Operations, shall be the District's Representative ("District's Representative"). The District's Representative shall have access to all operations involving the Foundation Work to be performed under this Agreement and shall be provided reasonable advanced notice of the time and place for operations which he desires to observe. The District's Representative shall be provided with all necessary samples of materials and Foundation Work for testing purposes reasonably requested by the District's Representative. The District's Representative shall have the right to observe the Foundation Work at any time and shall have free access to any or all parts of Foundation Work at any time provided however, the District's Representative shall observe and comply with any and all safety rules and policies established by the Foundation for the Foundation Work. Foundation shall furnish District's Representative reasonable facilities for obtaining such information respecting progress and manner of Foundation Work and character of materials. Copies of any written reports, including any photographs, technical data, or other information prepared by, on behalf or at the direction of the District's Representative with respect to the Foundation Work

shall be provided to Foundation within 24 hours of completion of said report, photograph, technical data or other information. Inspection of the Foundation Work shall not relieve Foundation from any obligation to fulfill its obligations under this Agreement.

2.11.1 Final Inspection. Final inspection will be made by the District's Representative and Architect upon written notification from Foundation to District that the Foundation Work has been completed. Foundation shall receive a list (punch list) of items found to materially deviate from the Approved Plans and shall promptly correct them. Upon written notification from Foundation that all items have been corrected, the Architect or District's representative will reinspect for final acceptance of the Foundation Work. Failure of Foundation to complete punch list items will necessitate further reinspection by the Architect or District's representative. All costs of inspections and reinspection shall be borne by Foundation. Before calling for final inspection, Foundation shall determine that the following Work has been performed:

- (a) Construction of the Project;
- (b) All utilities reconnected and the Foundation Work completed;
- (c) The Project Site cleared of Foundation's equipment, raked clean of debris, and trash removed from Project Site;
- (d) Foundation Work cleaned, free of stains, scratches, and other foreign matter, replacement of damaged and broken material;

2.12 Acceptance of Foundation Work. Upon completion of the Foundation Work required by this Agreement to the satisfaction of the District, the Foundation Work that has been performed by the Foundation shall be presented to the District for acceptance. The District shall have no obligation to accept the Foundation Work if all Foundation Work is not consistent with the Approved Plans and reasonably satisfactory to the District. Title to the Foundation Work shall at all times be held in fee by the District.

2.12.1 Liability for Foundation Work Prior to Formal Acceptance. Until the District has formally accepted all Foundation Work performed by Foundation in accordance with the Agreement, Foundation shall be solely responsible for any and all damage to the Foundation Work and for all damages or injuries to any person or property from any cause related to the Foundation Work, other than damages or injuries which result from the negligence or willful misconduct of the District, its officers, agents or independent contractors who are directly employed by the District. District will not enter or use or permit others to enter or use any portion of the Foundation Work site, except as otherwise permitted by this Agreement, until the District has formally accepted all Foundation Work performed by Foundation and delivered to Foundation a Letter of Completion in accordance with Section 2.9 of this Agreement.

2.12.2 Liability after Acceptance of Foundation Work. Upon the District's formal acceptance of the Foundation Work, District agrees in perpetuity to maintain appropriate insurance naming the

Foundation and its Board members, employees, agents and representatives as additional insured's and also to defend, protect, hold harmless and indemnify the Foundation, its Board members and employees for any and all losses, damages, expenses, liabilities and costs including but not limited to attorneys fees and costs for any and all losses, damages or injuries which result from any use of the Foundation Work by any person. Provided however, District shall have no obligation to maintain the insurance specified in the preceding sentence if such insurance is not obtainable or the cost of such insurance is more than the District, in its sole and absolute discretion, desires to spend.

2.13 Performance/Payment Bonds. Prior to the commencement of any Foundation Work as required under this Agreement, Foundation shall provide District with the following surety bonds: (1) a performance bond (in the form attached hereto as Exhibit "B") and in an amount which is determined by Foundation to be Five Hundred Thousand and no/100 Dollars (\$500,000.00), which is one hundred percent (100%) of the cost to perform the Foundation Work under this Agreement to guarantee faithful performance of the Work; and (2) a payment bond (labor and materials bond) (in the form attached hereto as Exhibit "C") and in an amount which is determined by Foundation to be Five Hundred Thousand and no/100 Dollars (\$500,000.00), which is one hundred percent (100%) of the cost to perform the Foundation Work under this Agreement, to secure payment to the contractors, subcontractors, laborers, materialmen and persons furnishing equipment for the performance of the Foundation Work. In the event District does not agree with the amount of the performance and payment bonds provided by Foundation, the Foundation and District shall meet, in good faith, to mutually agree upon an adequate and reasonable amount for said bonds. Prior to commencement of the Foundation Work, the amount of the bonds may be adjusted, by the mutual agreement of the District and Foundation, to conform to the actual estimated cost of the Foundation Work. Foundation shall keep the bonds in effect until completion of the Foundation Work and expiration of the applicable statute of limitations for any lien claimants.

2.13.1. Amount of Bonds and Requirements of Surety. All bonds provided by Foundation shall include stipulations by the sureties that: (a) no change, extension of time or alteration of addition to the terms of this Agreement, the Foundation Work, or the Approved Plans, shall in any way affect its obligations on the bonds; and (b) the sureties waive notice of any change, extension of time, alteration or addition to the terms of this Agreement, the Foundation Work, or the Approved Plans. The amount of the bonds required hereunder is based upon an approximation of the actual cost of the Foundation Work; the actual amount of Foundation's obligations under this Agreement shall be the actual cost of the Foundation Work when it is completed and accepted by the District. Upon request by the District, the amount of the bonds shall be subject to adjustment if the District demonstrates the Foundation's estimated cost of the Foundation Work to be performed under this Agreement has materially changed. In the event Foundation is unable to secure bonds from a surety willing to accept the requirements of this Section 2.13.1, then District agrees to accept bonds from an acceptable surety which provides reasonable assurance for the performance of the Foundation Work which is customary and commercially acceptable in projects of a similar nature, size and scope.

2.14 Demand to Perform. Upon default of any obligation hereunder, and at any time after any such default, District may make written demand upon Foundation or Foundation's Surety, or both, to immediately remedy the default or complete the Foundation Work required by this Agreement in accordance with the provisions of Section 2.15 of this Agreement. If the required Foundation Work is not substantially commenced within thirty (30) calendar days of such demand, or if it is not thereafter diligently prosecuted to a completion acceptable to District within the time frame contained in the demand, the District may then complete all remaining Foundation Work, arrange for the completion of all remaining Foundation Work, and/or conduct such remedial activity as in its reasonable discretion it believes is required. District and Foundation may thereafter seek any remedies they may have, in law or in equity for any alleged default or breach of this Agreement or any other remedy or redress available to such party under applicable law.

2.15 Compliance. If District determines there is a material violation by Foundation or Foundation's representatives, employees, contractors, subcontractors, material and equipment suppliers, or their respective agents, employees, invitees, or representatives, of applicable federal, state or local laws, ordinances, regulations or other requirements, or the terms and conditions of this Agreement, including but not limited to the Approved Plans and the phasing schedule, it may issue a notice of non-compliance in writing to Foundation which notice must indicate the specific facts on which District bases its determination. If in Foundation's opinion Foundation has not materially violated any of the above enumerated laws, terms or conditions, Foundation shall provide notice to the District in writing within ten (10) business days of Foundation's receipt of the District's notice of non-compliance. The Foundation shall indicate in Foundation's notice the specific facts on which Foundation bases its compliance and disputes District's determination. Within three (3) business days of the District's receipt of such notice, the Parties shall meet in a good faith effort to resolve the alleged non-compliance(s). If, after reasonable and good faith negotiations, the Parties are unable to mutually agree as to a resolution, the District may exercise its rights in applying for a court order for Foundation to cease and desist and to comply with the applicable provision(s) violated. In no event shall the Parties be required to extend their good faith negotiations beyond three (3) business days without further written agreement by the Parties providing for such an extension.

2.16 Warranty. Except for damages or defects in the Foundation Work which result from the negligence or willful misconduct of the District, its officers, agents or independent contractors, Foundation shall cause the contractor for Foundation Work to provide a warranty (in form and substance acceptable to District) in favor of the District that will warrant all work and materials for the Foundation Work performed under this Agreement to be free from all defects due to faulty materials or workmanship for a period of one (1) year after the date of acceptance of Foundation Work by the District. Foundation Contractor shall either repair or remove and replace any or all such Foundation Work, together with any other Project Work, which may be displaced in so doing, that may prove defective in workmanship and/or materials within said one (1) year period, without expense whatsoever to the District; ordinary wear and tear, unusual abuse or neglect by

the District excepted. District will give notice of observed defects with reasonable promptness and detail but no later than sixty (60) calendar days after discovery of said defect. The Foundation Contractor shall notify District upon completion of repairs. In the event Foundation Contractor fails to commence to cure any defect within thirty (30) calendar days after being notified in writing by the District, the District is hereby authorized to proceed to have the defects remedied. Such action by the District will not relieve the Foundation Contractor of the warranty required by this section. This warranty does not apply to any defects due to improper design or specifications in plans or specifications provided by District to Foundation for the Foundation Work. Except for damages or defects in the Foundation Work which result from the negligence or willful misconduct of the District, its officers, agents or independent contractors, Foundation shall cause the companies installing the field to provide product warranties (in form and substance acceptable to District) in favor of the District that will warrant the materials in the field.

2.17 Hazardous Materials. As used herein, the term "Hazardous Material" means any hazardous or toxic substance, material or waste which is or becomes regulated by any local governmental authority, the State of California or the United States Government, including without limitation, (1) any material or substance which is defined or listed as a "hazardous waste, extremely hazardous waste, restricted hazardous waste," "hazardous substance" or "hazardous material" under any federal, state or local law, statute, ordinance or any governmental rule, regulation or order governing or in any way relating to the above (collectively, "Hazardous Material Laws") (2) petroleum or any petroleum derivative, (3) any flammable explosive or radioactive material, (4) any polychlorinated biphenyl and (5) asbestos or any asbestos containing material or derivative.

2.17.1 Foundation's Activities. Other than in the ordinary course of construction of the Foundation Work, Foundation agrees that Foundation and each of Foundation's employees, representatives, contractors, subcontractors, affiliates, assignees, and their respective agents, employees, and representatives shall not bring onto the District's property any Hazardous Material, and that Foundation shall immediately notify the District in writing in the event Foundation becomes aware of or suspects that there has been any release of any Hazardous Materials in, on or about the District's property or that any person has stored or otherwise brought onto the property or any portion hereof any Hazardous Material. Foundation agrees to indemnify, defend (with counsel reasonably approved by District), protect and hold District and each of its affiliates, and each and every officer, board member, official, director, employee, attorney, agent and representative of District harmless from and against any and all claims, actions, administrative proceedings (including informal proceedings), judgments, damages to person or property; punitive damages, penalties, fines, costs, liabilities, interest or losses, including reasonable attorneys' fees and expenses, consultant fees, and expert fees, together with all other costs and expenses of any kind or nature resulting directly or indirectly from or in connection with the presence, handling, storage, release or discharge of any Hazardous Material, other than in the ordinary course of construction of the Foundation Work, that (1) first occurred after Foundation's

commencement of Foundation Work at the LCCHS site; or (2) was caused or contributed to by Foundation, employees, representatives, contractors, subcontractors, affiliates, assignees, and their respective agents, employees, and representatives. Each of the covenants and agreements set forth in this Section 2.17.1 shall survive this Agreement. Notwithstanding anything contained in this Agreement to the contrary, this Section 2.17 and 2.17.1 shall not be applicable to any Hazardous Material which is determined to already exist on the LCCHS site property prior to commencement of the Foundation Work

2.18 Certification of Payment Capability and Obligation. Foundation acknowledges that it must deliver a signed original of the Certificate of Payment Capability and Obligation to the District in the form attached hereto as Exhibit "D" prior to the commencement of the Project.

3. DONOR WALL.

The District and Foundation agree that as a part of the Project, a Donor Wall may be erected. The specifications of the Donor Wall, and its location, are specified in Exhibit "E" attached hereto.

4. MAINTENANCE, REFURBISHMENT AND UTILITIES.

4.1 District shall maintain and repair at its sole cost and expense, consistent with its standards of maintenance and repair of other school facilities, the new track and field to be built hereunder. The District acknowledges that, after it accepts the gift of the new Stadium improvements, all maintenance and future refurbishment of the field and track will continue to be its exclusive responsibility regardless of cost, and because of these inevitable future costs, the District agrees that it will make budgetary provisions for these future costs.

5. INSURANCE

5.1 Insurance Requirements. Prior to commencement of any Foundation Work required by this Agreement, Foundation or Foundation's contractor shall provide certificates of insurance and endorsements showing that Foundation or Foundation's contractor has liability insurance consistent with the provisions of this section. Foundation or Foundation's contractor shall procure and maintain for the duration of this Agreement, insurance of the types and in the amounts described below and in a form and from insurers satisfactory to the District.

5.2 Coverage. Coverage shall be at least as broad as the latest version of the following:

(a) General Liability: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).

(b) Automobile Liability: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto).

5.3 Limits. Limits of Insurance shall be no less than the Following:

(a) General Liability: One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage, and an aggregate limit of one million dollars (\$1,000,000). If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement or the general aggregate limit shall be twice the required occurrence limit.

(b) Automobile Liability: One million dollars (\$1,000,000) per accident for bodily injury and property damage.

5.4 Acceptability of Insurers. All insurers shall have a current A.M. Best's rating of no less than A:VIII and shall be licensed to do business in California.

5.5 Required Provisions. The general liability and automobile policies are to contain, or be endorsed to contain the following provisions:

"The San Dieguito Union High School District, the Foundation, the Board of Trustees and each member of the Board, its officers, employees, agents and volunteers shall be named as additional insured's on all policies with respect to: liability arising out of activities performed by or on behalf of Foundation including materials, parts or equipment furnished in connection with such activities; products and completed operation of the Foundation; premises owned, occupied or used by the Foundation; or automobiles owned, leased, hired or borrowed by the Foundation. The insurance coverage shall be primary insurance as respects the District, the Foundation, the Board of Trustees and each member of the Board, its officers, employees, agents and volunteers or if excess, shall stand in an unbroken chain of coverage excess of the Foundation's and its contractor's scheduled underlying coverage. The insurance coverage shall have no special limitations on the scope of protection afforded to the District, the Foundation, the Board of Education and each member of the Board, its officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the District, the Foundation, the Board of Trustees and each member of the Board, its officers, employees, agents and volunteers shall be excess of Foundation's General Contractor's insurance and shall not be called upon to contribute with it."

5.6 Verifications. Foundation and Foundation's contractors shall furnish the District with original certificates of insurance and endorsements effecting coverage required by this Agreement. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.

5.7 Workers' Compensation and Employer's Liability Insurance. Prior to commencement of any Foundation Work required by this Agreement, Foundation or Foundation's Contractor shall cover or insure under the applicable laws relating to workers' compensation insurance, all of their employees working on or about the Foundation Work Site, regardless of whether such coverage or insurance is mandatory or merely elective under the law and the Foundation shall indemnify, defend, protect and hold harmless the District, its officers, officials, board members, agents, and employees from and against any and all claims,

suits, actions or demands arising from any failure of the Foundation or any of Foundation's contractors or subcontractors to maintain such insurance. Before beginning any Foundation Work, foundation shall furnish to the District satisfactory proof that Foundation has taken out for the period covered by the Foundation Work under this Agreement, full compensation insurance for all persons directly employed by Foundation or through contractors or subcontractors carrying out the Foundation Work contemplated under this Agreement, all in accordance with the Workers' Compensation and Insurance Act, Division IV of the Labor Code of the State of California and any Acts amendatory thereof.

5.7.1 Employer's Liability Insurance. Foundation shall provide employer's liability insurance in the amount of, at least one million dollars (\$1,000,000) per accident for bodily injury and disease.

5.7.2 Certificate of Workers' Compensation. Foundation shall provide the District with a certificate of Workers Compensation and Employer's Liability insurance coverage.

5.8 All Coverages. Each insurance policy required by this section shall be endorsed to state that coverage shall not be canceled except after thirty (30) calendar days prior written notice by certified mail, return receipt requested, has been given to the District. District agrees to provide such notice within five (5) business days after District has executed final acceptance of the Work.

6. INDEMNITY

6.1 Indemnification by Foundation. Prior to District's acceptance of the Foundation Work, Foundation agrees to and does hereby to defend, protect, indemnify and hold harmless the District, its officers, officials, board members, agents, and employees from and against any and all claims or demands made and every liability, loss, damage, or expense of any nature whatsoever, including attorney fees, asserted by any person or entity arising out of or in connection with the Foundation Work to be performed by Foundation under this Agreement which may be incurred by reason of:

(a) Liability for damage for (1) death or bodily injury to persons, (2) injury to, loss or theft of property, or (3) any other loss, damage or expense arising under either (1) or (2) above, sustained by the Foundation or any other person, firm or corporation employed by the Foundation upon or in connection with the Foundation Work called for in this Agreement, except for liability for damages referred to above which result from the negligence or willful misconduct of the District, its officers, agents or independent contractors who are directly employed by the District.

(b) Any injury to or death of persons or damage to property sustained by any person, firm or corporation, including the District, including all damages due to loss or theft arising out of, or in any way connected with the Foundation Work covered by this Agreement, whether on or off school district property, caused by any act, neglect, default or omission of the Foundation or any person firm or corporation employed by the Foundation either directly or by independent contract, except for liability

for damages which result from the negligence or willful misconduct of the District, its officers, employees, agents or independent contractors who are directly employed by the District.

(c) Any dispute between Foundation and Foundation's contractors, subcontractors, suppliers and Foundation's Guarantor, except for disputes which result from the negligence or willful misconduct of the District, its officers, employees, agents or independent contractors who are directly employed by the District.

(d) No officer, official, volunteer, board member or direct employee of the District or the Foundation shall be personally responsible for any liability arising under or by virtue of this Agreement.

6.2 Defense by Foundation. The Foundation, at Foundation's own expense, cost, and risk, shall defend, with legal counsel reasonably acceptable to the District, any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, officials, board members, agents or employees on any such claim, demand or liability set forth in Section 6.1 for which Foundation has the obligation to indemnify District and shall pay or satisfy any judgment that may be rendered against the District, its officers, officials, board members, agents or employees in any action, suit or other proceedings as a result thereof.

6.3 Indemnification by District. District agrees to and does hereby agree to defend, protect, indemnify and hold harmless Foundation, its officers, officials, board members, agents, and employees from and against any and all claims or demands made and every liability, loss, damage, or expense of any nature whatsoever, including attorney fees and costs, asserted by any person or entity arising out of or in connection with the Work to be performed by Foundation under this Agreement and/or District's use of the Project which may be incurred by reason of:

(a) Liability for damage for (1) death or bodily injury to persons, (2) injury to, loss or theft of property, or (3) any other loss, damage or expense arising under either (1) or (2) above, sustained by the Foundation or any other person, firm or corporation employed by the Foundation upon or in connection with the Foundation Work called for in this Agreement which result from the negligence or willful misconduct of the District, its officers, agents or independent contractors who are directly employed by the District.

(b) Any injury to or death of persons or damage to property sustained by any person, firm or corporation, including the District, including all damages due to loss or theft arising out of or in any way connected with the Foundation Work covered by this Agreement, whether on or off school district property which result from the negligence or willful misconduct of the District, its officers, employees, agents or independent contractors who are directly employed by the District.

(c) Any dispute between Foundation and Foundation's contractors, subcontractors, suppliers and Foundation's Guarantor which results from the negligence or willful misconduct of the District, its officers, employees, agents or independent contractors who are directly employed by the District.

(d) Any injury to or death of persons or damage to property sustained by any person, firm or corporation, including the Foundation, caused by use of the Project by District or any person, firm or corporation other than Foundation.

(e) Liability for any injury, death, loss, damage, claim of any nature whatsoever, including but not limited to attorneys fees and costs, arising from use of the Project by anyone that arise after acceptance of the Foundation Work by District. Provided however, this provision is not intended to operate to release or waive any rights, remedies, claims or causes of action by the District against Foundation's Contractor, other contractors, agents, and subcontractors in connection with the Foundation Work.

6.4 Defense by District. The District, at District's own expense, cost, and risk, shall defend, with legal counsel acceptable to the Foundation, any and all actions, suits, or other proceedings that may be brought or instituted against the Foundation, its officers, officials, board members, agents or employees on any such claim, demand or liability set forth in Section 6.3 for which District has the obligation to indemnify Foundation and shall pay or satisfy any judgment that may be rendered against the Foundation, its officers, officials, board members, agents or employees in any action, suit or other proceedings as a result thereof

6.5 Personal Liability. No officer, official, board member or direct employee of the District or Foundation shall be personally responsible for any liability arising under or by virtue of this Agreement.

7. GENERAL PROVISIONS

7.1 Assignment. Neither party may assign or transfer all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written consent of the other party, which consent shall not be unreasonably withheld. Any purported assignment without the other party's prior written consent shall be void.

7.2 Binding Effect. This Agreement shall be binding on all heirs, successors and assigns of Foundation and the District.

7.3 No Third Party Beneficiary. This Agreement is entered into solely for the benefit of District, Foundation, and the heirs, successors, transferees, and assigns of each party to the Agreement. Other than District and Foundation, and their heirs, successors, transferees and assignees, no third person shall be entitled, directly or indirectly, to base any claim or to have any right arising from, or related to, this Agreement.

7.4 Time of Essence. Time is expressly declared to be of the essence in the performance of each and every provision of this Agreement.

7.5 Entire Agreement. This Agreement contains the entire agreement and understanding concerning the Foundation Work. District and Foundation understand, acknowledge and agree that no party, or the agents or attorney for any party, has made any promise, representation or warranty of any kind whatsoever, express or implied, not contained herein or therein to induce the execution of this Agreement. District and Foundation understand, acknowledge and agree that this Agreement has been executed in reliance upon any promise, representation, or warranty not contained herein.

7.6 Amendments. This Agreement may not be amended except by a writing signed by the District and Foundation.

7.7 Applicable Law. This Agreement and all rights and obligations arising out of it shall be construed in accordance with the laws of the State of California. Any legal or administrative action arising out of this Agreement shall be conducted in San Diego County, California.

7.8 Attorney's Fees. If any party to this Agreement commences an action against another party to this Agreement, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees, expert fees and all other costs of such action.

7.9 Warranty of Authority. The persons executing this Agreement on behalf of the District and Foundation represent and warrant that they are duly authorized to execute this Agreement and to bind their respective party to all terms and conditions of this Agreement.

7.10 Severability. If any section, subsection, sentence, clause or phrase of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the parties to this Agreement.

7.11 Notices. All notices, demands and communications between District and Foundation shall be in writing and given by personal delivery; registered mail, return receipt requested, with postage prepaid, Federal Express or other reliable private express delivery service to the following addresses:

TO DISTRICT:

Russell L. Thornton, Executive Director of Operations
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
625 N. Vulcan Ave.
Encinitas, CA 92024 Russ.Thornton@sduhsd.net
(760)753-6491 ext.5573 Fax (760)753-0425

COPY TO:

Eric J. Hall, Associate Superintendent/Business
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 Encinitas Blvd.
Encinitas, CA 92024 eric.hall@sduhsd.net
(760)753-6491 ext.5573 Fax (760)943-3509

TO FOUNDATION:

John W. Wadas, Executive Director
LA COSTA CANYON HIGH SCHOOL FOUNDATION
One Maverick Way
Carlsbad, CA 92009 jwwadas@aol.com
760-436-6136, ext 6021

Notice shall be effective upon fax delivery with delivery of an original notice within twenty-four (24) hours by overnight or personal delivery to the fax numbers and addresses above. The foregoing names, addresses and phone numbers may be changed at any time by written notice as provided above.

7.12 Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

7.13 Recitals. The recitals set forth above are fully incorporated into the terms of this Agreement by reference.

7.14 Exhibits. All Exhibits attached hereto or referenced herein are incorporated into this Agreement by reference.

7.15 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original.

7.16 Approvals. Whenever this Agreement requires or provides for the approval by any party, such party may not unreasonably deny or delay such approval.

8. CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD GRANT.

District and Foundation agree to cooperate to ensure that the availability of all funds under the possible reimbursement grant from the California Integrated Waste Management Board will be available to the Foundation for the Project.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year above.

SAN DIEGUITO UNION
HIGH SCHOOL DISTRICT

By:

Eric J. Hall, Associate Superintendent Business Services

LA COSTA CANYON HIGH SCHOOL
FOUNDATION, INC.

By:

Nancy Van Dyke, President

EXHIBITS

D.A. Hogan Plans and Specifications

Performance Bond

Payment Bond

Certification of Payment Capability and Obligation

Donor Wall Specifications

Exhibit A

Exhibit B

Exhibit C

Exhibit D

Exhibit E

D.A. Hogan Plans and Specifications

Exhibit B

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: That

WHEREAS, the La Costa Canyon High School Foundation, Inc. ("Foundation") on _____, 2006, has entered into a construction contract with _____ (hereinafter designated as the "Principal") for the work described as Field Replacement at Falcon Field at La Costa Canyon High School (the "Foundation Work"); and

WHEREAS, the Foundation has been required by the San Dieguito Union High School District ("District") to have the Principal furnish a bond for the faithful performance of said contract, and this Bond is furnished to the Foundation to satisfy the District's requirement for such Bond. In order to accommodate the Foundation, the District has agreed to accept this bond from the Surety specified herein.

NOW THEREFORE, we, the Principal and, as _____ ("Surety"), are held and firmly bound unto the Foundation in the penal sum of Five Hundred Thousand and no/100 Dollars (\$500,000.00) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if the above bonded Principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by and well and truly keep and perform, the covenants, conditions and agreements in the said contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the Foundation, its officers and agents, as therein stipulated, then this obligation shall become null and void, otherwise, it shall be and remain in full force and virtue.

And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the Foundation work to be performed thereunder, or the specifications accompanying the same, shall in anywise affect its obligation on this bond, and does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of the contract, or to the Foundation work, or to the specifications.

In the event suit is brought upon this bond by the Foundation and judgment is recovered, the Surety shall pay all litigation expenses incurred by the Foundation in such suit, including attorneys' fees, court costs, expert witness fees, and investigation expenses.

IN WITNESS WHEREOF, this instrument has been duly executed by the
Principal and Surety above
named, on the _____ day of _____, 2006.

PRINCIPAL:

By:

Its:

SURETY:

attach notary acknowledgements

Exhibit C
PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That

WHEREAS, the La Costa Canyon High School Foundation, Inc. ("Foundation") on June _____ 2006, has entered into a construction contract with _____ (hereinafter designated as the "Principal") for the Foundation work described as Field Replacement at Falcon Field at La Costa Canyon High School (the "Work"); and

WHEREAS, the Foundation has been required by the San Dieguito Union High School District ("District") to have the Principal furnish a bond for the faithful payment of all monies due under said contract, and this bond is furnished to the Foundation to satisfy the District's requirement for such Bond. In order to accommodate the Foundation, the District has agreed to accept this bond from the Surety specified herein.

NOW THEREFORE, we, the Principal and, _____ as ("Surety"), are held and firmly bound unto the Foundation in the penal sum of Five Hundred Thousand and no/100 Dollars (\$500,000.00) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its heirs, executors, administrators, successors or assigns, shall fail to pay (1) any of the persons named in Section 3181 of the California Civil Code, (2) amounts due under the Unemployment Insurance Code with respect to Foundation work or labor performed under the contract, or (3) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the contractor and his subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such Foundation work and labor the Surety will pay for the same, in an amount not exceeding the sum hereinabove specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the Foundation in such suit, including reasonable attorneys' fees, court costs, expert witness fees, and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Section 3181 of the California Civil Code so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, alteration, addition or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or Foundation work of improvement hereinabove described, not by any fraud practiced by any

person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Foundation and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Section 3110 or 3112 of the California Civil Code, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF, this instrument has been duly executed by the Principal and Surety above named, on the _____ day of _____, 2006.

SURETY:

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purchasing/WHs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes four amendments to agreements totaling \$7,133.00, or as listed on the attached reports.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 16 A-D

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 05-18-06

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/06 – 06/30/07	Pizza Hut, Inc.	Provide personal pan pizza supply – north district, with no increase in the unit pricing	Cafeteria Fund 13-00	N/A
07/01/06 – 06/30/07	Pizza Industries, dba Domino's Pizza	Provide 8 cut pizza and personal pan pizza supply – south district, with no increase in the unit pricing	Cafeteria Fund 13-00	N/A
07/01/06 – 06/30/07	P & R Paper Supply, Inc.	Provide paper supplies, with a 3.5% average increase in the unit pricing	Cafeteria Fund 13-00	N/A
N/A	John Burnham and Company	Extend Builders Risk coverage for Canyon Crest Academy project	Mello Roos Fund Other Building Fund 21-09	\$7,133.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER/TELLIARD
CONSTRUCTION

EXECUTIVE SUMMARY

Telliard Construction has completed the Replacement of Stadium Lighting at San Dieguito Academy project B2006-13. To complete the project, some minor changes were made, but the cost of the changes were covered by the allowances in the contract. The remaining unused balance of the allowances will be deducted from the total contract price.

Additionally, for administrative purposes, the completion date needs to be extended to coincide with the Board's acceptance date.

RECOMMENDATION:

It is recommended that the Board approve change order 1 to the Replacement of Stadium Lighting at San Dieguito Academy project B2006-13, contract entered into with Telliard Construction, increasing the contract time by 52 calendar days and decreasing the contract amount by \$16,606.00, and authorize Simonetta March to execute the change order.

FUNDING SOURCE:

Mello Roos

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION
PROJECT/TELLIARD CONSTRUCTION

EXECUTIVE SUMMARY

Telliard Construction has completed the Replacement of Stadium Lighting at San Dieguito Academy project. In order to file a Notice of Completion with the County Recorder's Office, Board of Trustees' acceptance of the project is required.

RECOMMENDATION:

It is recommended that the Board accept the Replacement of Stadium Lighting at San Dieguito Academy project B2006-13, contract entered into with Telliard Construction, as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorder's Office.

FUNDING SOURCE:

Not applicable


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: 
John Addleman, Facilities Planning Analyst
Steve Ma, Exec. Director of Business Services
Eric J. Hall, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER #1 /
SAN DIEGUITO ACADEMY MEDIA CENTER

EXECUTIVE SUMMARY

The first change order for the San Dieguito High School Academy Media Center is \$46,588.00. This change order will be funded by two contingencies, a shared Construction contingency and a District contingency. Both contingencies start with 5% of the total trade contracts at bid, \$3,661,168, or \$183,058.40 each as reflected on the attached spreadsheet. At the end of the project, any remaining balance left in the Construction contingency will be split 60% for the District, 40% for the construction manager, Douglas E. Barnhart, Inc.

A total of \$25,169 was deducted from the District's contingency. Of that, \$12,596 was for classroom data upgrades, and \$8,755 for demo work not furnished by District as originally called for in the plans. Also, \$10,726 was for the installation of a storm drain at the lower quad, which was not installed during the Modernization phase by PK Mechanical. The District and Douglas E. Barnhart, Inc., are in talks with PK Mechanical to resolve this matter. At this time, Barnhart believes PK Mechanical will reimburse this cost to the District. The remainder of the District's portion relates to deducts for Storm Water Pollution Prevention Plan (SWPPP), which Barnhart will now manage, and other minor additions such as sink and flatwork upgrades.

AGENDA ITEM: 19 A-B

The balance of \$21,419 will be deducted from the shared Construction contingency. Some cost, \$8,859 appears to be related to a lack of coordination in the plans between what occurred during the Modernization and MDF Room Low Voltage phases being picked up in the new Media Center plans. An amount of \$6,180 is for removal of existing foundation at the MDF Bldg that interfered with the installation of the new media center foundation. As well, an additional amount of \$1,725 was to provide for rebar in the site wall not provided for in the original plans. The remaining \$4,655 is for the disposition of excess soils and other site conditions.

After approval of change order #1, the Construction contingency will have a balance of \$161,639.40. The District contingency will have a balance remaining of \$157,889.40.

RECOMMENDATION:

It is recommended that the Board approve Change Order Number 1 to the following bid packages for the San Dieguito Academy Media Center project, to be expended from Mello Roos funds, State School Building Fund 35-00, and authorize Simonetta March to execute the change orders:

- a) Bid Package #1 (Site Demolition, Grading, Paving, Reinforced Concrete, Masonry, Structural Steel, Fencing) – Echo Pacific Construction Co, Inc., increasing the contract amount by \$22,429.00.
- b) Combinations Bid Packages 2, 7, & 10 (Site Utilities, Plumbing, Interior and Exterior Finishes, Insulation, Doors, Frames, Hardware and Windows, Ceramic Tile and Paint, Electrical) – The Augustine Company, increasing the contract amount by \$24,159.00.

FUNDING SOURCE:

Mello Roos Fund, and State School Building Fund 35-00

San Dieguito Union High School District
San Dieguito Academy Media Center
Change Order #1
May 10, 2006

CO #	Date		Contractor	Field File	Description	Reason	Amount	Contingency	
	to contractor	board approved						Construction	District
								\$183,058.40	\$183,058.40
1.0	11/15/05		Echo Pacific	1	Demo and Remove concrete swale.	District/Was not removed as previously planned.	\$1,921.00	\$183,058.40	\$181,137.40
1.1	12/01/05		Echo Pacific	3	Demo/Remove existing foundation at MDF Bldg.	Architect/Interfered with new building foundation installation.	\$6,180.00	\$176,878.40	\$181,137.40
1.2	12/01/05		Echo Pacific	4	Pothole to locate Cable/Fiber Optic.	Architect/Required to locate undocumented cables and conduit.	\$550.00	\$176,328.40	\$181,137.40
1.3	12/05/05		Echo Pacific	5	Move Bldg dirt stockpile from Lower Quad area.	District/Required to keep quad work moving forward while building issues resolved.	\$931.00	\$175,397.40	\$181,137.40
1.4	01/04/06		Echo Pacific	7	Provide rebar for site wall as indicated in X-2.	Architect/No rebar provided in original plans/docs.	\$1,725.00	\$173,672.40	\$181,137.40
1.5	02/21/06		Echo Pacific	10	Over-Ex/Re-compact at existing duct bank.	Architect/Change of means and methods due to existing conduits/duct banks.	\$3,422.00	\$170,250.40	\$181,137.40
1.6	02/21/06		Echo Pacific	21	Resurface existing Planter Waterproofing.	Architect/Required repair to install waterproofing on existing bldg.	\$1,238.00	\$169,012.40	\$181,137.40
1.7	02/21/06		Echo Pacific	22	Regrade/Rework forms for added storm drain.	Architect/Required to install added storm drain line to quad.	\$1,267.00	\$169,012.40	\$179,870.40
1.8	03/07/06		Echo Pacific	23	Demo/Remove existing fire road.	District/Added due to not removed previously as indicated on plans.	\$6,834.00	\$169,012.40	\$173,036.40
1.9	01/12/06		Echo Pacific	14	Revise Wall Height at Ramp.	Architect/Revision required to enhance wall line profile at ramps.	\$561.00	\$168,451.40	\$173,036.40
2.0	02/21/06		Echo Pacific	25	Pea Gravel for Exposed Aggregate.	District/Owner revision to produce upgraded finish on flatwork.	\$875.00	\$168,451.40	\$172,161.40
2.1	02/03/06		Echo Pacific	26	Remove spoils from added UG work.	Architect/Required to remove extra spoils due to added UG work.	\$1,925.00	\$166,526.40	\$172,161.40

2.2			Echo Pacific	N/A	Credit SWPPP Allowance back to Owner.	District option to recall.	(\$5,000.00)	\$166,526.40	\$177,161.40
						<i>Subtotal Echo Pacific</i>	<i>\$22,429.00</i>		
2.3	11/17/05		Augustine Co	2	Provide Bradley Express MG-3/AST sink.	District requested upgrade.	\$1,619.00	\$166,526.40	\$175,542.40
2.4			Augustine Co	N/A	Credit SWPPP Allowance back to Owner.	District option to recall.	-\$2,500.00	\$166,526.40	\$178,042.40
2.5	02/07/06		Augustine Co	17	Storm Drains at Lower Quad per PR #9.	Architect/Required to complete desired drainage control.	\$9,459.00	\$166,526.40	\$168,583.40
2.6	04/03/06		Augustine Co	20	Re-route Drains due to duct bank obstruction.	Architect/Required due to flow line obstructions.	\$4,887.00	\$161,639.40	\$168,583.40
2.7	04/03/06		Augustine Co	27	Cap existing Water line per SDUHSD direction.	District request to abandon water line.	\$598.00	\$161,639.40	\$167,985.40
2.8	02/24/06		Augustine Co	11	Changes to Electrical Drawings per PR #8.	District requested upgrade to classroom data requirements.	\$10,766.00	\$161,639.40	\$157,219.40
2.9	03/31/06		Augustine Co	11	Required Floor Pans for Added Floor Boxes.	District requested upgrade to classroom data requirements.	\$1,830.00	\$161,639.40	\$155,389.40
3.0			Augustine Co	N/A	Credit SWPPP Allowance back to Owner.	Owner decision to recall.	-\$2,500.00	\$161,639.40	\$157,889.40
						<i>subtotal Augustine Co.</i>	<i>\$24,159.00</i>		
Total Change Order #1							\$46,588.00		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL TO ENTER INTO CONTRAC(S)

EXECUTIVE SUMMARY

The Purchasing Department was presented with a listing of Canyon Crest Academy's requirements to teach the physics class. Since the total amount of the requests exceeded the bid limit, a formal request for bids was mailed to prospective bidders with a bid opening date of May 17th. The physics staff will need to review the bid results to ascertain that, in the case of "or equal" items, the supplies and equipment bid upon meet their needs.

Since the site has requested that orders be placed as soon as possible so that the classes can be set up prior to staff leaving for the summer, it is requested that authorization be granted for the administration to enter into contracts with the successful vendors and that these contracts be ratified at the next scheduled meeting.

RECOMMENDATION:

It is recommended that the Board authorize the Superintendent of Schools or Designee to enter into contract(s) for physics equipment and supplies for Canyon Crest Academy and that the contract(s) be presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

FUNDING SOURCE:

General Fund 03-00 and Other Building Fund 21-09

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AUTHORIZATION TO ENTER INTO
CONTRACT(S)/LA COSTA CANYON HIGH
SCHOOL FIELD & TRACK RENOVATION
PROJECT

EXECUTIVE SUMMARY

Six bids were received for the La Costa Canyon High School Field and Track Renovation project, which were opened on May 4, 2006. Attached is a recap of the bids received. The basis of the award is to be the lowest base bid without consideration of the prices on the additive track surfacing items. Staff has reviewed the bid submittals and finds that Ohno Construction Company is the successful bidder. Staff and the Foundation are recommending that the contract include the base bid and Alternate #1, which is a gold base matt structural spray system for the track surface.

Prior to the District entering into this contract, the administration will require documentation from the La Costa Canyon High School Foundation that they are able to fund the entire project, to include the engineering services and testing fees. Since time is of the essence in the completion of this project and all of the Foundation's documentation is not in place at this time, it is requested that the administration be authorized to enter into the contract upon receipt of funding capability and that the contract be ratified at the next scheduled meeting.

RECOMMENDATION:

It is recommended that the Board authorize the Superintendent of Schools or Designee to enter into a contract with Ohno Construction Company, Inc. for the La Costa Canyon High

**AUTHORIZATION TO ENTER INTO CONTRACT(S)/LA COSTA CANYON HIGH SCHOOL
FIELD AND TRACK RENOVATION**

Page 2

School Field and Track Renovation project B2006-18 for an amount of \$1,166,915.00 (Base Bid \$1,158,515.00 and Alternate #1 \$8,400.00) provided that the La Costa Canyon High School Foundation has submitted proper documentation to the District that money is available to fund the project, and that the contract be presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

FUNDING SOURCE:

La Costa Canyon High School Foundation

AGENDA ITEM: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Eric J. Hall, Associate Superintendent, Business *EJH*

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing
- d) 2004 Bond Release

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing, and d) 2004 Bond Release.

FUNDING SOURCE:

Not applicable

jr
Attachments

AGENDA ITEM: 21 A-D

SAN DIEGUITO UNION HIGH
FROM 04/26/06 THRU 05/08/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
264181	04/26/06	06	BAUDVILLE INC	024	MATERIALS AND SUPPLI	\$217.20
264182	04/26/06	06	OFFICE DEPOT	024	MATERIALS AND SUPPLI	\$429.92
264183	04/26/06	06	TELL TALE PRODUCTION	010	MATERIALS AND SUPPLI	\$87.36
264186	04/26/06	06	ANATOMICAL CHART COM	013	MATERIALS AND SUPPLI	\$85.99
264187	04/26/06	06	JOURNEY WORKS	013	MATERIALS AND SUPPLI	\$178.98
264188	04/26/06	06	HEALTH EDCO	013	MATERIALS AND SUPPLI	\$633.21
264189	04/26/06	03	EXPRESS PRINT	024	PRINTING	\$500.00
264190	04/26/06	06	CORPORATE EXPRESS	010	MATERIALS AND SUPPLI	\$310.32
264191	04/26/06	06	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$199.34
264192	04/26/06	06	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$400.72
264193	04/26/06	06	FOLLETT LIBRARY BOOK	013	MATERIALS AND SUPPLI	\$680.39
264194	04/26/06	06	KEY CURRICULUM PRESS	013	MATERIALS AND SUPPLI	\$145.59
264195	04/26/06	11	ALTA BOOK CENTER	009	MATERIALS AND SUPPLI	\$115.40
264196	04/26/06	11	OXFORD UNIVERSITY PR	009	TEXTBOOKS	\$1,151.42
264197	04/26/06	11	AMAZON.COM	009	TEXTBOOKS	\$53.77
264198	04/26/06	11	OFFICE DEPOT	009	MATERIALS AND SUPPLI	\$153.18
264199	04/26/06	11	N C S PEARSON	009	REPAIRS BY VENDORS	\$468.00
264200	04/26/06	11	NORTHWEST TEXTBOOK D	009	BOOKS OTHER THAN TEX	\$1,524.86
264201	04/26/06	11	JAG PUBLICATIONS	009	TEXTBOOKS	\$104.68
264202	04/26/06	11	NEW READERS PRESS	009	TEXTBOOKS	\$433.32
264203	04/26/06	03	NOVELL INC	035	LIC/SOFTWARE	\$26,387.98
264204	04/26/06	03	SAN DIEGO SCALE COMP	013	REPAIRS BY VENDORS	\$173.94
264205	04/26/06	21-09	PHYSICS ACADEMIC SOF	014	MATERIALS AND SUPPLI	\$1,901.79
264206	04/26/06	21-09	DELANEY EDU ENTERPRI	014	MATERIALS AND SUPPLI	\$4,620.77
264207	04/26/06	21-09	DELANEY EDU ENTERPRI	014	MATERIALS AND SUPPLI	\$8,368.59
264208	04/26/06	21-09	HANSEN LIBRARY SALES	014	MATERIALS AND SUPPLI	\$2,784.22
264209	04/26/06	21-09	DELANEY EDU ENTERPRI	014	MATERIALS AND SUPPLI	\$9,962.26
264210	04/26/06	03	B AND H PHOTO-VIDEO-	003	MATERIALS AND SUPPLI	\$1,283.95
264211	04/26/06	03	B AND H PHOTO-VIDEO-	014	MATERIALS AND SUPPLI	\$34.39
264212	04/26/06	06	COMPANION CORPORATIO	035	MATERIALS AND SUPPLI	\$34,700.25
264213	04/26/06	03	CYBERGUYS (E-FILLIAT	014	MATERIALS AND SUPPLI	\$13.43
264214	04/26/06	03	CYBERGUYS (E-FILLIAT	014	MATERIALS AND SUPPLI	\$134.31
264215	04/26/06	11	SMART AND FINAL CORP	009	MATERIALS AND SUPPLI	\$35.18
264216	04/26/06	03	SHOP 4 TECH	005	MATERIALS AND SUPPLI	\$90.81
264217	04/26/06	03	BEST COMPUTER SUPPLI	005	DUPLICATING SUPPLIES	\$127.14
264218	04/26/06	03	SEHI-PROCOMP COMPUTE	005	DUPLICATING SUPPLIES	\$1,857.39
264219	04/26/06	03	MEDCO SUPPLY CO INC	005	MATERIALS AND SUPPLI	\$25.27
264220	04/26/06	14	SIEMANS BLDG TECHNOL	025	REPAIRS BY VENDORS	\$559,451.00
264221	04/27/06	06	SCHOLASTIC LIBRARY P	010	LIC/SOFTWARE	\$1,507.42
264222	04/27/06	03	GOPHER SPORT	008	MATERIALS AND SUPPLI	\$185.98
264223	04/27/06	03	BIO RAD LIFE SCIENCE	013	NON CAPITALIZED EQUI	\$3,276.69
264224	04/27/06	03	SEARS COMMERCIAL SAL	013	MATERIALS AND SUPPLI	\$161.61
264225	04/27/06	03	COSTCO CARLSBAD	013	MATERIALS AND SUPPLI	\$387.88
264226	04/27/06	03	CORPORATE EXPRESS	013	OFFICE SUPPLIES	\$343.47
264227	04/27/06	03	EDUCATIONAL SYSTEMS	013	MATERIALS AND SUPPLI	\$349.54
264228	04/27/06	03	HERFF JONES	013	MATERIALS AND SUPPLI	\$40.41
264229	04/27/06	03	CORPORATE EXPRESS	024	OFFICE SUPPLIES	\$371.07
264230	04/27/06	03	INGRAM	010	MATERIALS AND SUPPLI	\$408.72
264232	04/27/06	06	AMAZON.COM	010	MATERIALS AND SUPPLI	\$451.74
264233	04/27/06	06	NIMCO	024	MATERIALS AND SUPPLI	\$1,941.88
264235	04/27/06	06	POSITIVE PROMOTIONS,	024	MATERIALS AND SUPPLI	\$1,685.82
264236	04/27/06	11	AMAZON.COM	009	TEXTBOOKS	\$387.47
264237	04/27/06	11	THOMSON LEARNING DIS	009	BOOKS OTHER THAN TEX	\$317.93
264238	04/27/06	06	LIBRARY VIDEO	008	MATERIALS AND SUPPLI	\$106.43
264239	04/27/06	25-18	FREDRICKS ELECTRIC I	025	BUILDING & IMPROVMNT	\$14,600.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
264240	04/27/06	03	PRESIDENT'S CHALLENG	008	MATERIALS AND SUPPLI	\$572.43
264242	04/27/06	13	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$248.47
264243	04/27/06	03	BARBIZON LIGHT	013	MATERIALS AND SUPPLI	\$167.57
264244	04/27/06	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$108.76
264245	04/27/06	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$92.62
264246	04/27/06	03	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$50.75
264247	04/27/06	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$23.44
264248	04/27/06	06	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$75.41
264249	04/27/06	03	TEACHER'S DISCOVERY	008	MATERIALS AND SUPPLI	\$50.51
264250	04/27/06	03	MARKERBOARD PEOPLE,	008	MATERIALS AND SUPPLI	\$208.95
264253	04/27/06	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$278.53
264255	04/27/06	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$149.66
264256	04/27/06	03	AMAZON.COM	001	MATERIALS AND SUPPLI	\$187.43
264258	04/27/06	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$86.19
264261	04/27/06	06	LIBRARY VIDEO	010	MATERIALS AND SUPPLI	\$2,259.20
264262	04/27/06	03	ACCURATE LABEL DESIG	004	MATERIALS AND SUPPLI	\$124.95
264263	04/27/06	03	OFFICE DEPOT	004	MATERIALS AND SUPPLI	\$20.67
264265	04/27/06	06	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$54.96
264266	04/27/06	06	FOLLETT LIBRARY BOOK	013	MATERIALS AND SUPPLI	\$1,480.32
264267	04/27/06	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$150.84
264268	04/27/06	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$137.01
264269	04/27/06	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$19.36
264270	04/27/06	03	XEROX CORPORATION	008	DUPLICATING SUPPLIES	\$275.84
264271	04/27/06	06	SPORTIME INTERNATION	003	MATERIALS AND SUPPLI	\$722.99
264272	04/27/06	06	GOPHER SPORT	003	MATERIALS AND SUPPLI	\$485.41
264273	04/27/06	06	HUMAN RELATIONS MEDI	003	MATERIALS AND SUPPLI	\$164.80
264274	04/27/06	06	PROGRAPHICS SCREENPR	004	MATERIALS AND SUPPLI	\$244.90
264275	04/27/06	03	COMPUSOURCE/ADB ENTE	005	MATERIALS AND SUPPLI	\$87.06
264276	04/27/06	21-09	PATHWAY COMMUNICATIO	014	MATERIALS AND SUPPLI	\$965.76
264277	04/27/06	06	A G S PEARSON ASSESS	010	MATERIALS AND SUPPLI	\$494.41
264278	04/27/06	03	HUYNH, MYHANG	010	MATERIALS AND SUPPLI	\$600.00
264279	04/27/06	03	SCHOOL SERVICES OF C	030	CONFERENCE,WORKSHOP,	\$238.00
264280	04/27/06	03	EAGLE SOFTWARE	035	CONFERENCE,WORKSHOP,	\$975.00
264281	04/27/06	06	A G S PEARSON ASSESS	030	MATERIALS AND SUPPLI	\$521.04
264282	04/27/06	06	HARCOURT ASSESSMENT	030	MATERIALS AND SUPPLI	\$276.71
264283	04/27/06	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$2,384.08
264284	04/27/06	03	RELIANCE COMMUNICATI	035	LIC/SOFTWARE	\$3,099.00
264285	04/27/06	03	AREY JONES EDUCATION	005	MAT/SUP/EQUIP TECHNO	\$1,689.06
264288	04/27/06	03	C D W G.COM	003	MAT/SUP/EQUIP TECHNO	\$7,802.85
264289	04/28/06	06	AVID CENTER	032	CONFERENCE,WORKSHOP,	\$3,325.00
264290	04/28/06	11	ONE STOP TONER AND I	009	MATERIALS AND SUPPLI	\$145.44
264291	04/28/06	03	HOME DEPOT	010	MATERIALS AND SUPPLI	\$76.00
264292	04/28/06	03	BARRETT ROBINSON INC	005	MATERIALS AND SUPPLI	\$362.30
264293	04/28/06	03	ACCUVANT, INC.	005	EQUIPMENT	\$56,546.98
264294	04/28/06	03	APPLE COMPUTER INC	005	SOFTWARE/DP SUPPLIES	\$169.17
264295	04/28/06	03	BEST COMPUTER SUPPLI	005	MATERIALS AND SUPPLI	\$345.96
264296	04/28/06	03	SCHOLASTIC	012	MATERIALS AND SUPPLI	\$308.22
264297	04/28/06	03	DELL COMPUTER CORPOR	003	MAT/SUP/EQUIP TECHNO	\$1,093.15
264298	04/28/06	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$404.87
264299	04/28/06	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$668.05
264300	04/28/06	03	UNISOURCE CORP	022	OFFICE SUPPLIES	\$49.02
264301	05/01/06	03	RANCHO SANTA FE PROT	025	SECURITY GUARD CONTR	\$210.00
264302	05/01/06	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$150.84
264303	05/01/06	03	SARGENT WELCH SCIENT	008	MATERIALS AND SUPPLI	\$214.10
264305	05/01/06	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$153.89

SAN DIEGUITO UNION HIGH
FROM 04/26/06 THRU 05/08/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
264306	05/01/06	03	STAPLES STORES	001	MATERIALS AND SUPPLI	\$518.70
264310	05/01/06	67-30	HOLDER, JAMIE	037	OTHER SERV. & OPER.EX	\$614.15
264311	05/01/06	03	CORPORATE EXPRESS	037	OFFICE SUPPLIES	\$218.17
264312	05/01/06	06	ONE STOP TONER AND I	033	MATERIALS AND SUPPLI	\$121.71
264313	05/01/06	06	ABABA-QA	033	MATERIALS AND SUPPLI	\$91.85
264314	05/01/06	03	AMAZON.COM	010	OTHER BOOKS-LIBRARY	\$126.93
264315	05/01/06	03	INGRAM	010	OTHER BOOKS-LIBRARY	\$1,050.00
264316	05/01/06	03	COMPUSOURCE/ADB ENTE	010	MATERIALS AND SUPPLI	\$35.50
264317	05/01/06	06	COSTCO CARLSBAD	008	MATERIALS AND SUPPLI	\$56.03
264318	05/01/06	06	TEACHER'S DISCOVERY	008	MATERIALS AND SUPPLI	\$53.91
264320	05/01/06	03	C I F CA INTERSCHOLA	013	MATERIALS AND SUPPLI	\$1,468.25
264322	05/01/06	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$102.34
264323	05/01/06	03	OFFICE DEPOT	001	MATERIALS AND SUPPLI	\$102.28
264324	05/01/06	03	MYPROJECTORSTORE.COM	008	MATERIALS AND SUPPLI	\$312.62
264325	05/01/06	06	PEARSON EDUCATION	008	MATERIALS AND SUPPLI	\$130.78
264326	05/01/06	03	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$134.98
264327	05/01/06	03	B AND H PHOTO-VIDEO-	008	MATERIALS AND SUPPLI	\$350.13
264329	05/01/06	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$152.54
264330	05/01/06	03	CAMEO PAPER	025	CUSTODIAL SUPPLIES	\$226.17
264331	05/01/06	13	CA RESTAURANT ASSOCI	031	MATERIALS AND SUPPLI	\$240.98
264333	05/01/06	06	SHATTO & SONS SHIRTS	024	MATERIALS AND SUPPLI	\$504.27
264334	05/01/06	06	A + TEACHING SUPPLIE	024	MATERIALS AND SUPPLI	\$32.21
264335	05/01/06	06	RANGEL, FELIPE	024	MATERIALS AND SUPPLI	\$600.00
264336	05/01/06	06	CORPORATE EXPRESS	024	MATERIALS AND SUPPLI	\$87.59
264337	05/01/06	11	TROXELL COMMUNICATIO	009	MAT/SUP/EQUIP TECHNO	\$603.01
264339	05/01/06	06	B AND H PHOTO-VIDEO-	013	NON CAPITALIZED EQUI	\$2,100.96
264340	05/01/06	06	SEHI-PROCOMP COMPUTE	013	MATERIALS AND SUPPLI	\$304.93
264341	05/01/06	03	B AND H PHOTO-VIDEO-	010	MATERIALS AND SUPPLI	\$480.90
264343	05/01/06	03	CINEMA GUILD	010	MATERIALS AND SUPPLI	\$281.88
264344	05/01/06	03	OFFICE DEPOT	010	SOFTWARE/DP SUPPLIES	\$208.95
264345	05/01/06	03	DISCOVERY EDUCATION	010	LIC/SOFTWARE	\$2,693.75
264347	05/01/06	03	TROXELL COMMUNICATIO	010	NON CAPITALIZED EQUI	\$865.79
264349	05/01/06	03/06	SCHOOL SERVICES OF C	030	PROF/CONSULT./OPER E	\$10,928.09
264350	05/01/06	06	KNOTT'S BERRY FARM	005	FEES - ADMISSIONS, T	\$1,377.00
264351	05/01/06	25-19	ROESLING NAKAMURA	036	IMPROVEMENT	\$1,000.00
264352	05/01/06	06	CAL STATE SAN MARCOS	032	CONFERENCE,WORKSHOP,	\$550.00
264353	05/01/06	25-18	ROESLING NAKAMURA	036	IMPROVEMENT	\$1,000.00
264354	05/01/06	21-09	PROFESSIONAL SOUND &	014	MATERIALS AND SUPPLI	\$4,165.49
264355	05/01/06	03	EDUCATIONAL RESOURCE	013	LIC/SOFTWARE	\$26.94
264356	05/01/06	25-18	MTGL, INC.	036	IMPROVEMENT	\$1,000.00
264357	05/01/06	06	MOORE MEDICAL GROUP	014	MATERIALS AND SUPPLI	\$603.41
264358	05/01/06	03	OFFICE DEPOT	026	OFFICE SUPPLIES	\$86.19
264359	05/01/06	06	SLOSSON EDUCATIONAL	013	MATERIALS AND SUPPLI	\$1,494.25
264360	05/01/06	03	WALKER VISION INTERA	014	MATERIALS AND SUPPLI	\$50.00
264361	05/01/06	03	PEPPER OF LOS ANGELE	014	MATERIALS AND SUPPLI	\$2,508.04
264362	05/01/06	06	SCHOOL HEALTH CORPOR	003	MATERIALS AND SUPPLI	\$50.24
264363	05/01/06	03	WOODWIND & BRASSWIND	014	NON CAPITALIZED EQUI	\$1,776.80
264364	05/01/06	21-09	WENGER CORPORATION	014	NON CAPITALIZED EQUI	\$4,831.55
264365	05/01/06	06	HARCOURT ASSESSMENT	030	MATERIALS AND SUPPLI	\$587.57
264366	05/01/06	03	A L A	005	DUES AND MEMBERSHIPS	\$100.00
264367	05/01/06	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$124.91
264368	05/01/06	03	SAN DIEGUITO TROPHY	026	CLASSIF.EMPL.RECOGNI	\$17.24
264369	05/02/06	06	VERIZON CELLULAR - S	028	MATERIALS AND SUPPLI	\$192.76
264370	05/02/06	06	FILMAKERS LIBRARY	005	MATERIALS AND SUPPLI	\$409.67
264371	05/02/06	06	SANDAG	030	FIELD TRIPS	\$391.50

SAN DIEGUITO UNION HIGH
FROM 04/26/06 THRU 05/08/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
264372	05/02/06	06	P B S VIDEO	005	MATERIALS AND SUPPLI	\$355.37
264373	05/02/06	06	FILMS MEDIA GROUP	005	MATERIALS AND SUPPLI	\$376.68
264374	05/02/06	06	AMAZON.COM	005	MATERIALS AND SUPPLI	\$260.23
264375	05/02/06	03	TEACHER'S MEDIA COMP	003	MATERIALS AND SUPPLI	\$143.52
264376	05/02/06	06	BARCLAYS LAW PUB/WES	028	OFFICE SUPPLIES	\$202.00
264377	05/01/06	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$107.74
264378	05/02/06	06	COMPUSOURCE/ADB ENTE	030	SOFTWARE/DP SUPPLIES	\$134.26
264379	05/02/06	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$171.32
264380	05/02/06	06	D-3 EQUIPMENT	028	MATERIALS-REPAIRS	\$273.32
264381	05/02/06	06	CYBERGUYS (E-FILLIAT	028	OTHER TRANSPORT.SUPP	\$53.84
264382	05/02/06	03	HOME DEPOT	005	MATERIALS AND SUPPLI	\$80.81
264383	05/02/06	06	INTERNATIONAL NETWOR	014	DUES AND MEMBERSHIPS	\$300.00
264384	05/02/06	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$117.72
264385	05/02/06	03	OFFICE DEPOT	005	MATERIALS AND SUPPLI	\$49.07
264386	05/02/06	03	WEST COAST NETTING	003	MATERIALS AND SUPPLI	\$188.11
264387	05/03/06	06	SAN DIEGO CO SUPERIN	032	CONFERENCE,WORKSHOP,	\$175.00
264388	05/03/06	06	DOWD, ELLEN - ATTORN	030	OTHER SERV.& OPER.EX	\$4,000.00
264389	05/03/06	03	DIGITAL JUICE	012	MATERIALS AND SUPPLI	\$278.30
264390	05/03/06	03	I A N C I C I - INTE	030	DUES AND MEMBERSHIPS	\$150.00
264391	05/03/06	03	SAN DIEGUITO UHSD CA	036	OFFICE SUPPLIES	\$50.43
264392	05/03/06	03	SPORTECK	003	MATERIALS AND SUPPLI	\$255.37
264393	05/03/06	03	GOPHER SPORT	003	MATERIALS AND SUPPLI	\$1,227.84
264394	05/03/06	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$239.98
264395	05/04/06	03	OFFICE DEPOT	026	OFFICE SUPPLIES	\$201.95
264396	05/04/06	03	SPORTIME INTERNATION	003	MATERIALS AND SUPPLI	\$1,507.61
264397	05/04/06	21-09	HIGHSMITH CO INC	014	MATERIALS AND SUPPLI	\$313.06
264398	05/04/06	06	GREENWOOD PUBLISHING	005	MATERIALS AND SUPPLI	\$1,806.34
264399	05/04/06	03	DIVERSIFIED BUSINESS	026	MATERIALS AND SUPPLI	\$27.75
264400	05/04/06	06	CYBERGUYS (E-FILLIAT	005	MATERIALS AND SUPPLI	\$653.65
264401	05/04/06	21-09	WOODWIND & BRASSWIND	014	NON CAPITALIZED EQUI	\$15,662.81
264402	05/04/06	03	CYBERGUYS (E-FILLIAT	005	SOFTWARE/DP SUPPLIES	\$348.81
264403	05/04/06	03	CYNMAR CORPORATION	005	MATERIALS AND SUPPLI	\$207.43
264404	05/04/06	03	SAN DIEGUITO UHSD CA	020	MATERIALS AND SUPPLI	\$369.36
264405	05/05/06	06	DIGITAL MEDIA ACADEM	013	CONFERENCE,WORKSHOP,	\$945.00
264406	05/05/06	06	SOUTHERN CA A.P. INS	005	CONFERENCE,WORKSHOP,	\$600.00
264407	05/05/06	06	CIMI TALL SHIP EXPED	005	FEES - ADMISSIONS, T	\$2,720.00
264408	05/05/06	03	SAN DIEGO CO SUPERIN	010	CONFERENCE,WORKSHOP,	\$35.00
264409	05/05/06	03	SEHI-PROCOMP COMPUTE	014	MATERIALS AND SUPPLI	\$236.57
264410	05/05/06	03	FLINN SCIENTIFIC INC	005	MATERIALS AND SUPPLI	\$234.17
264411	05/05/06	06	WOMEN MAKE MOVIES	005	MATERIALS AND SUPPLI	\$105.90
264412	05/05/06	03	OFFICE DEPOT	003	OFFICE SUPPLIES	\$107.32
264413	05/05/06	03	CORPORATE EXPRESS	003	OFFICE SUPPLIES	\$40.74
264414	05/05/06	03	SEHI-PROCOMP COMPUTE	003	OFFICE SUPPLIES	\$280.90
264415	05/05/06	03	COOLGRAPHICSTUFF.COM	005	MATERIALS AND SUPPLI	\$861.19
264416	05/05/06	06	FILMS MEDIA GROUP	005	MATERIALS AND SUPPLI	\$277.68
264417	05/05/06	11	C D W G.COM	003	MAT/SUP/EQUIP TECHNO	\$1,967.33
264418	05/05/06	03	INVISIBLE CHILDREN	005	MATERIALS AND SUPPLI	\$28.55
264419	05/05/06	03	BEST COMPUTER SUPPLI	026	MATERIALS AND SUPPLI	\$212.10
264420	05/05/06	03	XEROX CORPORATION	010	DUPLICATING SUPPLIES	\$379.28
264421	05/05/06	03	CORPORATE EXPRESS	036	OFFICE SUPPLIES	\$131.92
264422	05/05/06	11	B AND H PHOTO-VIDEO-	003	SOFTWARE/DP SUPPLIES	\$320.99
264423	05/05/06	03	OFFICE DEPOT	005	MATERIALS AND SUPPLI	\$55.86
264424	05/05/06	03	WOODWIND & BRASSWIND	012	NON CAPITALIZED EQUI	\$2,538.59
264425	05/05/06	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$111.35
264426	05/05/06	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$16.19

SAN DIEGUITO UNION HIGH
FROM 04/26/06 THRU 05/08/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
264427	05/05/06	06	SEHI-PROCOMP COMPUTE	003	MATERIALS AND SUPPLI	\$62.18
264428	05/08/06	06	HOSE PROS	033	REPAIRS BY VENDORS	\$548.04
264429	05/08/06	03	DATALOGIC INTERNATIO	035	LIC/SOFTWARE	\$16,250.00
264430	05/08/06	03	HIGHSMITH CO INC	035	NON CAPITALIZED EQUI	\$1,697.06
264431	05/08/06	06	PROJECT SPECIAL EDUC	003	MATERIALS AND SUPPLI	\$295.67
264432	05/08/06	06	PROJECT SPECIAL EDUC	003	MATERIALS AND SUPPLI	\$295.67
264433	05/08/06	06	MAYER JOHNSON COMPAN	003	MATERIALS AND SUPPLI	\$332.00
264434	05/08/06	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$22.20
264435	05/08/06	06	WRITING COMPANY, THE	005	MATERIALS AND SUPPLI	\$145.34
264436	05/08/06	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$23.49
264437	05/08/06	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$107.73
264438	05/08/06	03	BLICK, DICK (DICK BL	003	MATERIALS AND SUPPLI	\$172.74
264439	05/08/06	03	LIBRARY VIDEO	012	MATERIALS AND SUPPLI	\$68.02
264440	05/08/06	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$63.18
264441	05/08/06	11	CORPORATE EXPRESS	009	MATERIALS AND SUPPLI	\$721.93
264442	05/08/06	06	OZ COURT REPORTING	026	PROF/CONSULT./OPER E	\$1,135.00
264443	05/08/06	06	JARBOE, JOHN CALVIN	026	PROF/CONSULT./OPER E	\$2,000.00
660074	05/04/06	03	UNISOURCE MAINTENANC	001	STORES	\$1,942.94
660104	05/02/06	03	CAMEO PAPER	001	STORES	\$418.29
660106	05/02/06	03	ONE STOP TONER AND I	001	STORES	\$5,349.84
660107	05/02/06	03	WERTH SANITARY SUPPL	001	STORES	\$741.32
660108	05/02/06	03	DEL MAR OFFICE PRODU	001	STORES	\$402.12
660109	05/02/06	03	PIONEER STATIONERS I	001	STORES	\$226.81
660110	05/03/06	03	CORPORATE EXPRESS	001	STORES	\$484.23
660111	05/03/06	03	DEL MAR OFFICE PRODU	001	STORES	\$114.30
660112	05/03/06	03	OFFICE DEPOT	001	STORES	\$4,284.52
660113	05/04/06	03	WAXIE SANITARY SUPPL	001	STORES	\$3,405.40
660114	05/04/06	03	WESCO DISTRIBUTION	001	STORES	\$801.66
660115	05/08/06	03	OFFICE DEPOT	001	STORES	\$1,814.23
660118	05/08/06	03	SOUTHLAND ENVELOPE C	001	STORES	\$628.99
760124	05/03/06	06	ADVANCED RADIATOR, I	028	MATERIALS-REPAIRS	\$321.40
760125	05/03/06	06	ADVANCED RADIATOR, I	028	MATERIALS-REPAIRS	\$342.90
760139	04/26/06	06	OCEANSIDE TRANS UNLI	028	REPAIRS BY VENDORS	\$441.27
760141	05/03/06	03	CART MART INC	005	REPAIRS BY VENDORS	\$304.31
760142	05/02/06	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$358.79
760143	05/02/06	06	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$85.15
760145	04/28/06	25-19	CORPORATE EXPRESS	025	OTHER SERV.& OPER.EX	\$850.00
760146	05/02/06	06	OCEANSIDE TRANS UNLI	028	REPAIRS BY VENDORS	\$5,351.27
760148	05/03/06	06	HOSE PROS	028	MATERIALS-REPAIRS	\$200.00
760154	05/05/06	03	INTERMEC CORPORATION	001	MATERIALS AND SUPPLI	\$184.70
REPORT TOTAL						\$921,783.22

INSTANT MONEY REPORT FOR THE PERIOD 04/26/06 THROUGH 05/08/06

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10149	CSADA	\$25.00
10150	HSSA	\$35.00
10151	FEDEX	\$168.63
10152	DHL EXPRESS	\$37.59
	<i>Total</i>	<u>\$266.22</u>

INDIVIDUAL MEMBERSHIP LISTINGS
FOR THE PERIOD APRIL 26, 2006 – MAY 8, 2006

May 9, 2006

<u>Staff Member Name</u>	<u>Organization</u>	<u>Amount</u>
Lisa Goldberg, Media Specialist Torrey Pines High School	A L A	\$ 100.00
Tjitske Vandervort Mary Pancner, Special Education	Intl. Assoc. of Nonviolent Crisis Intervention	150.00
TOTAL		\$250.00

San Dieguito Union High School District Special Tax History

Fiscal Year	CFD	Total Parcels Taxed	Total Levy Special Taxes	Special Taxes Collected	Amount Uncollected	Delinquency %
1995-96	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	94	\$37,600.00	\$37,600.00	\$0.00	0.00%
	Total	102	\$44,000.00	\$44,000.00		0.00%
1996-97	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	117	\$47,600.00	\$47,400.00	\$200.00	0.42%
	Total	125	\$54,000.00	\$53,800.00	\$200.00	0.37%
1997-98	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	332	\$162,800.00	\$160,600.00	\$2,200.00	1.35%
	94-3	15	\$17,158.00	\$15,522.00	\$1,636.00	9.53%
	95-1	118	\$162,450.00	\$115,425.00	\$47,025.00	28.95%
	Total	473	\$348,808.00	\$297,947.00	\$50,861.00	14.58%
1998-99	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	782	\$464,400.00	\$460,400.00	\$4,000.00	0.86%
	94-3	120	\$57,714.00	\$51,319.00	\$6,395.00	11.08%
	95-1	392	\$400,995.00	\$377,910.00	\$23,085.00	5.76%
	95-2	24	\$19,200.00	\$19,200.00	\$0.00	0.00%
Total	1326	\$948,709.00	\$915,229.00	\$33,480.00	3.53%	
1999-00	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,127	\$718,400.00	\$706,000.00	\$12,400.00	1.73%
	94-3	307	\$120,886.00	\$106,242.00	\$14,644.00	12.11%
	95-1	724	\$739,455.00	\$728,340.00	\$11,115.00	1.50%
	95-2	131	\$104,800.00	\$104,000.00	\$800.00	0.76%
Total	2,297	\$1,689,941.00	\$1,650,982.00	\$38,959.00	2.31%	
2000-01	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,449	\$973,600.00	\$957,600.00	\$16,000.00	1.64%
	94-3	455	\$173,686.00	\$169,069.00	\$4,617.00	2.66%
	95-1	1,143	\$1,325,256.00	\$1,317,561.00	\$7,695.00	0.58%
	95-2	159	\$128,000.00	\$124,000.00	\$4,000.00	3.13%
	99-1	8	\$3,420.00	\$3,420.00	\$0.00	0.00%
	99-3	19	\$10,830.00	\$10,830.00	\$0.00	0.00%
Total	3,241	\$2,621,192.00	\$2,588,880.00	\$32,312.00	1.23%	

San Dieguito Union High School District Special Tax History

2001-02	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,712	\$1,184,000.00	\$1,161,800.00	\$22,200.00	1.88%
	94-3	509	\$218,886.00	\$215,251.00	\$3,635.00	1.66%
	95-1	1,534	\$1,653,804.00	\$1,632,001.50	\$21,802.50	1.32%
	95-2	220	\$176,800.00	\$172,000.00	\$4,800.00	2.71%
	99-1	24	\$23,940.00	\$20,092.50	\$3,847.50	16.07%
	99-2	8	\$4,560.00	\$3,990.00	\$570.00	12.50%
	99-3	69	\$39,330.00	\$38,475.00	\$855.00	2.17%
	Total	4084	\$3,307,720.00	\$3,250,010.00	\$57,710.00	1.74%
2002-03	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,794	\$1,249,600.00	\$1,226,400.00	\$23,200.00	1.86%
	94-3	702	\$366,704.00	\$362,668.00	\$4,036.00	1.10%
	95-1	1,696	\$1,747,260.00	\$1,722,037.50	\$25,222.50	1.44%
	95-2	268	\$214,400.00	\$211,200.00	\$3,200.00	1.49%
	99-1	153	\$135,456.00	\$133,104.75	\$2,351.25	1.74%
	99-2	10	\$5,700.00	\$5,700.00	\$0.00	0.00%
	99-3	85	\$48,450.00	\$47,310.00	\$1,140.00	2.35%
	Total	4716	\$3,773,970.00	\$3,714,820.25	\$59,149.75	1.57%
2003-04	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,956	\$1,379,200.00	\$1,369,000.00	\$10,200.00	0.74%
	94-3	855	\$492,704.00	\$483,868.00	\$8,836.00	1.79%
	95-1	1,775	\$1,813,095.00	\$1,795,567.50	\$17,527.50	0.97%
	95-2	283	\$226,400.00	\$222,000.00	\$4,400.00	1.94%
	99-1	283	\$249,019.50	\$244,317.00	\$4,702.50	1.89%
	99-2	12	\$6,840.00	\$6,840.00	\$0.00	0.00%
	99-3	88	\$50,160.00	\$48,450.00	\$1,710.00	3.41%
	Total	5260	\$4,223,818.50	\$4,176,442.50	\$47,376.00	1.12%
2004-05	94-1	8	\$6,400.00	\$6,000.00	\$400.00	6.25%
	94-2	2,169	\$1,549,600.00	\$1,534,600.00	\$15,000.00	0.97%
	94-3	877	\$536,246.00	\$528,683.00	\$7,563.00	1.41%
	95-1	1,853	\$1,872,945.00	\$1,755,232.50	\$117,712.50	6.28%
	95-2	285	\$240,800.00	\$233,600.00	\$7,200.00	2.99%
	99-1	294	\$257,569.50	\$252,867.00	\$4,702.50	1.83%
	99-2	21	\$11,970.00	\$11,400.00	\$570.00	4.76%
	99-3	90	\$51,300.00	\$50,160.00	\$1,140.00	2.22%
	03-1	161	\$163,254.00	\$161,733.00	\$1,521.00	0.93%
		5,758	\$4,690,084.50	\$4,534,275.50	\$155,809.00	3.32%

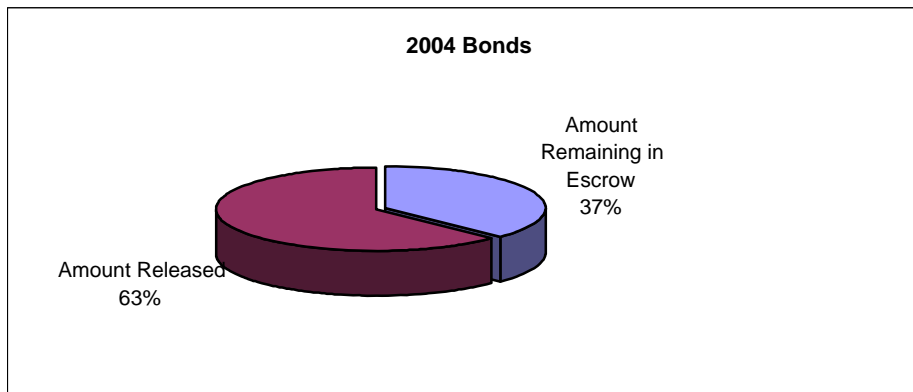
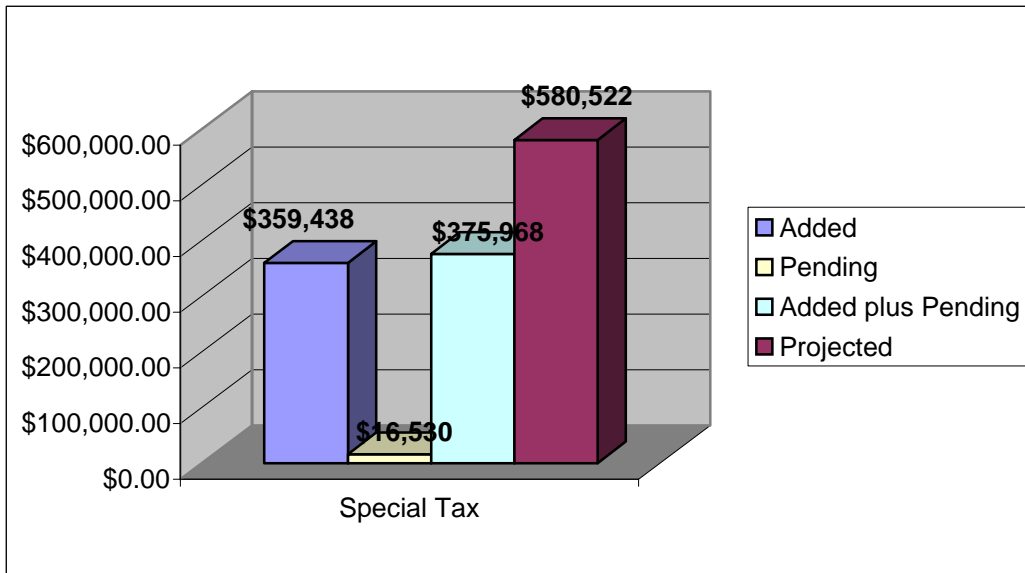
2004 Bond Release Update 5/10/2006

CFD	Number of Units Permitted ¹	Special Tax Revenue being added to tax roll in FY 05/06	Target Revenue Needed for Projected Draw of \$6.5M ²	% Collected	Pending Permit Revenue ³	Pending plus added Special Tax revenue
94-2	54	\$43,200.00	\$126,610.00	34.1%	\$0.00	\$43,200.00
94-3	0	\$0.00	\$2,858.00	0.0%	\$0.00	\$0.00
95-1	138	\$117,990.00	\$0.00	N/A	\$15,390.00	\$133,380.00
95-2	7	\$5,600.00	\$6,698.00	83.6%	\$0.00	\$5,600.00
99-1	10	\$8,550.00	\$0.00	N/A	\$0.00	\$8,550.00
99-2	1	\$570.00	\$29,070.00	2.0%	\$0.00	\$570.00
99-3	16	\$9,120.00	\$11,400.00	80.0%	\$1,140.00	\$10,260.00
03-1	172	\$174,408.00	\$403,886.00	43.2%	\$0.00	\$174,408.00
Totals	398	\$359,438.00	\$580,522.00	61.9%	\$16,530.00	\$375,968.00

¹Includes multifamily

² Per Morgan Stanley/Meyers Group. Also, 95-1 & 99-1 have previously collected enough in 04/05 to meet target goals in 05/06, therefore their target revenue is \$0.00

³District signed off, but permit not yet pulled



Amount Remaining in Escrow	\$16,845,000.00
Amount Released	\$28,472,570.00

Amount Remaining in the Acquisition and Construction Fund	\$3,103,118.52
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San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: ADOPTION OF RESOLUTION/
RESOLUTION EXCHANGING PROPERTY
TAX REVENUE FOR TERRITORY
TRANSFERRED FROM SAN MARCOS
UNIFIED SCHOOL DISTRICT TO
SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT

EXECUTIVE SUMMARY

We were not aware that we would need to adopt a resolution exchanging property revenue for the transfer of territory from San Marcos Unified School District to San Dieguito Union High School District; therefore, we need to do it at this time.

The San Diego County Office of Education contacted us and asked us to adopt the resolution.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution Exchanging Property Tax Revenue for Territory Transferred from San Marcos Unified School District to San Dieguito Union High School District, as shown in the attached supplement.

PL/sdg
Attachment

AGENDA ITEM: 22



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools
Rudy M. Castruita, Ed.D.

October 28, 2005

Dr. Edward M. Brand
Superintendent
San Marcos Unified School District
1 Civic Center Drive, Suite 300
San Marcos CA 92069-2949

Dr. Peggy Lynch
District Superintendent
San Dieguito Union High School District
710 Encinitas Boulevard
Encinitas CA 92024-3357

Dear Dr. Brand and Dr. Lynch:

On September 20, 2005, the San Diego County Board of Supervisors transferred two parcels of uninhabited territory (BC05-01, 20.42 acres) from San Marcos Unified School District to Encinitas Union School District, effective July 1, 2006. A copy of the resolution adopted by the Board of Supervisors is enclosed.

This change of district boundaries constitutes a "jurisdictional change" requiring negotiated exchange of property tax revenues generated within the transferred territory pursuant to Revenue and Taxation Code section 99.

The Revenue and Taxation Code requires governing boards to adopt resolutions to complete the property tax exchange process and to file these resolutions with the county auditor. The San Diego County Auditor & Controller recommends that all property tax revenues resulting from the transferred territory be given to the receiving school district. The resolution format prepared by County Counsel for use by school districts in accordance with the county auditor's recommendation is enclosed for your use.

We request your district governing boards complete negotiations and take action by July 30, 2006, to adopt a resolution to establish the exchange of property tax revenues resulting from the transfer of territory beginning July 1, 2006. Commencing on July 1, 2006, the resulting property tax revenue will be allocated to the Encinitas Union School District and San Dieguito Union High School District.

Board of Education

Nick Aguilar Susan Hartley Sharon C. Jones Robert J. Watkins John Witt

SERVICE AND LEADERSHIP

Dr. Brand and Dr. Lynch
October 28, 2005
Page 2

Three copies of the resolution are enclosed. After adoption of the resolution by each governing board, a certified copy of the governing board resolution should be filed with the San Diego County Auditor & Controller, attention Pete Redmann, and the second copy should be filed with this office. The third copy is for the district file.

If you have any questions concerning these resolutions or would like to receive the documents in an electronic format, please contact Carole Parks, consultant, Business Advisory Services, at (858) 292-3810.

Sincerely,

RUDY M. CASTRUITA
County Superintendent of Schools

By _____
Deputy

RMC:CDP

Enclosures

Resolution Exchanging Property Tax)
Revenue for Territory Transferred)
From San Marcos Unified School)
District to San Dieguito Union High)
School District)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, pursuant to Resolution No. 05-176 of the Board of Supervisors of San Diego County dated September 20, 2005, territory described in the attached legal descriptions, incorporated herein by reference, of the San Marcos Unified School District was transferred to Encinitas Union School District/San Dieguito Union High School District; and

WHEREAS, subdivision (e) of Revenue and Taxation Code section 95 provides that a change in the boundaries of a school district or community college district constitutes a "jurisdictional change"; and

WHEREAS, section 99 of the Revenue and Taxation Code requires that when there is a jurisdictional change, the governing body of each local school district, community college district, or county superintendent of schools whose service areas or service responsibilities would be altered by the jurisdictional change shall determine, by resolution, the amount of property tax revenues to be exchanged between and among the affected jurisdictions; and

WHEREAS, the county auditor is required to furnish the school districts, community college districts, and the County Board of Education with an estimate of the property tax revenue subject to negotiation; and

WHEREAS, the districts above-mentioned have conducted negotiations and have reached agreement as to the amount of property tax revenues to be exchanged between and among them as the result of the jurisdictional change described above;
NOW THEREFORE

IT IS FOUND AND DETERMINED AS FOLLOWS

For the fiscal year commencing on July 1, 2006, and for each fiscal year thereafter, base property tax revenues (property tax revenue determined pursuant to

Revenue and Taxation Code section 96 or 97) and any additional property tax revenues resulting from growth in the assessed value (the annual tax increment determined pursuant to Revenue and Taxation Code section 98) of the transferred territory identified as Parcels A and B shall be allocated to the Encinitas Union School District/San Dieguito Union High School District.

IT IS RESOLVED AND ORDERED that the Clerk of this Board forthwith transmit a certified copy of this resolution to the Auditor and Controller of the County of San Diego so that he may make the appropriate adjustments as provided in subdivision (a) of Revenue and Taxation Code section 99.

PASSED AND ADOPTED by the Governing Board of the School District this ____ day of _____, 2005, by the following vote:

AYES: Members

NOES: Members

ABSENT: Members

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN DIEGO)

I, _____, Clerk/Secretary of the _____ School District of San Diego County, California, hereby certify that I have compared the foregoing copy with the original resolution passed and adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is now on file in my office; that the same contains a full, true, and correct transcript therefrom and of the whole thereof.

WITNESS my hand this ____ day of _____, 2005.

Clerk/Secretary of the Governing Board


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 2, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Eric J. Hall, Assoc. Superintendent/Business Services & David R. Bevilaqua, Executive Director of Finance 

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ADOPTION OF THE 2005-06 SPRING REVISION DISTRICT BUDGET

EXECUTIVE SUMMARY

During the current fiscal year, the administration has taken a revised budget to the Board three times after the adoption in June. Two of the Board budget reviews are required by state law (First and Second Interim Reports) while the spring report is provided to more accurately reflect current information. Although the spring revision includes the most recent data available, actual 2005-06 income and expenditure information will not be confirmed until the books are closed on the current fiscal year and the audit is complete, during the month of September.

The spring revision identifies approximately \$426,451 additional revenue, and an increase to expenditures by \$760,903. Also included is an estimate for unspent expenditure budgets in the amount of \$1,500,000 in unrestricted programs and \$4,000,000 in restricted programs.

Detailed information for income and expenditures can be found on the next pages. Final 2005-2006 income and expenditures will be reported to the Board probably in September when the books are closed.

RECOMMENDATION:

It is recommended that the Board adopt the 2005-06 Spring Revision District Budget.

FUNDING SOURCE: General Fund / 03-00 & 06-00

San Dieguito Union High School District
 Business Services Division
 Finance Department

2005-06 2nd Interim to Spring Revision
Summary of Changes

Income:

	<u>2nd Interim</u>	<u>Spring Revision</u>	<u>Summary of Changes</u>
Revenue Limit	69,181,310	69,583,569	402,259 Adjust RevLim to reflect P2 Actual ADA of 11,740. 2nd Interim P2 was based on 11,636 estimate.
Federal	3,338,017	3,338,017	(0) No Change
Other State	11,081,667	10,953,325	(128,342) Community Based English Tutor moved to Adult Ed. Fund (11- Staff Dev. Buy Back combined with Professional Development New Grants for Special Ed.
Local	7,776,810	7,929,344	152,534 Increase income estimate from Carlsbad for Spec. Ed. Transp. A variety of changes with small value
Transfers	42,705	42,705	0 No Change
Total	91,420,509	91,846,960	426,451

San Dieguito Union High School District
 Business Services Division
 Finance Department

2005-06 2nd Interim to Spring Revision
Summary of Changes

Expenditures:

	<u>2nd Interim</u>	<u>Spring Revision</u>	<u>Summary of Changes</u>
Certificated Salaries	46,363,546	46,333,498	(30,048) Numerous small changes.
Classified Salaries	16,318,143	16,367,814	49,671 Numerous small changes.
Benefits	16,702,683	16,559,754	(142,929) Shift to Other Outgo for transfer out.
Books & Supplies	8,878,628	8,835,372	(43,256) Numerous small changes.
Services & Operating Expenses	8,440,619	9,074,187	633,568 Increases to contracts with non-public schools. Mediation settlements with parents. Plus numerous smaller changes
Capital Outlay	560,611	562,522	1,911 Small changes.
Other Outgo	240,146	532,132	291,986 To Budget for transfer to Insurance Waiver Fund (67-16)
Total	97,504,376	98,265,279	760,903

General Fund Revenue & Expenditures - 2005-06 Spring Revision

	2005-06	2005-06	2005-06		
	1st Interim	2nd Interim	Spring Revision		
	TOTAL	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL
PROJECTED INCOME					
Revenue Limit	69,181,310	69,181,310	67,683,569	1,900,000	69,583,569
Federal Income	3,379,901	3,338,017	6,834	3,331,183	3,338,017
Other State Income	11,047,756	11,081,667	2,284,814	8,668,511	10,953,325
Local Income	7,884,993	7,776,810	1,741,844	6,187,500	7,929,344
Transfers	65,062	42,705	(6,325,221)	6,367,926	42,705
TOTAL PROJECTED INCOME	91,559,022	91,420,509	65,391,840	26,455,120	91,846,960
PROJECTED EXPENDITURES					
Certificated Salaries	46,387,501	46,363,546	39,804,823	6,528,675	46,333,498
Classified Salaries	16,179,817	16,318,143	10,382,257	5,985,557	16,367,814
Benefits	16,596,017	16,702,683	12,706,810	3,852,944	16,559,754
Books & Supplies	9,682,091	8,878,628	2,280,178	6,555,194	8,835,372
Services & Operating Expenses	8,293,947	8,440,619	5,876,255	3,197,932	9,074,187
Capital Outlay	531,969	560,611	316,143	246,379	562,522
Other Outgo	83,793	240,146	(294,948)	827,080	532,132
TOTAL PROJECTED EXPENDITURES	97,755,135	97,504,376	71,071,518	27,193,761	98,265,279
Estimated Unspent as of June 30	0	4,000,000	1,500,000	4,000,000	5,500,000
Expenditures (over/under) Revenue	(6,196,113)	(2,083,867)	(4,179,678)	3,261,359	(918,319)
FUND BALANCE, RESERVES:					
Beginning Balance - July 1	12,271,510	12,271,510	9,176,041	3,095,469	12,271,510
Audit Adjustment/Restatements	0	0	0	0	0
<i>Adjusted Beginning Balance</i>	12,271,510	12,271,510	9,176,041	3,095,469	12,271,510
Projected Ending Balance - June 30	6,075,397	10,187,643	4,996,363	6,356,828	11,353,191
COMPONENTS OF THE ENDING BALANCE:					
Revolving Cash Fund 9130	30,000	30,000	30,000		30,000
Stores Inventory 9320	80,000	80,000	80,000		80,000
Recommended Min Reserve (4.5%)	4,398,981	4,387,697	4,421,938		4,421,938
Other Commitments	275,000	275,000	275,000		275,000
Reserve for: Textbooks (2006-07)		1,000,000	0	1,000,000	1,000,000
Reserve for: Categorical Programs (2006-07)		3,000,000	0	3,000,000	3,000,000
Total Components	4,783,981	8,772,697	4,806,938	4,000,000	8,806,938
RESERVE FOR ECONOMIC UNCERTAINTIES	1,291,416	1,414,946	189,425	2,356,828	2,546,253
	1.32%	1.45%			2.59%

REVENUE LIMIT SOURCES

Object	Resource	2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
				UNRESTRICTED	RESTRICTED	TOTAL
8011	STATE AID	5,772,488	8,281,618	7,498,800		7,498,800
8021	HOMEOWNERS' EXEMPTION	782,000	373,253	733,383		733,383
8041	SECURED TAXES	57,646,000	55,547,000	56,312,607		56,312,607
8042	UNSECURED TAXES	2,215,000	2,414,062	2,464,734		2,464,734
8043	PRIOR YEAR TAXES	0	14,702	0		0
8044	SUPPLEMENTAL TAXES	1,881,000	1,582,784	1,698,185		1,698,185
8045	ED REV AUGMENT FUNDS(ERAF)	27,000	100,000	2,000		2,000
8082	OTHER TAXES	1,000	1,000	1,000		1,000
8089	50% RECAPTURE, OTHER TAXES	(500)	(500)	(500)		(500)
8091	SPECIAL ED ADA	0	0	(1,600,000)	1,600,000	0
8092	PERS REDUCTION TRANSFER	557,322	567,391	573,360		573,360
8097	SPECIAL ED EXCESS TAX	300,000	300,000		300,000	300,000
	TOTAL-REVENUE LIMIT SOURCES	69,181,310	69,181,310	67,683,569	1,900,000	69,583,569
		@ 11,636 Est ADA	@ 11,636 Est ADA	@ 11,740 Est ADA		
	BASE REVENUE LIMIT	\$5,897.15	\$5,897.15	\$5,897.15		
	FUNDED REVENUE LIMIT	\$5,844.67	\$5,844.55	\$5,844.55		
	REVENUE LIMIT DEFICIT	0.89%	0.89%	0.89%		

FEDERAL INCOME

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
8290 000	0000 024		0	6,834	6,834		6,834
8290 000	3010 000	P ESEA TITLE I	107,782	107,782		107,782	107,782
8290 000	3010 000	ESEA TITLE I	539,910	496,311		496,311	496,311
8290 001	3010 000	D ESEA TITLE I	278,600	278,600		278,600	278,600
8181 000	3310 000	IDEA P.L. 94-142 SPEC. ED.		15,361		15,361	15,361
8181 000	3310 000	P IDEA P.L. 94-142 SPEC. ED.		1,594,222		1,594,222	1,594,222
8181 001	3310 000	IDEA P.L. 94-142 SPEC. ED.	1,594,222	0		0	0
8285 000	3340 000	SP ED IDEA & INSERVICE TRAINING	4,068	3,883		3,883	3,883
8285 001	3360 000	SP ED IDEA LOW INCID PL 94-14	2,000	1,618		1,618	1,618
8290 001	3530 000	D VOC & APPLIED	5,742	5,742		5,741	5,741
8290 000	3550 001	PERK VATEA SECONDARY 131	93,000	93,000		93,000	93,000
8290 000	3550 001	P PERK VATEA	20,630	20,630		20,630	20,630
8290 000	3550 002	PERK VATEA ADULTS 132	13,125	13,125		13,125	13,125
8290 000	3710 000	IASA DRUG FREE SCHOOLS		37,557		37,557	37,557
8290 001	3715 000	D SHS IASA LEADERSHIP	2,918	2,918		2,918	2,918
8290 000	4035 000	NO CHILD LEFT BEHIND -TITLE II	228,310	220,940		220,940	220,940
8290 000	4035 000	P NO CHILD LEFT BEHIND -TITLE II	41,698	41,698		41,698	41,698
8290 001	4035 000	D NO CHILD LEFT BEHIND -TITLE II	78,018	78,018		78,018	78,018
8290 000	4045 000	TITLE II ENHNC	14,376	10,189		10,189	10,189
8290 000	4045 000	P TITLE II ENHNC	446	446		446	446
8290 000	4110 000	IASA TITLE VI	24,437	16,392		16,392	16,392
8290 001	4135 000	D CLASS SIZE REDUCTION	19,404	19,404		19,404	19,404
8290 000	4201 000	TITLE III IMMIGRANT EDUCATION	36,422	0		0	0
8290 000	4201 000	P TITLE III IMMIGRANT EDUCATION	5,905	5,905		5,905	5,905
8290 000	4203 000	TITLE III LEP STUDENT	43,793	42,346		42,346	42,346
8290 000	4203 000	P TITLE III LEP STUDENT	8,759	8,760		8,760	8,760
8290 001	4203 000	D TITLE III LEP STUDENT	11,299	11,299		11,299	11,299
8290 001	4230 407	D TITLE VII GRAD DEVELOP/IMPLEM	1,484	1,484		1,484	1,484
8290 000	5810 003	SMALLER LEARNING COMM - LCC	140,527	140,527		140,527	140,527
8290 000	5810 003	P SMALLER LEARNING COMMUNITY	63,026	63,026		63,026	63,026
		TOTAL FEDERAL REVENUE	3,379,901	3,338,017	6,834	3,331,183	3,338,017

P PRIOR YEAR
D DEFERRED

OTHER STATE INCOME

Object	Resource	CODE		2005-06	2005-06	2005-06		
				1st Interim	2nd Interim	Spring Revision		
				TOTAL	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL
8590 000	0000 013	P	OPPORTUNITY CLASS	9,997	9,997	9,997		9,997
8590 000	0000 014		OPPORTUNITY SUPPLEMENTAL GRANT ADD ON	44,270	44,270	44,270		44,270
8590 000	0000 015		STAFF DEV. BUY BACK	450,000	450,000	0		0
8590 000	0000 020		HIGH SCHOOL EXIT EXAM	15,000	15,000	15,000		15,000
8550 000	0425 000		MANDATED COST REIMBURSEMENTS	165,172	165,172	165,172		165,172
8550 000	0426 000		SP. ED. - MANDATED COST BUYOUT (05/06 - 5 of 10yrs)	43,268	43,268	43,268		43,268
8590 000	0450 001	P	SITE BLOCK GRANT 2000/01	28,714	28,714	28,714		28,714
8590 000	0480 000	P	ACADEMIC PERFORMANCE INDEX	37,792	37,792	37,792		37,792
8590 000	0485 000	P	GOVERNOR'S PERFORMANCE ALLOCATION	115,144	115,144	115,144		115,144
8560 000	1100 000	P	LOTTERY	7,027	7,027	7,027		7,027
8560 000	1100 000		LOTTERY	1,350,000	1,350,000	1,268,430		1,268,430
8435 000	1200 000		CLASS SIZE REDUCTION - 9TH	550,000	550,000	550,000		550,000
8590 000	3360 000		SPECIAL ED SPECIALIZED SERVICES	0	0		809	809
8590 000	3405 000		SPECIAL ED WORKABILITY	281,134	281,134		281,134	281,134
8590 000	6285 000		COMMUNITY BASED ENG TUTOR	16,500	16,500		0	0
8590 001	6285 000	D	COMMUNITY BASED ENG TUTOR	13,534	13,534		0	0
8590 000	6286 000		ENGLISH LANGUAGE LEARNER	20,700	23,600		23,600	23,600
8590 000	6286 000	P	ENGLISH LANGUAGE ACQUISITION	30,816	30,816		30,816	30,816
8590 000	6288 000	P	ENGLISH LANGUAGE & LITERACY	36,394	36,394		36,394	36,394
8590 000	6296 000	P	SCHOOL LIBRARY/PUBLIC SCHOOL	124,183	124,183		124,183	124,183
8590 000	6296 000		SCHOOL LIBRARY/PUBLIC SCHOOL	0	5,000		5,000	5,000
8560 000	6300 000	P	LOTTERY INSTRUCTIONAL MATERIALS	339,181	339,181		339,181	339,181
8560 000	6300 000		LOTTERY INSTRUCTIONAL MATERIALS	243,000	243,000		243,000	243,000
8590 000	6310 000	P	SCHOOL LAW ENFORC. PARTNERSHIP SUPP. GRANT	4,256	4,256		4,256	4,256
8590 000	6405 000	P	SCHOOL SAFETY & VIOLENCE PREVENTION	527,214	527,214		527,214	527,214
8590 000	6405 000		SCHOOL SAFETY & VIOLENCE PREVENTION	342,260	350,054		350,054	350,054
8590 000	6500 000		SPECIAL ED CAHSEE	0	0		86,007	86,007
8590 000	6500 003		SPECIAL ED PRE-REFERRAL	0	0		53,660	53,660
8590 000	6650 003	P	TUPE, PAT II	16,151	16,151		16,151	16,151
8590 000	6650 003		TUPE PAT II	11,250	11,250		11,250	11,250
8590 000	6660 000	P	TUPE ELEMENTARY	3,066	3,066		3,066	3,066
8590 000	6660 000		TUPE/TOBACCO USE PREVENTION ED.	13,086	13,086		13,086	13,086
8590 000	6670 004	P	TUPE 9-12 STOP	125,915	125,915		125,915	125,915
8590 000	6670 004		TUPE 9-12 STOP IV	69,357	69,357		69,357	69,357
8590 001	6670 004	D	TUPE 9-12 STOP IV	6,244	6,244		6,244	6,244
8590 000	7045 000	P	TIIG	442,814	442,814		442,814	442,814
8311 000	7090 000	P	ECONOMIC IMPACT AID	37,067	37,067		37,067	37,067
8311 000	7090 000		ECONOMIC IMPACT AID	133,912	149,744		149,744	149,744
8311 000	7090 001	P	EIA SUPPLEMENTAL GRANT ADD ON	23,633	23,633		23,633	23,633
8590 001	7100 000	D	ED TECH DIGITAL HS	27,576	27,576		27,576	27,576
8590 001	7110 000	D	ED TECH	10,231	10,231		10,231	10,231
8590 001	7110 003	D	EDUC TECH - SUPPLEMENTAL	228,959	228,959		228,958	228,958
8311 000	7140 000	P	GIFTED AND TALENTED (GATE)	101,704	101,704		101,704	101,704
8311 000	7140 000		GIFTED AND TALENTED (GATE)	90,118	90,074		96,644	96,644
8319 000	7140 000		GIFTED AND TALENTED (GATE)		45		45	45
8590 000	7156 000	P	IMFRP/INSTRUCTIONAL MATERIAL	732,130	732,130		732,130	732,130
8590 000	7156 000		INSTRUCTIONAL MATERIAL BLOCK GRANT - AB1781	658,730	658,730		658,730	658,730
8590 000	7156 001	P	INSTRUCTIONAL MATERIAL - SUPPL GRANT	326,831	326,831		326,831	326,831
8590 000	7157 000		INSTRUCTIONAL MATERIALS E.L.L. (ONE TIME)	0	0		9,465	9,465
8311 000	7230 000	P	TRANSPORTATION - Home to School	37,765	37,765		37,765	37,765
8311 000	7230 000		TRANSPORTATION - Home to School	457,248	457,248		457,248	457,248
8311 000	7240 000	P	TRANSPORTATION - Special Ed	4,710	4,710		4,710	4,710

OTHER STATE INCOME

Object	Resource	CODE		2005-06	2005-06	2005-06		
				1st Interim	2nd Interim	Spring Revision		
				TOTAL	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL
8311 000	7240 000		TRANSPORTATION-Special Education	51,960	51,960		51,960	51,960
8311 000	7265 000	D	SCHOOL IMPROVEMENT PROGRAM	257,486	257,487		257,486	257,486
8311 000	7265 002	D	SIP SUPPL. GRANT ADD-ON	191,543	191,544		191,543	191,543
8590 000	7271 000		PEER ASSISTANCE & REVIEW/ENTITLE.	20,000	20,000		20,000	20,000
8590 001	7345 000	D	STAFF DEV - (CTEI)	10,253	10,254		10,253	10,253
8590 000	7370 000	P	SUPPLEMENTAL PROGS	26,093	26,093		26,093	26,093
8590 000	7370 000		SUPPLEMENTAL PROGS - SPEC. SECONDARY	60,424	60,424		60,424	60,424
8590 000	7375 000	P	TENTH GRADE COUNSELING	38,021	38,021		38,021	38,021
8590 000	7390 000		PUPIL RETENTION BLOCK GRANT	51,937	51,937		68,949	68,949
8590 000	7392 000		TEACHER CREDENT BLOCK GRANT	246,820	246,820		246,820	246,820
8590 000	7393 000		PROFESSIONAL DEVELOPMENT	0	0		259,743	259,743
8590 000	7394 000		TARGETED INSTRUCTIONAL IMPROV BLOCK GRANT	1,334,924	1,335,655		1,335,655	1,335,655
8590 000	7395 000		SCHOOL & LIBRARY IMPROV BLOCK GRANT	377,935	379,585		379,585	379,585
8590 000	7810 002	P	COMMUNITY CHALLENGE/CHOICES	26,307	26,307		26,307	26,307
			TOTAL OTHER STATE REVENUE	11,047,756	11,081,667	2,284,814	8,668,511	10,953,325
		D	DEFERRED					
		P	PRIOR YEAR					
		G	GOVERNOR DEFERRED					

LOCAL INCOME

Object	Resource		2005-06	2005-06	2005-06		
			1st Interim	2nd Interim	Spring Revision		TOTAL
			TOTAL	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL
8689 050	0000 300	TRANSP FEES-ATHL-TP	97,500	97,500	94,000		94,000
8689 100	0000 300	TRANSP FEES-ATHL-LCC	97,500	97,500	122,167		122,167
8689 130	0000 300	TRANSP FEES-ATHL-SDA	39,000	39,000	20,200		20,200
8689 140	0000 300	TRANSP FEES-ATHL-CCA		1,300	12,700		12,700
8650 XXX	0000 635	M & O FIELD USE	0	42,375	75,000		75,000
8699 000	0100 030	22ND AGR DIST NON COOP	84,000	84,000	83,077		83,077
8677 002	0100 034	INT/AGY COOP TRANSP. - FIELD TRIPS	30,000	30,000	30,000		30,000
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR		6,000	8,200		8,200
8689 001	0100 039	OTHER PARKING FINES FEES	10,000	10,000	6,000		6,000
8660 000	0100 040	INTEREST	350,000	350,000	350,000		350,000
8631 000	0100 046	SALE OF EQUIPMENT & SUPPLIES	3,500	3,500	7,700		7,700
8689 010	0100 048	STUDENT PARKING FEES-LCC	25,000	25,000	20,300		20,300
8689 013	0100 049	STUDENT PARKING FEES-SDA	11,000	11,000	9,000		9,000
8689 005	0100 050	STUDENT PARKING FEES-TP	30,000	30,000	30,500		30,500
8677 014	0100 051	ADMIN DEV FEES RSF/SB	5,000	0	3,000		3,000
8650 000	0100 XXX	LEASES AND RENTALS - Facility Use	119,560	119,621	120,000		120,000
8792 000	6500 000	SPECIAL EDUCATION	3,000,000	3,000,000		3,000,000	3,000,000
8677 010	6500 004	COASTAL LEARNING ACADEMY	110,000	110,000		110,000	110,000
8677 022	6500 280	SPECIAL EDUCATION SEVERE	59,514	59,514		0	0
8675 001	7230 002	TRANSPORT SERVICES PARENT PAY	432,000	432,000		432,000	432,000
8677 012	7240 002	INT/AGY COOP SPECIAL ED OPERATIONAL	1,700,000	1,700,000		1,833,000	1,833,000
8677 000	9025 000	ROP COUNTY OFFICE	800,000	812,500		800,000	800,000
8677 000	9025 000 P	ROP COUNTY OFFICE (PRIOR YEAR)	0	0		12,500	12,500
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	881,419	716,000	750,000		750,000
		TOTAL LOCAL REVENUE	7,884,993	7,776,810	1,741,844	6,187,500	7,929,344
8980 000	0000 000	UNRESTRICTED RESERVE	0	(6,566,101)	(6,367,926)		(6,367,926)
8919 013	0100 085	TRANSFER FROM NUTR SERV, 13-00 - PEPSI	39,562	3,143	3,143	0	3,143
8919 019	0100 085	TRANSFER FROM CAP. FAC. 25-19	25,500	39,562	39,562	0	39,562
8980 000	3550 003	DISTRICT MATCH - PERKINS	0	17,700		17,700	17,700
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT	0	1,540,620		1,540,620	1,540,620
8980 000	7090 000	ECONOMIC IMPACT AID	0	0		0	0
8980 000	7230 000	HOME TO SCHOOL TRANSPORTATION	0	190,647		0	0
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACHMENT	0	1,824,699		1,824,699	1,824,699
8980 000	7392 000	TEACHER CREDENT BLOCK GRANT	0	68,759		89,216	89,216
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACHMENT	0	2,815,224		2,815,224	2,815,224
8980 000	9010 000	OTHER LOCAL INCOME	0	12,000		12,000	12,000
8980 000	9025 000	ROP	0	96,452		68,467	68,467
		TOTAL TRANSFERS	65,062	42,705	(6,325,221)	6,367,926	42,705
		TOTAL ALL REVENUE W/O TEMP TRSFERS	91,559,022	91,420,509	65,391,840	26,455,120	91,846,960
		OTHER I/F TRANSFERS IN-TEMP	5,000,000	5,000,000	5,000,000		5,000,000
		TOTAL REVENUE WITH ALL TRANSFERS	96,559,022	96,420,509	70,391,840	26,455,120	96,846,960

CERTIFICATED SALARIES

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
1100 000		TEACHERS' SALARIES	37,876,875	37,855,093	32,445,893	5,436,317	37,882,210
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	2,968,026	3,007,473	2,971,534	35,939	3,007,473
1300 000		SUPERVISORS, ADMIN: SCHOOL ADMINISTRATORS SUPERINTENDENTS ADMINISTRATORS	4,219,780	4,089,078	4,091,177	128,603	4,219,780
1900 000		OTHER CERTIFICATED	1,322,820	1,411,902	296,219	927,816	1,224,035
		TOTAL-OBJECT CODE 1000	46,387,501	46,363,546	39,804,823	6,528,675	46,333,498

CLASSIFIED SALARIES

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
2100 000		INSTRUCTIONAL AIDES	1,601,906	1,650,949	292,500	1,358,449	1,650,949
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	6,527,603	6,582,263	2,757,472	3,908,018	6,665,490
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	1,314,765	1,321,412	984,204	289,208	1,273,412
2400 000		CLERICAL & OFFICE PERSONNEL	6,030,523	6,052,258	5,680,265	388,437	6,068,702
2900 000		OTHER CLASSIFIED	705,020	711,261	667,816	41,445	709,261
		TOTAL-OBJECT CODE 2000	16,179,817	16,318,143	10,382,257	5,985,557	16,367,814

EMPLOYEE BENEFITS

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
3100 000		STATE TEACHERS' RETIREMENT SYS	3,747,243	3,824,778	3,293,772	533,985	3,827,757
3200 000		PUBLIC EMP. RETIREMENT SYS - PERS	1,490,323	1,482,623	966,767	516,856	1,483,623
3311/2 000		SOCIAL SECURITY	1,006,639	1,001,321	653,571	352,550	1,006,121
3321/2 000		MEDICARE CERTIFICATED	891,264	897,128	724,102	175,043	899,145
3400 000		INC PROTCT+CERT DNTAL+LIFE (FY 05-06 CERT DNTAL & LIFE MOVED TO OBJECT 3900)	247,917	256,651	194,972	62,257	257,229
3500 000		UNEMPLOYMENT INSURANCE	283,721	282,399	226,192	57,285	283,477
3600 000		WORKERS' COMPENSATION	1,915,458	1,930,664	1,543,671	394,485	1,938,156
3700 000		RETIREE BENEFITS (H & W)	213,935	213,935	213,935	0	213,935
3800 000		PERS REDUCTION	557,322	564,663	384,425	180,648	565,073
3900 000		FLEX ACCOUNTS	6,242,195	6,248,521	4,505,403	1,579,835	6,085,238
		TOTAL-OBJECT CODE 3000	16,596,017	16,702,683	12,706,810	3,852,944	16,559,754

BOOKS AND SUPPLIES

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
4100 000		TEXTBOOKS (7-8 + 9-12)	2,317,691	1,717,691	0	1,717,691	1,717,691
4200 000		BOOKS OTHER THAN TEXTBOOKS	77,278	90,772	45,561	41,431	86,992
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS SCIENCE LAB MATERIALS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES	6,743,013	6,349,893	1,699,735	4,519,419	6,219,154
4400 000		NON-CAPITALIZED EQUIPMENT MAT/SUP/EQUIP TECH	544,109	720,272	534,882	276,653	811,535
		TOTAL-OBJECT CODE 4000	9,682,091	8,878,628	2,280,178	6,555,194	8,835,372

SERVICES AND OPERATING EXPENSES

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
						RESTRICTED	TOTAL
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG	300,546	253,913	149,338	176,554	325,892
5300 000		DISTRICT DUES & MEMBERSHIP	45,564	45,805	39,345	7,820	47,165
5400 000		INSURANCE	505,362	505,362	465,994	38,768	504,762
5500 000		UTILITIES	2,589,000	2,589,000	2,577,560	0	2,577,560
5600 000		RENTALS, LEASES & REPAIRS	1,026,113	1,078,843	827,412	353,081	1,180,493
5700 000		INTER-PROGRAM SERVICES	(1,722)	(13,722)	166,962	(180,084)	(13,122)
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	3,410,984	3,562,743	1,249,226	2,793,726	4,042,952
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	418,100	418,675	400,418	8,067	408,485
		TOTAL-OBJECT CODE 5000	8,293,947	8,440,619	5,876,255	3,197,932	9,074,187

CAPITAL OUTLAY

Object	Resource		2004-05 1st Interim TOTAL	2004-05 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
6100 000		SITES & IMPROVEMENT OF SITES	0	41,067	77,657	0	77,657
6200 000		IMPROVEMENT	0	14,500	14,500	0	14,500
6400 000		EQUIPMENT	386,034	360,609	146,837	186,072	332,909
6500 000		EQUIPMENT REPLACEMENT	145,935	144,435	77,149	60,307	137,456
		TOTAL-OBJECT CODE 6000	531,969	560,611	316,143	246,379	562,522

OTHER OUTGO

Object	Resource		2005-06 1st Interim TOTAL	2005-06 2nd Interim TOTAL	2005-06 Spring Revision		
					UNRESTRICTED	RESTRICTED	TOTAL
7130 000		TUITION/STATE SPEC SCHOOLS	10,000	10,000	0	10,000	10,000
7142 000		OTHER TUITION & SPEC. ED XCES COSTS	20,000	20,000	0	20,000	20,000
7142 001		SP. ED. XCES COST/CO OFC	12,000	12,000	0	12,000	12,000
7310 001		DIRECT SUPPORT/INDIRECT COSTS	904	0	(347,823)	347,823	0
7350 011	0000 605	ADULT ED INDIRECT - FUND 11-00	(80,000)	(80,000)	(80,000)	0	(80,000)
7350 013	0000 605	FOOD SERVICE INDIRECT FD 13-00	(159,111)	(159,111)	(159,111)	0	(159,111)
7615 014	8150 000	TRSF FROM GEN TO DEF. MAINT. FUND 14-00	280,000	437,257	0	437,257	437,257
7619 016	0000 800	TRSF FROM GEN TO INS WAIVER FUND 67-16	0	0	291,986	0	291,986
		TOTAL-OBJECT CODE 7000	83,793	240,146	(294,948)	827,080	532,132
		TOTAL-ALL EXPENDITURES	97,755,135	97,504,376	71,071,518	27,193,761	98,265,279
		TEMP. TRANSFER/CASH FLOW		5,000,000	5,000,000		5,000,000
		GRAND TOTAL-ALL EXPENDITURES	97,755,135	102,504,376	76,071,518	27,193,761	103,265,279

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 28, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Margie Bulkin, Executive Director, Curriculum & Assessment

SUBMITTED BY: Peggy Lynch, Superintendent

SUBJECT: SOCIAL SCIENCES TEXTBOOK ADOPTION

EXECUTIVE SUMMARY

Every seven years, major academic departments are given an opportunity to adopt new textbooks. This is the year of the Social Science adoption.

The Social Science adoption process began in September under the leadership of the Social Science Department Coordinator, Joe McCormick. All history and social science teachers were given an opportunity to participate in the review process. Mr. McCormick shared the process and progress with the Parent Curriculum Advisory Committee, which was also given an opportunity to review the texts. In February, two community "Browse-Ins" were held, one for middle school texts and one for high school texts. The entire community was invited to attend to review the books and provide feedback. Publishers of textbooks and programs under consideration were present to answer questions from community members.

After the Social Science department reached agreement, Mr. McCormick met again with the Parent Curriculum Advisory Committee and discussed and shared the department's recommendations.

On May 17, 2006, Mr. McCormick presented the department recommendation to the District Coordinating Council. Council members had an opportunity to review the texts. The Coordinating Council approved the selection and recommended that the Board of Trustees approve the materials for adoption.

Attached you will find a list of materials recommended for adoption.

RECOMMENDATION:

This item is submitted for information and review on May 18. The item will be resubmitted for action at the meeting scheduled for June 8, 2006.

FUNDING SOURCE:

State Instructional Materials Funding

SDUHSD Social Sciences Textbook Adoption Titles, 2006-2013

Course: 7th Grade World History

Title: *World History, Medieval and Modern Times*, California edition © 2006

Author: Stanley Burstein, et al

Publisher: Holt Rinehart and Winston

Course: 7th Grade World History-Sheltered

Title: *History Alive: The Medieval World and Beyond*, California edition © 2006

Author: Collaboration

Publisher: Teachers Curriculum Institute

Course: 8th Grade US History

Title: *United States History, Independence to 1914*, California edition © 2006

Author: Various

Publisher: Holt Rinehart and Winston

Course: 8th Grade World History-Sheltered

Title: *History Alive: The United States Through Industrialism*, California edition © 2006

Author: Collaboration

Publisher: Teachers Curriculum Institute

Course: 10th Grade World History

Title: *World History, Modern Times*, California edition © 2006

Author: Jackson Spielvogel, et al

Publisher: Glencoe McGraw-Hill

Course: 10th Grade Advanced Placement World History

Title: *Traditions and Encounters*, California edition © 2005

Author: Jerry Bentley and Herbert Ziegler

Publisher: Glencoe McGraw-Hill

Course: 11th Grade U.S. History

Title: *The Americans: Reconstructon to the 21st Century*, California edition © 2006

Author: Gerald Danzer, et al

Publisher: McDougal Littell

Course: 11th Grade Advanced Placement US History

Title: *The American Pageant*, 13th edition © 2006

Author: David Kennedy, et al

Publisher: McDougal Littell

Course: 12th Grade American Government

Title: *U.S. Government: Democracy in Action*, © 2006

Author: Richard Remy

Publisher: Glencoe McGraw-Hill

SDUHSD Social Sciences Textbook Adoption Titles, 2006-2013

Course: 12th Grade Advanced Placement American Government
Title: *American Government, Institutions and Policies*, © 2006
Author: James Wilson and John Dilulio, Jr.
Publisher: McDougal Littell

Course: 12th Grade Economics
Title: *Economics: Principles and Practices*, © 2005
Author: Gary Clayton
Publisher: Glencoe McGraw-Hill

Course: 12th Grade Advanced Placement Economics
Title: *Economics: Principles, Problems and Policies*, © 2007 High School Bound
Author: Campbell McConnell and Stanley Bure
Publisher: Glencoe McGraw-Hill

Course: AP European History
Title: *A History of Western Society, Since 1300*, © 2005
Author: John McKay, et al
Publisher: McDougal Littell

Course: Psychology
Title: *Psychology: An Introduction*, © 2005
Author: Charles Morris
Publisher: Pearson Prentice Hall

Course: Sociology
Title: *Sociology and You*, © 2006
Author: Douglas Shepard and Franklin Greene
Publisher: Glencoe McGraw-Hill

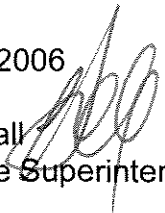
San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Eric J. Hall 
Associate Superintendent, Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Board Policy 3260.1, "Student Parking Fees"

The administration conducted a recent survey to identify charges for parking at other districts. The survey was shared at the last Board meeting. The administration is recommending a minor increase in the student parking fees as shown in the attached Board Policy 3260.1, "Student Parking Fees". This policy is being provided as an information item at this Board meeting and will be returned to the next Board meeting for final adoption.

jr
Attachment

AGENDA ITEM: 29

PROPOSED

BUSINESS

3260.1

STUDENT PARKING FEES

Since the community and the Board of Trustees desire to maintain a reasonable level of campus supervision and since additional funds are necessary to provide this service, the Board shall require that students parking on high school campuses shall pay a parking fee. All students on high school sites shall arrange to have the necessary parking permit with the high school of attendance.

Income from the student parking fee will be utilized to help offset the cost of campus supervision. Eligibility for a waiver from the parking fee shall be based on the income eligibility scales used for the free and reduced-price lunch program. At the beginning of the school year and whenever a new student is enrolled, parent/guardians shall receive information about parking waiver eligibility standards, application procedures and appeal procedures.

All applications and records related to eligibility for a parking waiver shall be confidential and open only for purposes directly connected with the student parking program.

Students receiving a parking waiver shall not be identified by the use of special passes, tickets, or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted, or announced in any manner or used for any purpose other than the student parking program.

Student Parking Fee Charges

A. Each student shall be charged according to the following schedule:

<u>Annual Parking Permit</u>	<u>Semester Parking Permit</u>	<u>Quarter Parking Permit</u>
\$30 40/year	\$20 25/semester	\$10 15/quarter

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: June 6, 1996

Policy Revised: May 9, 2006

STUDENT PARKING FEES

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<u>Annual Parking Permit</u>	<u>Semester Parking Permit</u>	<u>Quarter Parking Permit</u>
\$30/year	\$20/semester	\$10/quarter

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Russell L. Thornton, ^{RLT}
Executive Director Operations
Eric J. Hall, Assoc. Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: **TRANSPORTATION BOARD POLICIES
3250/AR-1, "TRANSPORTATION
FEES/HOME TO SCHOOL"; 3541,
"TRANSPORTATION ROUTES &
SCHEDULES"; 3541.6, "PAYMENT TO
PARENTS IN LIEU OF PROVIDING
TRANSPORTATION"; 3543.1, "SCHOOL
BUS CONDUCT/STUDENT SAFETY";**

EXECUTIVE SUMMARY

In response to numerous inquires about future transportation services in the San Dieguito Union High School District, a Transportation Committee was formed at the request of the Superintendent to review all aspects of the transportation operation.

The committee has proposed changes to the bus pass system to increase student safety and accountability, address the code of conduct, and utilize our buses to their fullest capacity. The advantages to this system include the creation of a bus manifest system which:

- Identifies each student by name and photograph

- Ensures students ride his or her assigned bus
- Ensures students have parental consent to ride the bus
- Ensures students and parents have read and signed the bus Code of Conduct
- In the event of an emergency, provides drivers with a passenger list including emergency contact and med-alert information

These proposed changes effect the above cited board policies and administrative regulations. The proposed policy revisions are provided as an informational item for review and will be returned to the next board meeting for adoption.

RECOMMENDATION:

Review the attached proposed policy and administrative regulations.

FUNDING SOURCE:

Not applicable.

RLT:cr

DRAFT

PROPOSED

BUSINESS

3250/AR-1

DRAFT

TRANSPORTATION FEES/HOME-TO-SCHOOL

A. Determination of District's Maximum Fee

As specified in Education Code 39807.5, the amount of the actual fee determined by the local governing board shall be no greater than the statewide average non-subsidized cost of providing this transportation to a pupil on a publicly owned or operated transit system as determined by the State Superintendent of Public Instruction, in cooperation with the Department of Transportation. "Non-subsidized cost" means actual operating costs less federal subventions.

The District's maximum fee will be computed according to the formula supplied by the State Superintendent of Public Instruction. This formula will produce the District's average cost per day per pupil and is the maximum amount that may be charged to a parent or guardian.

B. Determination of the Actual Charge to be Levied Against Each Parent or Guardian

The total amount received by the District from combined state aid for transportation and parent fees shall not exceed the actual cost of home to school transportation. The District will determine the amount of local funds expended per pupil per day, based on prior year data.

Except for those parents or guardians exempted in the policy, each parent or guardian of a pupil transported shall be charged according to the following schedule:

		<u>Individual</u>
<u>Annual Pass</u>	<u>Semester Pass</u>	<u>One Way Trip</u>
\$200 AM/PM		\$3.00

~~\$400 Round Trip~~ ~~\$225 Round Trip~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

- Administrative Regulation Issued: September 1, 1983
- Administrative Regulation Revised: July 18, 1991
- Administrative Regulation Revised: August 19, 1993
- Administrative Regulation Revised: November 4, 1993
- Administrative Regulation Revised: June 6, 1996
- Administrative Regulation Revised: July 15, 1999
- Administrative Regulation Revised: May 17, 2001
- Administrative Regulation Revised: May 15, 2003
- Administrative Regulation Revised: June 2, 2005
- Administrative Regulation DRAFT: May 10, 2006

DRAFT

	<u>Annual Pass</u>	<u>Semester Pass</u>
Middle Schools	\$400 - \$450	N/A
High Schools	\$400 - \$450	\$225 - \$275

No money will be collected on the bus. Passes and ~~tickets~~ will may be sold at the District's schools or other locations designated by the Superintendent.

A duplicate of the student identification card photo will be placed in the bus manifest system. Parents/Guardians may designate daytime contact information on the bus pass application form. This information will also be added to the bus manifest system. Drivers will carry copies of the manifest on the bus for the students they are transporting. The manifest will serve in lieu of bus passes.

C. Determination that Parent or Guardian is "Indigent"

Eligibility for free transportation shall be based on the income eligibility scales used for the free and reduced-price lunch program. At the beginning of the school year and whenever a new student is enrolled, parents/guardians shall receive information about free transportation eligibility standards, application procedures and appeal procedures.

All applications and records related to eligibility for free transportation shall be confidential and open only for purposes directly connected with the free transportation program.

Students receiving free transportation shall not be identified by the use of special passes, tickets, lines, seats or any other means. They shall in no way be treated differently from

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

- Administrative Regulation Issued: September 1, 1983
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- Administrative Regulation Revised: June 2, 2005
- Administrative Regulation DRAFT: May 10, 2006

other students, nor shall their names be published, posted or announced in any manner or used for any purpose other than the transportation program.

D. Attendance Areas

Pupils who are bus riders in the attendance area of one school but live within walking distance of another school may elect to attend the closer school as long as room is available in that school.

E. Discipline

The same rules governing conduct and behavior on the bus, as are now in effect, will be continued. Students with repeated misbehavior may be denied the privilege of riding.

F. Bus Routes and Stops

Bus routes and stops will not be changed solely for the convenience of riders or to increase ridership. The same basis currently in effect for selecting routes and stops will be continued.

~~G. Families With More Than Two Bus Riding Students~~

~~Families with more than two bus riding students attending school in any District that is a member of the San Dieguito Transportation Cooperative shall be entitled to purchase a reduced cost pass for each child transported. The cost of the annual pass shall be three-fourths of the regular charge.~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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- Administrative Regulation Revised: July 18, 1991
- Administrative Regulation Revised: August 19, 1993
- Administrative Regulation Revised: November 4, 1993
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- Administrative Regulation Revised: May 17, 2001
- Administrative Regulation Revised: May 15, 2003
- Administrative Regulation Revised: June 2, 2005
- Administrative Regulation DRAFT: May 10, 2006

TRANSPORTATION FEES/HOME-TO-SCHOOL

A. Determination of District's Maximum Fee

As specified in Education Code 39807.5, the amount of the actual fee determined by the local governing board shall be no greater than the statewide average non-subsidized cost of providing this transportation to a pupil on a publicly owned or operated transit system as determined by the State Superintendent of Public Instruction, in cooperation with the Department of Transportation. "Non-subsidized cost" means actual operating costs less federal subventions.

The District's maximum fee will be computed according to the formula supplied by the State Superintendent of Public Instruction. This formula will produce the District's average cost per day per pupil and is the maximum amount that may be charged to a parent or guardian.

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The total amount received by the District from combined state aid for transportation and parent fees shall not exceed the actual cost of home to school transportation. The District will determine the amount of local funds expended per pupil per day, based on prior year data.

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<u>Annual Pass</u>	<u>Semester Pass</u>	<u>One Way Trip</u>
\$200 AM/PM		\$3.00
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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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- Administrative Regulation Revised: June 6, 1996
- Administrative Regulation Revised: July 15, 1999
- Administrative Regulation Revised: May 17, 2001
- Administrative Regulation Revised: May 15, 2003
- Administrative Regulation Revised: June 2, 2005

No money will be collected on the bus. Passes and tickets will be sold at the District's schools. Students are required to show their pass/ticket each time they board the bus.

C. Determination that Parent or Guardian is "Indigent"

Eligibility for free transportation shall be based on the income eligibility scales used for the free and reduced-price lunch program. At the beginning of the school year and whenever a new student is enrolled, parents/guardians shall receive information about free transportation eligibility standards, application procedures and appeal procedures.

All applications and records related to eligibility for free transportation shall be confidential and open only for purposes directly connected with the free transportation program.

Students receiving free transportation shall not be identified by the use of special passes, tickets, lines, seats or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted or announced in any manner or used for any purpose other than the transportation program.

D. Attendance Areas

Pupils who are bus riders in the attendance area of one school but live within walking distance of another school may elect to attend the closer school as long as room is available in that school.

E. Discipline

The same rules governing conduct and behavior on the bus, as are now in effect, will be continued. Students with repeated misbehavior may be denied the privilege of riding.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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- Administrative Regulation Revised: June 2, 2005

F. Bus Routes and Stops

Bus routes and stops will not be changed solely for the convenience of riders or to increase ridership. The same basis currently in effect for selecting routes and stops will be continued.

G. Families With More Than Two Bus Riding Students

Families with more than two bus riding students attending school in any District that is a member of the San Dieguito Transportation Cooperative shall be entitled to purchase a reduced cost pass for each child transported. The cost of the annual pass shall be three-fourths of the regular charge.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: September 1, 1983
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Administrative Regulation Revised: August 19, 1993
Administrative Regulation Revised: November 4, 1993
Administrative Regulation Revised: June 6, 1996
Administrative Regulation Revised: July 15, 1999
Administrative Regulation Revised: May 17, 2001
Administrative Regulation Revised: May 15, 2003
Administrative Regulation Revised: June 2, 2005

PROPOSED

BUSINESS

3541

DRAFT

TRANSPORTATION ROUTES AND SCHEDULES

~~Middle school students living beyond two and three quarter miles of the middle schools will be eligible for school bus transportation to or from school.~~ Home to school transportation to district high schools will be limited to special ed students whose I.E.P. calls for transportation. An exception may be made for a "shuttle service" to link a high school with another high school or a public bus route that does not service the school site. **Middle school students may be eligible for school bus transportation to or from school.**

~~Students qualified to ride the school bus will not be required to walk more than two and three quarter miles to their bus stop.~~

Bus stops shall be scheduled, so far as possible, to avoid having students cross major highways and thoroughfares except at traffic signals or marked crosswalks.

Buses will be provided for co-curricular activities which are interscholastic and are a part of the educational program, subject to the availability of equipment. Students will be charged to help offset the costs of providing the service.

Buses may be used by Board approved campus organizations for extra curricular or co-curricular activities which are not interscholastic or which cannot be construed as part of the educational program. The costs of the use of the transportation for such activities will be paid for by the users.

The superintendent is authorized to develop school bus routes and schedules to implement the Board's policy and to approve the use of district transportation for out of county trips.

Bus schedules ~~will~~ may be coordinated ~~among the school districts of the Cooperative~~ in order to transport students as cost effectively as possible.

Legal Reference: CALIFORNIA EDUCATION CODE

39800 Powers of Governing Board to Provide Transportation for Pupils To and From School; Definition of "Municipally Owned Transit System"

39830 "Schoolbus"

39835 Use for Community Recreation

CALIFORNIA ADMINISTRATIVE CODE, TITLE 5

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983

Policy Revised: August 18, 1988

Policy Revised: August 23, 1990

Policy Revised: January 16, 1997

Policy Revised: August 18, 2005

Policy Draft: May 10, 2006

DRAFT

TRANSPORTATION ROUTES AND SCHEDULES

Junior high school students living beyond two and three quarter miles of the junior high schools will be eligible for school bus transportation to or from school. Home to school transportation to district senior high schools will be limited to special ed students whose I.E.P. calls for transportation. An exception may be made for a "shuttle service" to link a high school with a public bus route serving the area.

Bus stops will be so spaced that those students qualified to ride school buses will walk no farther from their home to the bus stops than the limits provided above for those students who do not qualify for bus transportation. Exceptions may be permitted in either case to insure the safety of district students.

Bus stops shall be scheduled, so far as possible, to avoid having students cross major highways and thoroughfares except at traffic signals or marked crosswalks.

Buses will be provided for co-curricular activities which are interscholastic and are a part of the educational program, subject to the availability of equipment. Students will be charged to help offset the costs of providing the service.

Buses may be used by Board approved campus organizations for extra curricular or co-curricular activities which are not interscholastic or which cannot be construed as part of the educational program. The costs of the use of the transportation for such activities will be paid for by the users.

The superintendent is authorized to develop school bus routes and schedules to implement the Board's policy and to approve the use of district transportation for out of county trips.

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39830 "Schoolbus"

39835 Use for Community Recreation

CALIFORNIA ADMINISTRATIVE CODE, TITLE 5

15241 Minimum Transportation Distances

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983

Policy Revised: August 18, 1988

Policy Revised: August 23, 1990

Policy Revised: January 16, 1997

DRAFT

PROPOSED

BUSINESS

3541.6

PAYMENT TO PARENTS IN LIEU OF PROVIDING TRANSPORTATION

~~The district may pay the parents at the rate of \$1.60 per student day in lieu of furnishing transportation whenever walking distance from home to the nearest bus stop or to the school of attendance is beyond two and three quarter miles for students attending a junior high school.~~

~~Eligibility for "in lieu payment" will be based on the shortest walking distance along normally traveled streets or roads to the nearest bus stop or appropriate school. Authorization for such payments must be established in advance by the district and will be made only for actual days transported.~~

~~Reimbursement will be provided at the end of each semester and will be determined by the actual days transported as reported by the parent or guardian on appropriate district forms.~~

The district may, with the approval of the superintendent, pay parents for transporting exceptional students to and from private schools or programs. Reimbursement will be at the approved employee mileage rate for locations within San Diego County or at actual cost not to exceed coach air fare for locations outside of San Diego County.

The superintendent is authorized to prepare administrative regulations to implement payments to parent in lieu of providing transportation.

Legal Reference: CALIFORNIA EDUCATION CODE

39806	Payments to Parents in Lieu of Transportation
39830	"School bus"
56030-56042	Education for Exceptional Children for Whom No Public Facilities are Available

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983
Policy Revised: August 18, 1988
Policy Revised: August 23, 1990
Policy Revised: January 16, 1997
Policy Draft: May 10, 2006

DRAFT

BUSINESS

3541.6

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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983
Policy Revised: August 18, 1988
Policy Revised: August 23, 1990
Policy Revised: January 16, 1997

PROPOSED

DRAFT

BUSINESS

3541.6/AR-1

PAYMENT TO PARENTS IN LIEU OF PROVIDING TRANSPORTATION

~~I. Regular Students~~

- ~~A. Applications for payment authorization must be submitted to the District Business Office for approval in advance.~~
- ~~B. Eligibility will be established by the Assistant Superintendent/Business Services following guidelines set out on the policy.~~
- ~~C. The parent will be responsible for submitting claims on appropriate district forms at the end of each semester.~~

II. Exceptional Students

- A. The transportation needs of exceptional students shall be surveyed by the Eligibility and Planning Committee when the student is recommended for placement in a special school or program.
- B. Reimbursement for the costs of providing transportation for exceptional students will be provided monthly as reported by the parent or guardian on the appropriate district forms.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

Administrative Regulation DRAFT: May 10, 2006

DRAFT

~~SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
APPLICATION FOR PAYMENT IN LIEU OF TRANSPORTATION~~

NAME _____ DATE _____

ADDRESS _____ PHONE _____

PUPILS NAME _____ SCHOOL _____ GRADE _____

PARENT'S SIGNATURE _____

APPROVED _____

APPROVED _____

ASSISTANT SUPERINTENDENT/BUSINESS SERVICES

SUPERINTENDENT

FOR DISTRICT USE

LEES ONE WAY _____ NO. TRIPS _____ TOTAL _____ RATE PER DAY _____ MI

~~SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
REPORT OF PAYMENTS IN LIEU OF TRANSPORTATION~~

SCHOOL _____ SEMESTER _____

PUPILS NAME _____ DAYS TRANSPORTATION FURNISHED _____

~~I hereby certify that I have furnished transportation, as indicated, for the children listed above.~~

PARENT'S SIGNATURE _____

APPROVED _____

ASSISTANT SUPERINTENDENT/BUSINESS SERVICES

FOR DISTRICT USE

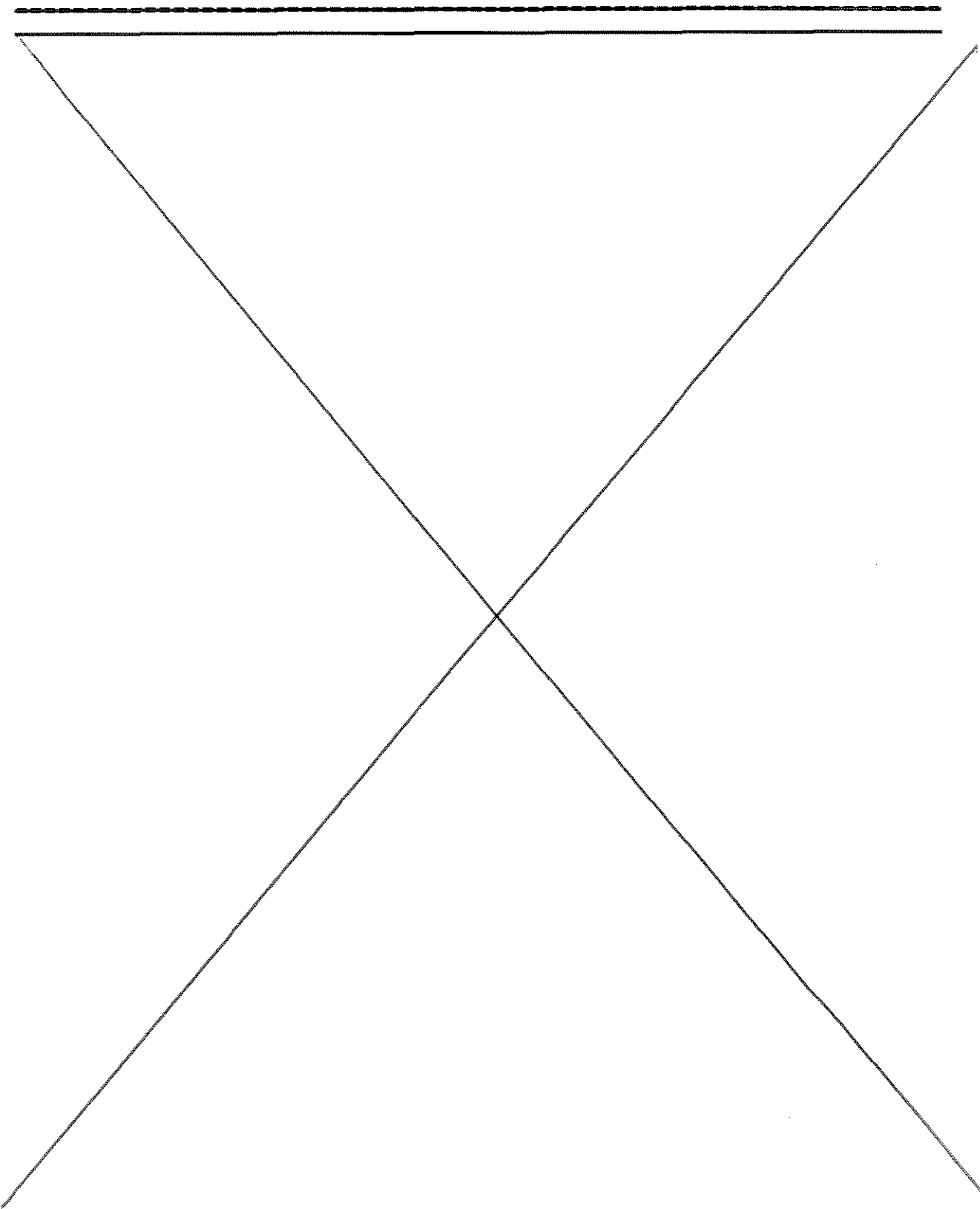
RATE PER DAY _____ NUMBER OF DAYS _____ AMOUNT _____

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

Administrative Regulation DRAFT: May 10, 2006



SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

Administrative Regulation DRAFT: May 10, 2006

TRANSPORTATION AGREEMENT
(For Contracting with Parents and Guardians)

THIS AGREEMENT is entered into this _____ day of _____, _____ between the San Dieguito Union High School District hereinafter called the District, and _____, hereinafter called the Contractor, for _____, hereinafter referred to as the Pupil.

WITNESSETH:

WHEREAS, the District has contracted with _____
(Private School/Agency) to provide special education and/or related services to the Pupil identified above, pursuant to Education Code Sections 56030-56042 or 56300-56367; and

WHEREAS, it has been determined that the Contractor will transport the Pupil to and from the private school/agency during the _____ school year;

NOW THEREFORE, the District and the Contractor hereby agree as follows:

The District shall reimburse the Contractor for the transportation of the Pupil to and from the private school/agency for the sum of \$_____ per mile payable monthly upon presentation of an itemized mileage report to the District. Payment shall be made by the last day of the month succeeding that in which the transportation was performed.

Approximate miles (one way) from residence to private school/agency: _____

Total number of miles per day to be reimbursed: _____

It is expressly understood and agreed to by both parties that the Contractor, while performing services under the Agreement, is an independent contractor and is not an officer, agent or employee of the District.

The Contractor shall defend, save harmless, and indemnify the District and its officers, agents, and employees from all liabilities and claims for damages for death, sickness, or injury to persons or property including without limitation all consequential damages, from any cause whatsoever arising from or connected with its service hereunder, whether or not resulting from the negligence of the Contractor, its agents or employees.

Service under this Agreement shall commence on _____ and shall terminate on _____, inclusive, unless terminated sooner by mutual consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

San Dieguito Union High School District CONTRACTOR

By _____
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

Administrative Regulation DRAFT: May 10, 2006

BUSINESS

3541.6/AR-1

Title _____

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

Administrative Regulation DRAFT: May 10, 2006

5/7

BUSINESS

3541.6/AR-1

RATE PER MILE _____

SIGNATURE OF CLAIMANT

TOTAL CLAIM _____

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

Administrative Regulation DRAFT: May 10, 2006

CURRENT

BUSINESS

3541.6/AR-1

PAYMENT TO PARENTS IN LIEU OF PROVIDING TRANSPORTATION

I. Regular Students

- A. Applications for payment authorization must be submitted to the District Business Office for approval in advance.
- B. Eligibility will be established by the Assistant Superintendent/Business Services following guidelines set out on the policy.
- C. The parent will be responsible for submitting claims on appropriate district forms at the end of each semester.

II. Exceptional Students

- A. The transportation needs of exceptional students shall be surveyed by the Eligibility and Planning Committee when the student is recommended for placement in a special school or program.
- B. Reimbursement for the costs of providing transportation for exceptional students will be provided monthly as reported by the parent or guardian on the appropriate district forms.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
APPLICATION FOR PAYMENT IN LIEU OF TRANSPORTATION

NAME _____ DATE _____

ADDRESS _____ PHONE _____

PUPILS NAME _____ SCHOOL _____ GRADE _____

PARENT'S SIGNATURE _____

APPROVED _____ APPROVED _____
ASSISTANT SUPTERINTENDENT/BUSINESS SERVICES SUPERINTENDENT

=====

FOR DISTRICT USE

=====

MILES ONE WAY	NO. TRIPS	TOTAL	RATE PER DAY
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

=====

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
REPORT OF PAYMENTS IN LIEU OF TRANSPORTATION

SCHOOL _____ SEMESTER _____

PUPILS NAME _____ DAYS TRANSPORTATION FURNISHED _____

I hereby certify that I have furnished transportation, as indicated, for the children listed above.

PARENT'S SIGNATURE _____

APPROVED _____
ASSISTANT SUPTERINTENDENT/BUSINESS SERVICES

=====

FOR DISTRICT USE

=====

RATE PER DAY	NUMBER OF DAYS	AMOUNT
_____	_____	_____
_____	_____	_____
_____	_____	_____

=====

BUSINESS

3541.6/AR-1
ATTACHMENT C

INVOICE

TO: San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

FROM: _____

MILEAGE REIMBURSEMENT FOR TRANSPORTING

DATE	DEPARTED FROM	STOP	RETURNED TO	MILES TRAVELED

TOTAL MILES _____
RATE PER MILE _____

SIGNATURE OF CLAIMANT

TOTAL CLAIM _____

PROPOSED

BUSINESS

DRAFT

3543.1
5131.2

SCHOOL BUS CONDUCT/STUDENT SAFETY

When District transportation is provided to attend any of its schools, facilities, or activities, the foremost concern of the Board is for the safety of all students and personnel.

The driver is held responsible for the orderly conduct of the pupils and others, when they are on district owned vehicles. The Superintendent shall be responsible for developing written administrative regulations outlining appropriate conduct, to insure the safety of all students and shall include, but not be limited to, denial of riding privileges.

Written rules and regulations regarding conduct on district owned vehicles shall be made available to all students, parents of students, and others who use the District's transportation facilities. **Students and parents/guardians of students being transported by district owned vehicles will be required to read and sign the bus transportation rules of conduct form. Students will be required to adhere to the rules of conduct.**

Legal Reference: CALIFORNIA EDUCATION CODE

35160 Authority of governing boards
39800 Transportation
44808 Duty to supervise conduct of students
48918 Expulsion procedures
49061 Definition of student records
49073-49079 Privacy of student records

GOVERNMENT CODE

6253 Public records open to inspection
6254 Records exempt from disclosure

CODE OF REGULATIONS, TITLE 5

14103 Authority of the driver

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983

Policy Revised: January 16, 1997

DRAFT

1/1

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
BUS TRANSPORTATION RULES OF CONDUCT**

As a student of the San Dieguito Union High School District (SDUHSD), I understand that the rules dictated in the SDUHSD Discipline Policy and the rules dictated in the Athletic Handbook for Students, Parents & Supporters apply to me while I am riding the bus. I agree to follow those rules and understand that if I break them, I am subject to disciplinary action. Furthermore, while riding the bus, I understand that the following rules and consequences apply:

1. I will not shout, use unacceptable language, or speak rudely to any individual while on the bus.
2. I will remain in my seat at all times and will not move from my position until I get off the bus, unless I am advised to do so by the driver.
3. I will not stick my hands or arms outside the windows.
4. I will not litter or throw objects inside the bus or out of the bus windows.
5. I will not vandalize the bus.
6. I understand that smoking and/or the use or possession of any illegal substances is strictly forbidden.
7. I will not eat on the bus.
8. I understand that fighting of any kind will not be tolerated.
9. I understand that creating or participating in any type of disturbance on the bus will not be tolerated.
10. I will follow the directions given by the bus driver.

Consequences of Disciplinary Action

- 1st Offense - Student will be counseled and the student's parents will be notified
- 2nd Offense - Student will be suspended from riding the bus for 3 days plus have an in-school detention
- 3rd Offense - Student will be suspended from riding the bus for 2 weeks plus have a Saturday school
- 4th Offense - Student will be suspended from riding the bus for the remainder of the school year plus student will be suspended from school for a minimum of 2 days
- Exception - Threat of bodily harm, violence, or severe unsafe behavior is cause for immediate suspension from school in accordance with §48900 of the Education Code.

Student Name: _____
(Please Print)

Parent Name: _____
(Please Print)

Student Signature

Parent Signature

Dated: _____

Dated: _____

Bus Driver's Report of Unacceptable Pupil Behavior on Bus

PUPIL _____
Last Name
First Name
Grade
School

Section 14103 State Board of regulations Governing Pupil Transportation states "Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus. Continued disorderly conduct, or persistent refusal to submit to the authority of the driver shall be sufficient reason for refusing transportation to any pupil and for such other punishment as the law may provide. The driver of any school bus shall be held responsible for the orderly conduct of the pupils being transported."

Driver Completes	School Administrator Completes																																																																															
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Instructions Driver submits copies to school administrator day of incident. (Attach additional sheet if necessary.) Administrator investigates incident within 2 school days, and returns completed form to Transportation office with findings. If disciplinary action taken, copy to student record.

1st Offense Student counseled by Principal
2nd Offense Student suspended from riding bus for 3 days plus has an in-school detention

3rd Offense Student suspended from riding bus for 2 weeks plus has a Saturday School

4th Offense Student suspended from riding bus for remainder of school year, plus student will be suspended from school for a minimum of 2 days.

Exception Threat of bodily harm, violence, or severe unsafe behavior is cause for immediate suspension from school in accordance with §48900 of the Education Code

CURRENT

BUSINESS

3543.1 ✓
5131.2

SCHOOL BUS CONDUCT/STUDENT SAFETY

When District transportation is provided to attend any of its schools, facilities, or activities, the foremost concern of the Board is for the safety of all students and personnel.

The driver is held responsible for the orderly conduct of the pupils and others, when they are on district owned vehicles. The Superintendent shall be responsible for developing written administrative regulations outlining appropriate conduct, to insure the safety of all students and shall include, but not be limited to, denial of riding privileges.

Written rules and regulations regarding conduct on district owned vehicles shall be made available to all students, parents of students, and others who use the District's transportation facilities.

Legal Reference: CALIFORNIA EDUCATION CODE

35160 Authority of governing boards
39800 Transportation
44808 Duty to supervise conduct of students
48918 Expulsion procedures
49061 Definition of student records
49073-49079 Privacy of student records

GOVERNMENT CODE

6253 Public records open to inspection
6254 Records exempt from disclosure

CODE OF REGULATIONS, TITLE 5

14103 Authority of the driver

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983

Policy Revised: January 16, 1997

PROPOSED

DRAFT

3543.1/AR-1
5131.2/AR-1

BUSINESS

SCHOOL BUS CONDUCT/STUDENT SAFETY

The San Dieguito Union High School District provides transportation for its students in accordance with the provisions of Education Code 16801. In order to provide this service with maximum safety for all pupils and to insure their bus riding privileges, the following standards for bus conduct are established. Failure to meet these standards may result in loss of riding privileges.

1. The bus driver is responsible for the safety and well-being of all passengers. The drivers directions must be followed at all times.
2. Students are to respect the property at bus stops and conduct themselves in an orderly manner while waiting for the bus and while returning home from the bus stop.
3. Students should not arrive at their bus stops more than five minutes before the bus arrives.
4. The person in charge of loading the bus will determine the order of pupil entrance.
5. Bus windows are not to be lowered more than half way. All body parts are to remain inside the bus. No littering/throwing items from bus windows.
6. Unnecessary noise in the bus, such as loud talking, shouting, singing, and other rowdy behavior may distract the attention of the driver, and therefore is prohibited for the safety of all passengers.
7. Transporting animals on the school bus is contrary to State Law and not permitted, except for service animals.
8. Generally, eating is not permitted on the bus. Exceptions may be made on trips lasting longer than one hour with the understanding that the students will clear the bus of all litter.
9. Any item considered dangerous to the health, safety or welfare of riders may be prohibited by the bus driver. Automobiles must stop when a school bus is flashing its red lights. Pupils crossing the street must do so in front of the bus, as directed by the driver.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Issued: January 16, 1997

Administrative Regulation Revised: August 18, 2005

Administrative Regulation DRAFT: May 10, 2006

DRAFT

Failure to comply with school bus regulations or acting in any manner that creates an unsafe condition in or around the school bus will result in students' bus riding privilege being suspended or denied in accordance with Section 14263 of Title V of the California Administrative Code.

Noncompliance with bus riders rules will result in the following:

Incidents of misconduct on the bus shall be reported to the building principal for appropriate action. Such action may include, but is not limited to, contact with parents to discuss possible solutions, denial of bus riding privileges or suspension from school.

It shall be the principal's responsibility to communicate, with all parties concerned, the results of his action regarding each referral from a bus driver.

Disciplinary action for students will be based on behavior that disrupts the safety on the bus, or compromises the authority of the bus driver. Discipline will be implemented in the following manner:

1. First offense - Student counseled, parents notified
2. Second offense - Three (3) day suspension
3. Third offense - Two (2) week suspension
4. Fourth offense - Suspension for entire school year
5. Exception - Threat of bodily harm or violence or severe unsafe behavior is cause for immediate suspension.

The referral form will indicate the type of misconduct, time, place, bus driver, school and other pertinent information concerning the problem. Disposition of the referral form after the principal's action will be the original sent to the parents, the duplicate for the school file, the triplicate returned to the transportation department.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Issued: January 16, 1997

Administrative Regulation Revised: August 18, 2005

Administrative Regulation DRAFT: May 10, 2006

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
BUS TRANSPORTATION RULES OF CONDUCT**

As a student of the San Dieguito Union High School District (SDUHSD), I understand that the rules dictated in the SDUHSD Discipline Policy and the rules dictated in the Athletic Handbook for Students, Parents & Supporters apply to me while I am riding the bus. I agree to follow those rules and understand that if I break them, I am subject to disciplinary action. Furthermore, while riding the bus, I understand that the following rules and consequences apply:

1. I will not shout, use unacceptable language, or speak rudely to any individual while on the bus.
2. I will remain in my seat at all times and will not move from my position until I get off the bus, unless I am advised to do so by the driver.
3. I will not stick my hands or arms outside the windows.
4. I will not litter or throw objects inside the bus or out of the bus windows.
5. I will not vandalize the bus.
6. I understand that smoking and/or the use or possession of any illegal substances is strictly forbidden.
7. I will not eat on the bus.
8. I understand that fighting of any kind will not be tolerated.
9. I understand that creating or participating in any type of disturbance on the bus will not be tolerated.
10. I will follow the directions given by the bus driver.

Consequences of Disciplinary Action

- | | | |
|-------------------------|---|---|
| 1st Offense | - | Student will be counseled and the student's parents will be notified |
| 2nd Offense | - | Student will be suspended from riding the bus for 3 days plus have an in-school detention |
| 3 rd Offense | - | Student will be suspended from riding the bus for 2 weeks plus have a Saturday school |
| 4 th Offense | - | Student will be suspended from riding the bus for the remainder of the school year plus student will be suspended from school for a minimum of 2 days |
| Exception | - | Threat of bodily harm, violence, or severe unsafe behavior is cause for immediate suspension from school in accordance with §48900 of the Education Code. |

Student Name: _____
(Please Print)

Parent Name: _____
(Please Print)

Student Signature

Parent Signature

Dated: _____

Dated: _____

CURRENT

BUSINESS

3543.1/AR-1 ✓

5131.2/AR-1

SCHOOL BUS CONDUCT/STUDENT SAFETY

The San Dieguito Union High School District provides transportation for its students in accordance with the provisions of Education Code 16801. In order to provide this service with maximum safety for all pupils and to insure their bus riding privileges, the following standards for bus conduct are established. Failure to meet these standards may result in loss of riding privileges.

1. The bus driver is responsible for the safety and well-being of all passengers. The drivers directions must be followed at all times.
2. Students are to respect the property at bus stops and conduct themselves in an orderly manner while waiting for the bus and while returning home from the bus stop.
3. Students should not arrive at their bus stops more than five minutes before the bus arrives.
4. Students are required to use the same bus stop each day, and to return to the same stop. Elementary students are not permitted to ride any other bus to a friend's house, music lesson, scout meeting, etc., without written parent permission. This privilege shall be granted on a space available basis only.
5. The person in charge of loading the bus will determine the order of pupil entrance.
6. Bus windows are to be operated by the driver only, and are not to be lowered below the second notch (on most bus models this is approximately 6 inches.)
7. Unnecessary noise in the bus, such as loud talking, shouting, singing, and other rowdyism may distract the attention of the driver, and therefore is prohibited for the safety of all passengers.
8. Transporting animals on the school bus is contrary to State Law and not permitted.
9. Eating on the bus is prohibited.
10. Any item considered dangerous to the health, safety or welfare of riders may be prohibited by the bus driver.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

1/3

Automobiles must stop when a school bus is flashing its red lights. Pupils crossing the street must do so in front of the bus, as directed by the driver.

Failure to comply with school bus regulations or acting in any manner that creates an unsafe condition in or around the school bus will result in students' bus riding privilege being suspended or denied in accordance with Section 14263 of Title V of the California Administrative Code.

Noncompliance with bus riders rules will result in the following:

Incidents of misconduct on the bus shall be reported to the building principal for appropriate action. Such action may include, but is not limited to, contact with parents to discuss possible solutions, denial of bus riding privileges or suspension from school.

It shall be the principal's responsibility to communicate, with all parties concerned, the results of his action regarding each referral from a bus driver.

No later than the second referral, the parents will be notified that there is a problem and it is possible that their child's school bus riding privileges may be terminated if the problem is not resolved. On receipt of the third referral, school bus riding privileges shall be denied or suspended for a period of time as may be prescribed by the principal.

The referral form will indicate the type of misconduct, time, place, bus driver, school and other pertinent information concerning the problem. Disposition of the referral form after the principal's action will be the original sent to the parents, the duplicate for the school file, the triplicate returned to the transportation department.


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Frederick Labib-Wood 
Director Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: First Reading of proposed New Board Policy to establish the classification Speech/Language Pathology Assistant, SR 47

EXECUTIVE SUMMARY

The District has identified significant growth in the demand for speech-language pathology services. The use of speech/language pathology assistants registered by the State of California benefits this District's program by ensuring that services of a more routine, ongoing nature are provided by qualified personnel thereby freeing credentialed staff to perform diagnostic and professional services for other students.

This proposed class will be responsible for assisting in supplementing, enhancing, and extending speech/language pathology services, providing direct treatment assistance to identified students, documenting students' capabilities and progress, and ensuring implementation of directed support to assigned students.

The proposed job description for Speech/Language Pathology Assistant, and the recommended placement at Salary Range 47 of the classified bargaining unit schedule, were approved by the Personnel Commission at its meeting of May 8, 2006.

RECOMMENDATION:

That the Board review, and adopt at its meeting of June 8, 2006, policy 4216.3-xxxx Speech/Language Pathology Assistant allocated at Salary Range 47 of the classified bargaining unit schedule.

FUNDING SOURCE:

General Fund 03-00/Special Education.

SPEECH/LANGUAGE PATHOLOGY ASSISTANT**FOR 1ST READING BY
BOARD ON 5/18/06****OVERALL JOB PURPOSE STATEMENT:**

Under the direction of an assigned supervisor, the job of Speech/Language Pathology Assistant is done for the purposes of assisting in supplementing, enhancing, and extending speech/language pathology services; providing direct treatment assistance to identified students; documenting students' capabilities and progress; ensuring implementation of directed support to assigned students.

DISTINGUISHING CHARACTERISTICS

This job supports the District's Speech/Language Pathology program by assisting professional staff in providing instruction specific to the area of speech and language communication to students identified as having speech/language disorders including articulation/phonology, cognition, motor speech, dysphasia, voice, fluency, craniofacial anomalies, hearing and child and adult languages. Incumbents in this class follow the programs and protocols established by the Speech/Language Pathology Specialist to ensure implementation of ongoing therapy for the student.

ESSENTIAL FUNCTIONS

- * Provides direct speech and language therapy to students following documented treatment plans or protocols to ensure delivery of appropriate services to students.
- * Prepares work areas and materials for use during speech and language assistance sessions in order to provide direct treatment assistance to identified students.
- * Accompanies students to and from therapy sessions as directed for the purpose of establishing and maintaining contact and support and student safety.
- * Follows documented treatment plans and/or protocols developed by certificated staff for the purpose of ensuring implementation of directed support to assigned students.
- * Documents and reports student progress toward meeting established goals as stated in IEP (Individualized Education Plan) or an IFSP (Individualized Family Services Plan) for the

SPEECH/LANGUAGE PATHOLOGY ASSISTANT

**FOR 1ST READING BY
BOARD ON 5/18/06**

purpose of ensuring appropriate ongoing treatment and services.

- * Checks, maintains, cleans therapy material and/or equipment, and requests equipment service as needed, for the purpose of ensuring timely availability of equipment in a sanitary condition to meet treatment plans and schedules.
- * Participates in classroom activities as directed by speech-language pathology staff for the purpose of facilitating instruction and student treatment.
- * Prepares charts, records, graphs, and information reports for the purpose of ensuring accurate communication of information about work activities and student progress.
- * Attends conferences and seminars as appropriate for the purpose of maintaining current knowledge, skills and valid registration.
- * Performs other related duties as assigned.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: develop work plans, guidelines, schedules, and task assignments; operate speech/language pathology equipment; operating standard office equipment including using pertinent software applications; and prepare and maintain accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; review and interpret technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: principles of speech-language pathology equipment, materials and procedures; speech and

SPEECH/LANGUAGE PATHOLOGY ASSISTANT

FOR 1ST READING BY BOARD ON 5/18/06

language development; communication problems of children with special educational needs; student behavior management techniques and strategies; correct English usage, spelling, grammar, and punctuation; simple record keeping and record management; micro computers and software, including word processing, learning and educational software.

ABILITY is required to coordinate and schedule activities, meetings, and/or events and work with supervision in accordance with prescribed treatment plans/activities; gather, collate, and/or classify data; and use basic, job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. In working with others, problem solving is required to identify issues and assist with creating action plans. Specific abilities required to satisfactorily perform the functions of the job include: understanding and following oral and written directions; communicating respectfully and effectively orally and in writing with students and adults of varied cultural and educational backgrounds; reading, interpreting, following, and applying rules, regulations, policies, procedures and treatment plans; establishing and maintaining effective working relationships with others; and maintaining confidentiality.

Responsibility

Responsibilities include: working under supervision using standardized practices and/or methods; and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions.

Working Environment

Office, classroom or community-based settings. Includes traveling to various sites within the District to provide services. Requires physical ability to sit, reach, grasp, stoop, bend, push, pull, kneel, and stand for extended periods of time.

SPEECH/LANGUAGE PATHOLOGY ASSISTANT**FOR 1ST READING BY
BOARD ON 5/18/06****Experience**

Sufficient experience to demonstrate possession of the knowledge and abilities detailed above. Typical qualifying experience could include: one year of experience providing direct therapy to language/speech impaired individuals in a clinical or education setting.

Education

Sufficient education to meet the requirements for valid registration as a Speech/Language Pathology Assistant with the California Speech-Language Pathology Board, typically possession of an associate's degree in speech-language pathology, or graduation from a speech-language pathology assistant certificate program.

Required Testing

Pre-employment proficiency test.

Certificates

Possession of valid registration as a Speech/Language Pathology Assistant with the California Speech-Language Pathology Board.

Possession of a valid Class C California Driver's License and availability of private transportation (mileage expense allowance provided).

Continuing Education/Training

As required by the State of California to maintain current, valid registration as a Speech/Language Pathology Assistant.

Clearances

Criminal Justice Fingerprint/Background Clearance; TB Clearance.


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2006

BOARD MEETING DATE: May 18, 2006

PREPARED BY: Frederick Labib-Wood 
Director Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: **First Reading of proposed New Board Policy to establish the classifications Lead School Bus Driver, SR 41 and Transportation Router/Scheduler, SR 43**

EXECUTIVE SUMMARY

The District Transportation Cooperative has recently undergone a review to identify ways to improve efficiency and effectiveness of its operations. The recommendations included establishment of two new classifications to be filled from within the department.

One is a Lead School Bus Driver to provide guidance and direction for drivers and attendants, ensure accurate and timely submittal of driver paperwork, monitor, track and report attendance of drivers, and operate a bus to transport students to and from school on an assigned route. The other is a Transportation Router/Scheduler to design, compose, and schedule new and ongoing bus routes and field trips; provide information and assistance to drivers, attendants, schools, and parents; perform various office duties and computer work, serve as a substitute driver or attendant in cases of operation urgency, and assist occasionally with dispatch as directed.

The proposed job description for Lead School Bus Driver, allocated to Salary Range 41 of the classified bargaining unit schedule, and for Transportation Router/Scheduler, allocated to Salary Range 43 of the classified bargaining unit schedule, were approved by the Personnel Commission at its meeting of May 8, 2006.

RECOMMENDATION:

That the Board review, for adoption at its meeting of June 8, 2005, the proposed policy 4216.3-xxxx Lead School Bus Driver allocated at Salary Range 41 of the classified bargaining unit schedule, and proposed policy 4216.3-xxxx Transportation Router Scheduler, allocated at SR 43 of the classified bargaining unit schedule.

FUNDING SOURCE:

District General Fund.

Attachments

LEAD SCHOOL BUS DRIVER

OVERALL JOB PURPOSE STATEMENT:

Under the supervision of the Transportation Supervisor, the job of "Lead Bus Driver" is performed for the purpose/s of providing guidance and direction for drivers and attendants; ensuring accurate and timely submittal of driver paperwork; monitoring, tracking, and reporting attendance of drivers; and operating a bus to transport students to and from school on an assigned route.

DISTINGUISHING CHARACTERISTICS:

This class is a lead classification with responsibility for a group of drivers and attendants as well as for the safe and efficient operation of a school bus and for maintaining and enforcing safe and proper passenger behavior while transporting students over a designated route. Lead responsibilities include ensuring accurate and timely submission daily of driver's paperwork; monitoring attendance of drivers; providing information to department administration on the quality of work performed by drivers. This class may also provide information to drivers regarding routes and other operational information to assist drivers to transport students more effectively. This class differs from the class of School Bus Driver which is responsible for transporting students over scheduled routes and on special excursions. The Lead School Bus Driver's route assignment is made after School Bus Drivers complete route bids.

ESSENTIAL JOB FUNCTIONS:

- * Oversee a group of drivers and attendants for the purpose of ensuring completion of work in an efficient and timely manner in accordance with standards, procedures, and practices.
- * Review daily reports prepared by drivers/attendants for the purposes of ensuring accurate and timely submittal of data, including follow-up to correct any discrepancies.
- * Monitor and report attendance and time of drivers/attendants and bus attendants for the purpose of ensuring accurate reporting and processing of payroll data.
- * Provide advice and guidance to drivers/attendants for the purpose of ensuring consistent application of policies,

LEAD SCHOOL BUS DRIVER

procedures and practices.

- * Drives school buses/vans for the purpose of transporting students, special education students, and/or non-school students (parks and recreation) over scheduled routes and to/from school and/or field trips in a safe and timely manner.
- * Advises students, special education students, and other passengers of behavior requirements for the purpose of enforcing rules and regulations and maintaining safety.
- * Assesses incidents, complaints, varying traffic patterns and/or potential emergency situations in the course of driving for the purpose of avoiding hazards, providing information, and/or making recommendations for resolution.
- * Assists students and other passengers for the purpose of providing safe ingress and egress from vehicles including both emergency situations (e.g. evacuations) and normal transport.
- * Assists special needs students with car seats, boosters, restraints, etc., for the purpose of ensuring passenger safety during transport.
- * Attends safety meetings, on-going training, etc., for the purpose of maintaining knowledge of, and ability to adhere to, laws and regulations relating to driving a school bus and for meeting State and CHP standards and guidelines of school bus driver.
- * Cleans assigned vehicles, both interior and exterior (e.g. windows, mirrors, seats, floors, ceilings, etc.) for the purpose of maintaining appearance, sanitation, and safety of vehicle.
- * Communicates with school personnel, parents, etc., regarding practices and incidents (e.g. rules, regulations, laws, procedures, student behavior during transportation, etc.) for the purpose of providing information for clarification, follow-up action and/or adherence to proper transportation procedures.
- * Documents incidents for disciplinary action and/or for behavior program adjustments to ensure safety of passengers and to maintain good order during while students are on board.

LEAD SCHOOL BUS DRIVER

- * Fuels vehicles for the purpose of ensuring that vehicle has sufficient fuel for further transport assignment.
- * Inspects assigned vehicles (e.g. pre-trip check list, brake systems, oil level, coolant levels, tire pressure, etc.) for the purpose of ensuring that the vehicle is in a safe operating condition and meeting State requirements.
- * Operates specialized bus/van as assigned for the purpose of accommodating wheelchairs and equipment needed for students with special needs.
- * Prepares documentation (e.g. field trip tickets, incident reports, daily pre-trip inspection report, student count, daily mileage, etc.) for the purpose of providing written support and/or conveying information for safety of students, for audit trail purposes, and for documenting time worked and equipment maintenance needs.
- * Operates a variety of office equipment (e.g. copier, calculator, facsimile, computer and assigned software) for the purpose of planning, designing, and scheduling routes and drivers and sharing information.

Other Functions

- * Perform other related duties as assigned.

JOB REQUIREMENTS - MINIMUM QUALIFICATIONS:

Skills, Knowledge and/or Abilities:

SKILLS are required to perform single technical tasks with an occasional need to upgrade skills due to changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: providing advice and guidance and to explain policies and procedures; prioritizing quickly to respond to new situations; adhering to safety practices; administering first aid; operating safely and efficiently assigned vehicles used in transporting students; operating fire extinguisher, two-way communication radio, cellular telephone, computer hardware and software, etc.

LEAD SCHOOL BUS DRIVER

KNOWLEDGE is required to perform basic math; read a variety of manuals; write documents following prescribed formats; analyze situations to define issues and draw conclusions. Specific knowledge is required to perform satisfactorily the function of the job and includes: computer software and hardware; safety practices and procedures; California Motor Vehicle Code and Education Code sections applicable to student transportation; CHP regulations pertaining to bus drivers; city streets and locations; basic preventive maintenance of District vehicles; emergency evacuation techniques for regular and special education students, including medically fragile students; CPR, basic first aid, and safe practices for handling bodily fluids; as appropriate to assignment, suctioning techniques for breathing-impaired students, and procedures for properly and safely assisting seizure-prone students; safe practices for cleaning/reporting hazardous spills (e.g. fuel, vehicle fluids, etc.).

ABILITY is required to schedule activities; gather, collate, and /or classify data and coordinate a number of factors in the use of equipment. Flexibility is required to work with others under a wide variety of circumstances, analyze data using defined and similar processes; and operate equipment using various methods of operation. Ability is also required to work with a diversity of individuals and/or groups; work with data of different types and/or purposes; and utilize a variety of job-related equipment in working with others; problem solving required to analyze issues, create plans of action, and reach solutions with data is limited in scope, and with equipment is moderate in scope. Specific abilities required to satisfactorily perform the functions of the job include: communicating with diverse groups; adapting to changing work priorities; meeting deadlines and schedules; working as part of a team; and setting priorities; operating standard office equipment such as copiers, telephones, computer hardware and software.

Responsibility

Responsibilities include: working under standardized instructions and/or routines focusing primarily on results; leading, guiding, and/or coordinating students; and operating within a defined budget and/or financial guidelines. There is a continual opportunity to positively affect the organization's services.

Working Environment

CLASSIFIED PERSONNEL

**FOR 1ST READING BY
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LEAD SCHOOL BUS DRIVER

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing and/or pulling; some climbing and balancing; significant stooping, kneeling, crouching and/or crawling; significant reaching, handling, fingering and or feeling. Generally the job requires 50% sitting, 25% walking, and 25% standing. The job is performed under some temperature extremes, some hazardous conditions (e.g., mechanical, cuts, burns, infectious disease, high decibel noise, freeway and street traffic, etc.) and in varying atmospheric conditions including garage fumes.

Experience: Job-related experience is required. Typical qualifying experience would include two years experience as a bus driver in a school transportation operation.

Education: High School Diploma or equivalent.

Required Testing:

Drug/Alcohol Screening and ongoing D.O.T. random screening program.
District pre-employment Medical Exam

Certificates & Licenses:

Valid and current Class B or Class A California Driver's License, and proof of good driving record (DMV H6)
Valid and current California School Bus Driver's Certificate
Valid Medical Examiners Certificate Form DL 51a
CPR/First Aid Certificate

Clearances:

Fingerprint/Background check issued to the District by the California State Department of Justice.

Continuing Education/Training:

Maintain Certificates and Licenses

TRANSPORTATION ROUTER/SCHEDULER**OVERALL JOB PURPOSE STATEMENT:**

Under the supervision of the Transportation Supervisor, the job of "Transportation Router/Scheduler" is performed for the purpose/s of designing, composing and scheduling new and ongoing bus routes and field trips; providing information and assistance to drivers, attendants, schools, and parents; performing various office duties and computer work; serving as a substitute driver or attendant in cases of operational urgency; and assisting occasionally with dispatching as directed.

DISTINGUISHING CHARACTERISTICS:

This class is a specialized class with a broad knowledge of routes and the operation of various classifications of buses. Incumbents primarily serve to obtain, assess, and act on information that affects the routing and scheduling of buses and field trips for efficient, effective and timely use of vehicle and driver resources to meet operational needs. Positions in this class may also provide information to drivers regarding routes and other operational information to assist drivers to transport students more effectively, and occasionally assist backing up the dispatch function during peak periods or in cases of absence. This class differs from the class of Transportation Dispatcher which is responsible for dispatching drivers and vehicles according to established schedules.

ESSENTIAL JOB FUNCTIONS:

- * Plan school bus routes (home-to-school, special education, field trips) and driver schedules for the purpose of supporting the district to provide adequate, timely, and effective transportation services to students.
- * Process field trip requests (e.g. logs information, prepares records, coordinate charter vehicles when District equipment and/or personnel are not available) for the purpose of ensuring accurate and adequate transportation services in support of student activities.
- * Process completed field trip logs for the purpose of billing and recording data.

TRANSPORTATION ROUTER/SCHEDULER

- * Prepares and maintains student passenger manifests to ensure accurate ridership counts and data.
- * Attends safety meetings, on-going training, etc., for the purpose of maintaining knowledge of, and ability to adhere to, laws and regulations relating to driving a school bus and for meeting State and CHP standards and guidelines of school bus driver.
- * Communicates with school personnel, parents, etc., regarding practices and incidents (e.g. rules, regulations, laws, procedures, student behavior during transportation, etc.) for the purpose of providing information for clarification, follow-up action and/or adherence to proper transportation procedures.
- * Prepares documentation (e.g. field trip tickets, incident reports, daily pre-trip inspection report, student count, daily mileage, etc.) for the purpose of providing written support and/or conveying information for safety of students, for audit trail purposes, and for documenting time worked and equipment maintenance needs.
- * Operates a variety of office equipment (e.g. copier, calculator, facsimile, computer and assigned software) for the purpose of planning, designing, and scheduling routes and drivers and sharing information.

Other Functions

- * Dispatches drivers and vehicles when occasionally assigned for the purposes of providing back up to Transportation Dispatchers during peak periods or absences.
- * Perform other related duties as assigned.

JOB REQUIREMENTS - MINIMUM QUALIFICATIONS:

Skills, Knowledge and/or Abilities:

SKILLS are required to perform single technical tasks with an occasional need to upgrade skills due to changing job conditions. Specific skills required to satisfactorily perform the functions of the job include speed and accuracy entering data into computer for

TRANSPORTATION ROUTER/SCHEDULER

recording, modifying and reporting schedule and route information (e.g. spreadsheet, word-processing, and data bases); adjusting priorities quickly to respond to new situations; adhering to safety practices; administering first aid; operating safely and efficiently assigned vehicles used in transporting students; operating fire extinguisher, two-way communication radio, cellular telephone, etc;

KNOWLEDGE is required to perform basic math; read a variety of manuals; write documents following prescribed formats; analyze situations to define issues and draw conclusions. Specific knowledge is required to perform satisfactorily the function of the job and includes: computer software and hardware used to design routes and schedule drivers; safety practices and procedures; California Motor Vehicle Code and Education Code sections applicable to student transportation; CHP regulations pertaining to bus drivers; city streets and locations; basic preventive maintenance of District vehicles; emergency evacuation techniques for regular and special education students, including medically fragile students; CPR, basic first aid, and safe practices for handling bodily fluids; as appropriate to assignment, suctioning techniques for breathing-impaired students, and procedures for properly and safely assisting seizure-prone students; safe practices for cleaning/reporting hazardous spills (e.g. fuel, vehicle fluids, etc.).

ABILITY is required to schedule activities; gather, collate, and /or classify data and coordinate a number of factors in the use of equipment. Flexibility is required to work with others under a wide variety of circumstances, analyze data using defined and similar processes; and operate equipment using various methods of operation. Ability is also required to work with a diversity of individuals and/or groups; work with data of different types and/or purposes; and utilize a variety of job-related equipment in working with others; problems solving required to analyze issues, create plans of action, and reach solutions with data and with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: communicating with diverse groups; adapting to changing work priorities; meeting deadlines and schedules; working as part of a team; setting priorities; operating a computer and software to schedule routes and drivers.

Responsibility

Responsibilities include: working under standardized instructions

TRANSPORTATION ROUTER/SCHEDULER

and/or routines focusing primarily on results; leading, guiding, and/or coordinating students; and operating within a defined budget and/or financial guidelines. There is a continual opportunity to positively affect the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing; some stooping, kneeling, crouching and/or crawling; significant reaching, handling, fingering and or feeling. Generally the job requires 80% sitting, 10% walking, and 10% standing. The job is performed under some temperature extremes, some hazardous conditions (e.g., mechanical, cuts, burns, infectious disease, high decibel noise, freeway and street traffic, etc.) and in varying atmospheric conditions including garage fumes.

Experience: Job-related experience is required. Typical qualifying experience would include two years experience as a bus driver in a school transportation operation, or one year of experience as a dispatcher or a scheduler in a school transportation operation.

Education: High School Diploma or equivalent.

Required Testing:

Drug/Alcohol initial screening and ongoing D.O.T. random screening program.
District pre-employment Medical Exam

Certificates & Licenses:

Valid and current Class B or Class A California Driver's License, and proof of good driving record (DMV H6)
Valid and current California School Bus Driver's Certificate
Valid Medical Examiners Certificate Form DL 51a
CPR/First Aid Certificate

Clearances:

Fingerprint/Background Check issued to the District by the California State Department of Justice.

Continuing Education/Training:

Maintain Certificates and Licenses

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